



BOARD OF VISITORS

1:00 P.M.

MAY 10, 2019

JAMES BRANCH CABELL LIBRARY

901 PARK AVENUE, ROOM 311, RICHMOND, VIRGINIA

MINUTES

BOARD MEMBERS PRESENT

Mr. Keith Parker, Vice Rector and Rector-Elect
Mr. H. Benson Dendy III
Mr. Todd Haymore
Dr. Robert Holsworth
Dr. Gopinath Jadhav
Mr. Edward McCoy
Dr. Carol Shapiro
Mr. Stuart Siegel
Ms. Jacquelyn Stone
Dr. Shantaram Talegaonkar

BOARD MEMBERS ABSENT

Mr. John A. Luke Jr., Rector
Ms. Colette W. McEachin
Mr. Ron McFarlane
Rev. Tyrone E. Nelson
Mr. G. Richard Wagoner, Jr.

OTHERS PRESENT

President Michael Rao
Mr. Mike Melis, Esq. – University Counsel
Ms. Michele N. Schumacher, J.D., Assistant Secretary & Board Liaison
VCU students, faculty and staff
Members of the Media

CALL TO ORDER

Mr. Keith Parker, Vice-Rector called the meeting to order at 1:10 p.m. in the James Branch Cabell Library, 901 Park Avenue, Richmond, Virginia. Mr. Parker noted that more than 5,200 professional, graduate and undergraduate degrees and certificates would be awarded at commencement. He reiterated that at this meeting the Board would consider the university's

2019-2020 budget. He reported the Board appreciated a newer facet to the budget process this year - opening the budget workshop to public comment and having an online comment portal for the month following the workshop to receive further input from students, faculty, staff, parents, alumni and the general public. Mr. Parker noted that 135 written comments were received via the portal and email, most of them from students and alumni. He thanked everyone that provided comments stating the comments were very helpful to the board members and that the Board looks forward to continuing the public comment process in connection with the budget workshop in the coming years.

APPROVAL OF THE AGENDA

Mr. Parker asked for a motion to approve the Agenda as published. After a motion duly made and seconded, the Agenda as published was unanimously approved.

APPROVAL OF MINUTES

Mr. Parker asked for a motion to approve the minutes of the March 21, 2019, the March 22, 2019, Board of Visitors meetings and the April 11, 2019 Joint meeting of the VCU Board of Visitors and the VCU Health System Authority Board of Directors. After motion duly made and seconded the Minutes of the March 21, 2019, the March 22, 2019 and the April 11, 2019 meetings were unanimously approved. A copy of the minutes can be found on the VCU website at the following webpage <https://president.vcu.edu/board/minutes/>

PRESIDENT'S REPORT

President Michael Rao recognized Ms. Jacquelyn Stone noting that this was her last Board of Visitors meeting and thanked her for her service to the University and especially for her service as member of the Board of Visitors during the past eight years. In addition, he also recognized Mr. Ron McFarlane noting that Mr. McFarlane was not seeking reappointment to the Board of Visitors, and thanked him for his service as a member of the Board of Visitors during the past four years and for his continued service to the University as a proud alumnus. President Rao also indicated that Carol Shapiro and Shantaram Talegaonkar are completing their first full 4-year terms and we are hopeful that they will be reappointed to the Board. He also thanked the outgoing Student Representatives to the Board, Messrs. Dhruv Sethi and Mr. Jacob Parcell, the Staff Representative, Mr. Nick Fetzer, and the Faculty Representatives, Mr. Scott Street, and Ms. Holly Alford, for their service on the Board of Visitors this past year.

President Rao reminded the Board that one of the most important duties of the Board of Visitors is setting the University Budget. He continued that the Board would consider the University's priorities and commitment to access and excellence by providing no increase to the base tuition for undergraduate students for the 2019-2020 academic year. He explained that the proposed budget including the undergraduate tuition freeze is possible in part because of

the increased investment in VCU from the Commonwealth of Virginia, as well as strategic cuts and reallocations necessary to balance the budget.

President Rao also provided student success highlights that included VCU students who won awards at the SPLASH Pitch Competition in Virginia Beach, and the SCORECard Pitch competition held in Richmond. He also noted that VCU students placed first at the Fellow-in-Training Jeopardy Competition: Battle of the States held at the American College of Cardiology Competition.

President Rao also provided VCU Health Sciences and VCU Health System Highlights, noting that we share a joint mission: excellence and access; we have made strides in the patient experience; our innovations in care have caught national attention; and our research, much of it health sciences related, has grown nearly a quarter in the last decade.

He concluded his report by highlighting the federal and state lawmaker outreach as well as donor outreach that has taken place over the last quarter and stated that these connections are making a difference in support for VCU.

NOMINATING COMMITTEE REPORT

Mr. Parker stated that the Committee, consisting of the Rector John A. Luke, Jr., Vice Rector Keith Parker, Secretary Colette McEachin, Dr. Carol Shapiro, and Ms. Jacquelyn Stone, met last week to discuss the nominations for Vice-Rector and Secretary. He continued that the moves on behalf of the Committee that the Board elect the following Officers:

- Mr. H. Benson Dendy III, Vice Rector
- Dr. Carol Shapiro, Secretary

After motion being seconded, the Board unanimously elected Mr. H. Benson Dendy III, Vice Rector and Dr. Carol Shapiro, Secretary. It was noted that per the Bylaws, the term for Vice-Rector and Secretary begin on July 1, 2019 and end on June 30, 2020.

CLOSED SESSION

Mr. Parker moved that the Virginia Commonwealth University Board of Visitors convene into closed session pursuant to Sections 2.2-3711 (A) (1), (2), (3), (7), (8), (9) and (29) of the Virginia Freedom of Information Act for the for the discussion of personnel matters, more specifically relating faculty appointments and changes in status, tenure recommendations, and other personnel actions, and the presidential evaluation; the appointment of the student representatives to the Board of Visitors that involve the disclosure of information contained in a scholastic record; the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the

bargaining position or negotiating strategy of the university; for the discussion of gifts, bequests, and fund-raising activities of Virginia Commonwealth University, namely the Named Funds and Spaces Report, and the Approved Named Funds under \$50,000 Report; litigation update by University and legal advice regarding potential litigation; and for the discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

The Rector asked President Rao, Ms. Helderman, Mr. Melis, Ms. Schumacher, and members of the President's Cabinet to remain for the closed session, all others were excused. During the closed session the President and members of the Cabinet were also excused.

RECONVENED SESSION

Following the closed session, the public was invited to return to the meeting. Mr. Parker called the meeting to order. On motion duly made and seconded, the following resolution of certification was approved by a roll call vote:

Resolution of Certification

BE IT RESOLVED, that the Board of Visitors of Virginia Commonwealth University certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered by the Board.

<u>Vote</u>	<u>Ayes</u>	<u>Nays</u>
Mr. Keith Parker, Vice Rector	X	
Mr. H. Benson Dendy III	X	
Mr. Todd Haymore	X	
Dr. Robert D. Holsworth	X	
Dr. Gopinath Jadhav	X	
Mr. Edward McCoy	X	
Mr. Stuart Siegel	X	
Dr. Carol S. Shapiro	X	
Ms. Jacquelyn E. Stone	X	
Dr. Shantaram Talegaonkar	X	

All members present responding affirmatively, the resolution of certification was unanimously

adopted.

After the closed session Mr. Parker asked for a motion to approve the following items: (i) the faculty appointments and changes in status and other personnel actions as detailed and discussed in the closed session; (ii) the promotion and tenure recommendations as set forth and discussed in closed session; and (iii) the Named Funds and Spaces Report as discussed in closed session; (iv) to authorize the University to negotiate and enter into the two contracts for the acquisition of services as discussed in closed session, and (v) appoint the non-voting representatives to the Board of Visitors for 2019-2020 academic year as follows: Samantha Lee and Michael Berger as the Student Representatives; Scott Street as Faculty Representative and Nancy Jallo as the alternate Faculty Representative.

REPORT OF THE FINANCE, BUDGET AND INVESTMENT COMMITTEE

Mr. H. Benson Dendy, III, Chair of the Finance, Budget and Investment Committee, provided the Committee report and reported that the Committee received several information items, including:

- Report from Senior Vice President and Chief Financial Officer
- Treasurer's Report
- Sources and Uses of Funding for FY19 and Revenue and Expense Summary
- VCU Health System Report
- Capital Projects Update
- Dashboards

Mr. Dendy also reported that the Committee had four action items that required Board action. He noted that the first item was the Proposed 2019-2020 Tuition and Fees and University Budget Plan. He noted that as a follow-up to the Board's March 21st Budget Workshop, the Committee discussed the proposed budget and the associated proposed tuition and fees rates. He stated that the Committee is supportive of the proposed budget plan and tuition and fees rates and is recommending approval of the budget plan and tuition and fees rates as presented by Ms. Karol Kain Gray, Senior Vice President and Chief Financial Officer. He introduced Ms. Gray who provided an overview the proposed 2019-2020 Tuition and Fees and the University Budget Plan. A copy of Ms. Gray's presentation is attached hereto as **Attachment A** and is made a part hereof.

Mr. Dendy then moved on behalf of the Committee that the Board approve the 2019-2020 Tuition and Fees and the University Budget Plan as presented by Ms. Gray. After a second being duly made, and discussion, the Board unanimously approved the Proposed 2019-2020 Tuition and Fees and the University Budget Plan. A copy of the Adopted University Budget Plan and Tuition and Fees FY 2019-2020 is attached hereto as **Attachment B** and is made a part

hereof. This document can also be found on the VCU Website at:
<https://budget.vcu.edu/media/budget-office/docs/FY20%20Budget%20Plan%20ADOPTED.pdf>

Mr. Dendy continued that the next action item involved approval of a plan for issuance of short-term notes as part of a commercial paper program not to exceed \$75,000,000 for the acquisition of any interest in land, including improvements on the acquired land, new construction, improvements or renovations and to borrow money for such purposes, including the refinancing of any such facilities. Mr. Dendy moved on behalf of the Committee that the Board approve the resolution entitled Authorization of Commercial Paper Program. After motion duly seconded and discussion, the Board unanimously approved the resolution entitled Authorization of Commercial Paper. A copy of the resolution is attached hereto as **Attachment C** and is made a part hereof.

Mr. Dendy stated that the next item for approval was the university's Six-Year Capital Outlay Plan for 2020-2026. He moved on behalf of the Committee that the Board approve the resolution entitled Approval of the Six Year Capital Outlay Plan for 2020-2026. He informed that Board that as part of the Commonwealth's biennial budget process, VCU prepares this six-year projection of capital outlay needs, and the 2020-2026 Six Year Plan is a prioritization of projects outlined in the recently approved ONE VCU Master Plan. After motion duly seconded and discussion, the Board unanimously approved the resolution entitled "Approval of the Six-Year Capital Outlay Plan for 2020-2026". A copy of the resolution is attached hereto as **Attachment D** and is made a part hereof.

Mr. Dendy then stated that the final action item was approval of an easement to Dominion Energy and VCU Health System to install and maintain new electrical lines and associated facilities, including an underground transformer vault, for the VCU Health System's new Adult Outpatient Facility. Mr. Dendy moved on behalf of the Committee that the Board approve the resolution entitled Easement between VCU and Virginia Electric and Power Company. After motion being duly seconded, the Board unanimously approved the resolution entitled Easement between VCU and Virginia Electric and Power Company. A copy of the resolution is attached hereto as **Attachment E** and is made a part hereof.

Mr. Parker thanked Mr. Dendy for his report.

STRATEGIC ENROLLMENT MANAGEMENT PLAN

Dr. Tomikia LeGrande, Vice Provost – Division of Strategic Enrollment Management, provided an update on the university's strategic enrollment management plan, including an overview of the plan; and reviewed the goals and key metrics of the plan. Dr. LeGrande noted that action plans are in development for each of the goals and are anticipated to be completed during the Fall 2019. She reminded the Board that the Strategic Enrollment Plan requires constant assessment of actions, progress and continuous improvement. A copy of Dr. LeGrande's

presentation is attached hereto as **Attachment F** and is made a part hereof.

Mr. Parker thanked Dr. LeGrande for her presentation.

REPORT OF THE ACADEMIC AND HEALTH AFFAIRS COMMITTEE

Dr. Carol S. Shapiro, Chair of the Academic and Health Affairs Committee, provided the committee report and noted that the Committee heard the following reports and updates:

- An update from Dr. Gail Hackett, Provost and Senior Vice President for Academic Affairs, on approved academic programs and metrics for career planning strategies and online enrollment;
- An update from Dr. Marsha Rappley on the Health Equity Initiative, which involves working with community partners to screen and refer people with complex medical issues to VCU Health System medical units. Dr. Rappley noted this is an important opportunity for our students to have a real-world experience in their fields;
- Dr. Srirama Rao provided a clear overview of the current landscape of the research and innovation enterprise at VCU. He also provided a preview of some aspirational goals that he and the president are considering. These goals center around five key themes – Human Health, Social Justice and Equity, Human Life, Sustainable Ecosystem and Societal Transformation. It was noted that there will be a presentation to the full board this fall;
- A report from the faculty representative, Ms. Holly Alford;
- A report from the student representatives, Mr. Jacob Parcell and Mr. Dhruv Sethi; and
- A report from the staff representative to the Board, Mr. Nick Fetzer.

Dr. Shapiro noted that there were two action items that required Board approval and noted that information on these items were included in the Board materials. She then moved on behalf of the Committee that the Board approve (1) the proposal to change the name of the Department of Oral Health and Community Outreach to the Department of Dental Public Health and Policy, School of Dentistry and (2) the proposal to create a new B.S. in Health Services, College of Health Professions, and (3) authorize the President and/or his designee to seek approval from and to file any and all documentation that may be required with the SACS and the State Council of Higher Education for Virginia in connection with these two academic programs. After motion being duly seconded, the Board unanimously approved to change the name of the Department of Oral Health and Community Outreach to the Department of Dental Public Health and Policy, School of Dentistry; and to approve the creation of a new B.S. in Health Services, College of Health Professions; and to authorize the President and/or his designee to seek approval from and to file any and all documentation that may be required with SACS and the State Council of Higher Education for Virginia in connection with these two academic programs.

A summary of the name change and a summary of the proposal to create a new B.S. in Health Services, College of Health Professions are attached hereto as ***Attachments G and H, respectively***, and are made a part hereof.

Mr. Parker thanked Dr. Shapiro for her report.

REPORT OF THE AUDIT, INTEGRITY AND COMPLIANCE COMMITTEE

Mr. Keith Parker, Chair of the Audit, Integrity and Compliance Committee provided the Committee report and noted that the Committee heard the following reports and updates:

- Michael Reinholtz, Audit Director with the Auditor of Public Accounts discussed the planning, timing and scope of the FY 2019 financial audit.;
- an update on the current status of the Committees dashboard measures;
- an update on the Data and Information Management Council's activities including the recent approval of a council charter and policy;
- an update on the outcomes of an effectiveness review of the University's ethics and compliance program;
- results of an internal audit report;
- an update on the status of the annual audit work plan.

Mr. Parker noted that there were three action items that needed Board approval. He explained that the Committee Charter and the Committee meeting planer contained some minor changes, which required Board approval. He also reported the Committee reviewed the FY2020 Audit Work Plan, as well as, the proposed Ethics and Compliance Program initiatives. Mr. Parker then moved on behalf of the Committee that the Board approve the committee charter and meeting planner, the proposed FY2020 Audit Work Plan and the proposed FY2020 Ethics and Compliance Program initiatives. After a second duly made, the Board unanimously approved the Committee Charter, the Meeting Planner, the proposed FY2020 Audit Work Plan and the proposed FY2020 Ethics and Compliance Program initiatives.

A copy of the Committee Charter is attached hereto as ***Attachment I*** and is made a part hereof. A copy of the FY2020 Audit Work plan is attached hereto as ***Attachment J*** and is made a part hereof. A copy of the FY2020 Ethics and Compliance Program initiatives are attached hereto as ***Attachment K*** and is made a part hereof.

REPORT OF THE GOVERNANCE AND COMPENSATION COMMITTEE

Mr. Keith Parker, Chair of the Governance and Compensation Committee, provided the Committee report and noted that Ms. Cathleen Burke, Assistant Vice President – Human Resources, provided a presentation on the university's succession plan. It was noted that the materials presented by Ms. Burke were included in the Board materials.

Mr. Parker noted the Committee also had three action items, with detailed information included in the Board materials. The first is the approval of the Memorials and Commemorations Policy. Mr. Parker moved on behalf of the Committee that the Board adopt the Memorials and Commemorations Policy. After the motion was duly seconded, the Board unanimously approved the Memorials and Commemorations Policy. A copy of the policy is attached hereto as **Attachment L** and is made a part hereof.

Mr. Parker continued that the second action item was approval of the Research and Development Exception for the Virginia Conflict of Interest Policy. Mr. Parker moved on behalf of the Committee that the Board approve the Research and Development Exception for the Virginia Conflict of Interest Policy. After motion being duly seconded, the Board unanimously approved the Research and Development Exception for the Virginia Conflict of Interest Policy. A copy of the policy is attached hereto as **Attachment M** and is made a part hereof.

He then stated that the last item was approval of the Delegation of Signatory Authority policy. Mr. Parker moved on behalf of the Committee that the Board approve the Delegation of Signatory Authority policy. After motion being duly seconded, the Board unanimously approved the Delegation of Signatory Authority Policy. A copy of the policy is attached hereto as **Attachment N** and is made a part hereof.

REPORT OF THE UNIVERSITY RESOURCES COMMITTEE

Dr. Carol Shapiro, acting Chair of the University Resources Committee, provided the Committee report and noted that the Committee heard the following reports and updates:

- **Government Relations**

Mr. Matthew Conrad, Executive Director of Government Relations, and Ms. Karah Gunther, Executive Director of Government Relations – Health System, provided an update on the activities of the Virginia General Assembly, specifically the Reconvened Session on April 3, 2019, and the state budget. They also apprised the Committee of local government actions, as well as, the Congressional visits made by the President.

- **University Relations**

Ms. Pamela Lepley, Vice President for University Relations provided a summary of communications highlights since the March 2019 meeting, and reviewed the items on the Committee's dashboard related to University Relations. She also reviewed the public affairs and marketing highlights noting that the metric goals are on track to meet or exceed goals through the third quarter 2019.

- **Development and Alumni Relations**

Mr. Jay Davenport, Vice President of Development and Alumni Relations, provided a review of the fundraising metrics and updates on the Make it Real Campaign. He noted the Campaign is at \$716.6 million toward the \$750 million goal.

Mr. Parker thanked Dr. Shapiro for her report.

ADJOURNMENT

With no further business to come before the Board, Mr. Keith Parker, Vice-Rector adjourned the meeting at 2:40 p.m.



Executive Summary

Proposed FY2019-20

University Budget Plan and Tuition and Fees

Mandatory Fees

E&G Mandatory Fees	FY2019	FY2020 Proposed	\$ Increase	% Increase
Library Fee	\$70	\$70	\$0	0.0%
Technology Fee	\$83	\$83	\$0	0.0%
Non E&G Mandatory Fees				
University Fee	\$1,938	\$2,035	\$97	5.0%
Health Service Fee	\$215	\$224	\$9	4.2%
Student Activity Fee	\$90	\$90	\$0	0.0%
Total Mandatory Fees - Resident	\$2,396	\$2,502	\$106	4.4%
Capital Outlay Fee (nonresident only)	\$660	\$660	\$0	0.0%
Total Mandatory Fees - Nonresident	\$3,056	\$3,162	\$106	3.5%

- Student Activity Fee at Monroe Park Campus
- University Fee of 3% before state authorized salary increase, fringe and debt service

Tuition Recommendations for FY2020

Adopt combined **tuition and mandatory fees** increases of:

Tuition \$ Increase	Tuition % Increase	Fee \$ Increase	Fee % Increase	
\$ -	0.0%	\$ 106	4.4%	Resident Undergraduates
\$ -	0.0%	\$ 106	3.5%	Nonresident Undergraduates
\$ 486	4.0%	\$ 106	4.4%	Resident Masters level students
\$ 1,008	4.0%	\$ 106	3.5%	Nonresident Masters level students
\$ 396	4.0%	\$ 106	4.4%	Resident Doctoral students
\$ 864	4.0%	\$ 106	3.5%	Nonresident Doctoral students
\$ 936	3.0%	\$ 110	3.5%	Resident Medicine
\$ 2,566	5.0%	\$ 110	2.9%	Nonresident Medicine
\$ 1,600	4.0%	\$ 1,194	7.9%	Resident Dentistry
\$ 2,815	4.0%	\$ 1,194	7.6%	Nonresident Dentistry
\$ 682	2.5%	\$ 106	3.5%	Resident Pharmacy
\$ 983	2.5%	\$ 106	2.9%	Nonresident Pharmacy
\$ 9,736	185.0%	\$ 30,106	NA	Resident Advanced Dental Education
\$ 10,396	225.8%	\$ 30,106	NA	Nonresident Advanced Dental Education

Undergraduate Resident Inclusive of Room and Board

	2018-2019	2019-2020		
Tuition 15 Credit hours	12,094	12,094		
University Fee	1,938	2,035		
Technology Fee	83	83		
Library Fee	70	70		
Health Service Fee	215	224		
Student Activity Fee	90	90		
Capital Outlay Fee (non-resident)	N/A	N/A		
TOTAL: TUITION & MANDATORY FEES	\$14,490	\$14,596	\$106	0.7%
Room	6,364	6,555		
Board	4,064	4,440		
TOTAL: TUITION & MANDATORY FEES & ROOM & BOARD	\$24,918	\$25,591	\$673	2.7%

Virginia Commonwealth University – 2019-2020 University Budget Plan
Sources Summary (in thousands)

FY 2019-2020 Sources	Educational & General Programs	Sponsored Programs	Auxiliary Enterprises	Qatar	University Funds	Student Financial Assistance	Hospital Services	Total University	Change from FY2018-19 Budget Plan
State General Fund	<u>\$ 193,273</u>	<u>\$ 14,013</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 35,196</u>	<u>\$ -</u>	<u>\$ 242,482</u>	<u>11.2%</u>
Nongeneral Funds									
Student Tuition and Fees	458,638	-	59,663	-	-	-	-	518,301	2.7%
Grants and Contracts	-	293,688	-	-	-	33,703	-	327,391	26.0%
Gifts and Investment Earnings	100	-	5,158	-	46,879	-	-	52,137	7.9%
Sales and Services	9,282	-	90,282	40,096	-	-	30,416	170,076	1.9%
Other Sources	4,969	-	8,353	-	5,246	-	-	18,568	67.2%
Total Nongeneral Funds	<u>472,989</u>	<u>293,688</u>	<u>163,456</u>	<u>40,096</u>	<u>52,125</u>	<u>33,703</u>	<u>30,416</u>	<u>1,086,473</u>	<u>9.6%</u>
Transfers (in) out	10,025	(10,025)	-	-	-	-	-	-	n/a
Total University Sources	<u>\$ 676,287</u>	<u>\$297,676</u>	<u>\$ 163,456</u>	<u>\$ 40,096</u>	<u>\$ 52,125</u>	<u>\$ 68,899</u>	<u>\$30,416</u>	<u>\$ 1,328,955</u>	<u>9.9%</u>

Virginia Commonwealth University - 2019-2020 University Budget Plan
Expenditure Summary (in thousands)

FY 2019-2020 Uses	Educational & General Programs	Sponsored Programs	Auxiliary Enterprises	Qatar	University Funds	Student Financial Assistance	Hospital Services	Total University	Change from FY2018-19 Budget Plan
Instruction	\$ 332,224	\$ -	\$ -	\$ 40,096	\$ 4,973	\$ -	\$ -	\$ 377,293	0.9%
Research	15,991	288,503	-	-	10,564	-	-	315,058	27.8%
Public Service	4,980	-	-	-	1,912	-	-	6,892	0.6%
Academic Support	111,579	729	-	-	12,327	-	-	124,635	11.8%
Student Services	15,022	-	-	-	705	-	-	15,727	-4.8%
Institutional Support	103,805	1,178	-	-	9,854	-	-	114,837	19.6%
Operation and Maintenance	59,786	3,870	-	-	1,183	-	1,000	65,839	1.8%
Scholarships and Fellowships	5,446	1,716	-	-	10,607	101,688	-	119,457	12.2%
Auxiliary Enterprises	-	-	161,399	-	-	-	-	161,399	5.7%
Hospital Services	-	-	-	-	-	-	29,416	29,416	25.9%
Subtotal Uses	648,833	295,996	161,399	40,096	52,125	101,688	30,416	1,330,553	11.0%
Transfers (in) out	28,661	-	4,128	-	-	(32,789)	-	-	n/a
Addition to Reserves	(4,544)	-	(6,748)	-	-	-	-	(11,292)	187.0%
Contingencies	3,337	1,680	4,677	-	-	-	-	9,694	-3.3%
Total University Uses	\$ 676,287	\$297,676	\$ 163,456	\$ 40,096	\$ 52,125	\$ 68,899	\$30,416	\$ 1,328,955	9.9%



VCU

VIRGINIA COMMONWEALTH UNIVERSITY

Adopted University Budget Plan and Tuition and Fees FY 2019-2020



**VCU Board of Visitors
May 10, 2019**

**Virginia Commonwealth University
University Budget Plan
and
Tuition and Fees
FY 2019-2020**

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TAB III - FY 2019-2020 Tuition and Fees

**VIRGINIA COMMONWEALTH UNIVERSITY
FY 2019-2020 UNIVERSITY BUDGET PLAN**

TAB I

**Highlights of the FY 2019-2020
University Budget Plan**

Executive Summary

Virginia Commonwealth University's budget plan for FY 2019-2020 highlights the university's continued commitment to access and excellence by focusing on strategic priorities aligned with VCU's strategic plan: *Quest 2025, Together We Transform*. This year's plan includes a zero rate change for undergraduate base tuition. This plan was made possible because of the increased investment from the Commonwealth of Virginia combined with the university's action on strategic reallocations and targeted deferral of funding needs.

The FY 2019-2020 budget continues to center on three VCU strategic priorities:

1. **Student access and success is at the forefront of this year's plan.** VCU has a unique student body with the largest share and proportion of in-state and Pell-eligible students among Tier 3 institutions. The investment in financial aid over the last four years has helped with debt levels upon graduation, and is reflected in improved graduation rates among aid recipients. This year's plan also reflects anticipated needs to support populations eligible for tuition waivers such as students eligible for military-service related waivers, non-residents waivers and standard graduate student waivers. VCU will also receive an additional \$3.4 million in resident undergraduate financial aid from the Commonwealth of Virginia.
2. **VCU continues to improve salaries for faculty and staff.** VCU average faculty salaries are the lowest among public research universities in the state. Closing this salary gap and ensuring competitive University and Academic Professional (UAP) staff salaries is one of the university's highest priorities for the upcoming year. The state has authorized a 5% increase for classified staff (2.75% across the board and 2.25% merit), as well as 3% for faculty and 2.75% for UAP. The university's plan added an additional 1% for faculty and 1.25% for UAP, providing a total 4% merit-based increase for faculty and UAP staff. All increases will be effective for the full year and the state will contribute approximately half of the authorized amounts. The budget also provides funding for continued progress in advancing teaching adjunct salaries: raising the minimum rate to \$1,100 per credit hour plus implementing a 4% merit increase.
3. The Budget Plan will also include funding for limited **investments in academic and administrative support**, such as IT software, safety and compliance needs, maintenance for the new College of Health Professions building, and inflationary increases for unavoidable costs associated with utilities and other contractual cost increases.

Recognition of VCU's ongoing commitment to student access and success is at the core of the significant new funding from the state including:

- \$6.8M to partner on Tuition Moderation – the largest amount awarded by the state
- \$3.4M additional funding for financial aid
- \$4.3M in recognition of VCU's growth in degree production

The state will also provide funding to offset health benefits costs for two pay periods in October 2019, a savings estimated at \$2.3 million.

In addition to increased funding from the state, the University continues to take an all-funds approach for the upcoming year, and will implement reallocations and use of one-time funds for new needs.

Starting July 1, 2019, VCU will embark on the next phase of the University Budget Redesign with full implementation of a responsibility-centered management approach. This new model will continue to improve understanding of the flow of funds and allow units to plan enrollment growth, cost containment and resource allocation more strategically than has been possible in previous years.

As highlighted by the budget actions below, VCU continues to prioritize its accessibility and help ensure its students will have a nationally premier educational experience.

Key University Allocations in the Proposed Budget Institutional Unavoidable Costs & Highest Priority Needs

The FY 2019-2020 budget includes:

- \$26.7 million in funding for merit and other salary increases, faculty promotions and anticipated increases in the overall fringe rate.
- \$12.5 million in funding for financial aid, including \$3.3 million in need-based aid and \$9.2 million in graduate aid, merit-based aid and waivers.
- \$4.6 million for academic and student needs. This includes the REAL Initiative, and funding for student success initiatives.
- \$3.9 million in funding for operational and compliance needs including maintenance for new buildings, unavoidable contract increases and utility increases.

This budget plan also provides details as to changes for FY 2019-2020 by fund source. An overview is available on Table A, followed by detailed summaries by fund in Section II. Details as to individual tuition rates can be found in Section III.

Questions or concerns requiring additional information should refer to the University Budget Office website at <https://budget.vcu.edu> for additional information, including how to contact the University Budget Office.

Table A
Virginia Commonwealth University
FY 2019-2020 University Budget Plan
Sources and Uses Summary
(in thousands)

FY 2019-2020 Sources	Educational & General Programs	Sponsored Programs		Auxiliary Enterprises	Qatar	University Funds	Student Financial Assistance	Hospital Services	Total University	Change from 2018-19 Budget Plan	
		Direct Costs	Facilities & Admin. Costs							Amount	Percent
State General Fund											
Direct Appropriations	\$ 193,273	\$ 14,013	\$ -	\$ -	\$ -	\$ -	\$ 35,196	\$ -	\$ 242,482	28,366	13.2%
Central Transfers		-	-	-	-	-	-	-	\$ -	(3,997)	-100.0%
State General Fund	\$ 193,273	\$ 14,013	\$ -	\$ -	\$ -	\$ -	\$ 35,196	\$ -	\$ 242,482	\$ 24,369	11.2%
Nongeneral Funds											
Student Tuition and Fees	458,638	-	-	59,663	-	-	-	-	518,301	13,388	2.7%
Grants and Contracts	-	251,688	42,000	-	-	-	33,703	-	327,391	67,474	26.0%
Gifts and Investment Earnings	100	-	-	5,158	-	46,879	-	-	52,137	3,809	7.9%
Sales and Services	9,282	-	-	90,282	40,096	-	-	30,416	170,076	3,187	1.9%
Other Sources	4,969	-	-	8,353	-	5,246	-	-	18,568	7,466	67.2%
Total Nongeneral Funds	472,989	251,688	42,000	163,456	40,096	52,125	33,703	30,416	1,086,473	95,324	9.6%
Transfers (in) out	10,025	-	(10,025)	-	-	-	-	-	-	-	n/a
Total University Sources	\$ 676,287	\$ 265,701	\$ 31,975	\$ 163,456	\$ 40,096	\$ 52,125	\$ 68,899	\$ 30,416	\$ 1,328,955	\$ 119,693	9.9%
FY 2019-2020 Uses											
Instruction	\$ 332,224	\$ -	\$ -	\$ -	\$ 40,096	\$ 4,973	\$ -	\$ -	\$ 377,293	\$ 3,417	0.9%
Research	15,991	265,701	22,802	-	-	10,564	-	-	315,058	68,614	27.8%
Public Service	4,980	-	-	-	-	1,912	-	-	6,892	42	0.6%
Academic Support	111,579	-	729	-	-	12,327	-	-	124,635	13,130	11.8%
Student Services	15,022	-	-	-	-	705	-	-	15,727	(792)	-4.8%
Institutional Support	103,805	-	1,178	-	-	9,854	-	-	114,837	18,846	19.6%
Operation and Maintenance of Plant	59,786	-	3,870	-	-	1,183	-	1,000	65,839	1,141	1.8%
Scholarships and Fellowships	5,446	-	1,716	-	-	10,607	101,688	-	119,457	12,987	12.2%
Auxiliary Enterprises	-	-	-	161,399	-	-	-	-	161,399	8,747	5.7%
Hospital Services	-	-	-	-	-	-	-	29,416	29,416	6,048	25.9%
Subtotal Uses	648,833	265,701	30,295	161,399	40,096	52,125	101,688	30,416	1,330,553	132,180	11.0%
Transfers (in) out ⁽¹⁾	28,661	-	-	4,128	-	-	(32,789)	-	-	-	n/a
Addition to Reserves	(4,544)	-	-	(6,748)	-	-	-	-	(11,292)	(12,157)	187.0%
Contingencies	3,337	-	1,680	4,677	-	-	-	-	9,694	(330)	-3.3%
Subtotal Contingencies and Transfers	27,454	-	1,680	2,057	-	-	(32,789)	-	9,694	(330)	-3.3%
Total University Uses	\$ 676,287	\$ 265,701	\$ 31,975	\$ 163,456	\$ 40,096	\$ 52,125	\$ 68,899	\$ 30,416	\$ 1,328,955	\$ 119,693	9.9%

⁽¹⁾ Per the state budget, nongeneral fund appropriation from E&G programs and from Auxiliary Services was required to be transferred to Student Financial Assistance to more accurately reflect aid to students.

**VIRGINIA COMMONWEALTH UNIVERSITY
FY 2019-2020 UNIVERSITY BUDGET PLAN**

TAB II

Details of the FY 2019-2020 Budget Plan

**Virginia Commonwealth University
FY 2019-2020 University Budget Plan
Educational and General Programs**

Overview

Educational and General (E&G) programs include all of the University's instructional programs and related support services. Revenue is derived primarily from student tuition, state general fund appropriations, and instructional fees.

Highlights

The University E&G budget comprises 51% of the total \$1.3 billion budget for the university. E&G revenues are 68% related to tuition and fees and 29% assumed from State funding. The balance of revenue (\$24 million) comes from a variety of sales and services, such as fees from dental clinics, and \$10 million provided from facilities and administrative cost recoveries on sponsored programs. See Sources and Uses Summary (Table A) for details.

As noted in the Executive Summary, the FY 2019-2020 Budget includes an innovative funding partnership with the State aimed at moderating tuition growth for the upcoming year. The State has provided increased funding of \$6.8M to offset planned tuition increases, as well as providing a premium holiday for members in the state employee health benefits program for two pay periods in October 2019. These funds in addition to the funding committed in prior years will bring support from the State to an estimated \$196 million. Based on this funding proposal in combination with university budget reductions and reallocations, VCU will implement a zero percent tuition rate change for all standard undergraduate tuition and moderate increases for masters, doctoral and first professional programs. Fees associated with E&G (library and technology fees) will also be held flat to FY 2018-19 levels

The E&G budget allocates approximately 76% of its resources to accomplish the basic missions of instruction, research, public service and support for students and faculty. Another 9% of the E&G budget is allocated to maintaining the physical plant, and 15% of the resources allocated to institutional support.

Changes for the FY 2019-2020 E&G budget plan focus on fulfilling the strategic initiatives as set forth in *Quest for Distinction*:

- Recruitment and retention of outstanding faculty and staff
- Student aid, access and success
- Strengthening administrative and academic support services

As presented in Table B, revenue increases due to state funding, enrollment and fee changes, and support from auxiliaries and investment income will total \$31.5 million.

As a result of state-mandated salary actions, the university budget includes \$23 million to fund salary increases for faculty, University and Academic Professional and classified staff. This year's plan provides for a 4% merit-based increases for faculty and UAP staff, and 5% increases for classified staff. All increases will be effective for the full year. In addition, the university will increase the minimum for teaching adjuncts to \$1,100 per credit hour and fund a 4% merit increase for adjuncts. Ongoing funding needs for faculty promotions and an increase in fringe costs will also be addressed. Note that the State has committed some one-time funding to offset two pay periods of health plan premiums.

Funding of financial aid inclusive of waivers will total \$8.2 million and will address several years of growth in special populations such as students eligible for waivers related to military duty, non-resident recruitment initiatives and doctoral students. An additional \$3.3 million in funding will provide for contractual increases as well as safety and compliance needs including utilities, rent, library journal costs, etc. Additional funding for academic and student needs of \$1.5 million will be used to recruit additional out of state students, and provide additional funding for the da Vinci Center.

Table B
Virginia Commonwealth University
FY 2019-2020 Educational and General Programs Budget Plan
Revenues and Expenditures

A. FY 2018-2019 Budget Plan -Revenues	\$ 642,746,384
B. FY 2018-2019 Actions	1,968,325
C. FY 2018-2019 Adjusted Revenue Budget	<u>644,714,709</u>
D. FY 2019-2020 Budget Plan Adjustments	
1. Revenue due to tuition rate change and enrollment	4,051,520
2. Fee adjustments	2,524,074
3. Increase in state funding	21,996,304
4. Increase in support from auxiliaries and investment income	3,000,000
E. Total FY 2019-2020 Budget Plan - Revenues	<u><u>\$ 676,286,607</u></u>

A. FY 2018-2019 Budget Plan - Expenditures	\$ 642,746,384
B. FY 2018-2019 Actions	1,968,325
C. FY 2018-2019 Adjusted Expenditure Budget	<u>644,714,709</u>
D. FY 2019-2020 Technical Adjustments	
1. Increase in fringe benefit rate	3,569,189
2. Increase in School expenditures	2,460,623
3. Increase in overhead support transfer from Auxiliary units	(500,000)
4. Other Adjustments	39,750
5. Health Premium Savings	(2,300,000)
Total FY 2019-2020 Technical Adjustments	<u>3,269,562</u>
E. FY 2019-2020 New Funding Allocations	
1. Academic and Student Needs	1,490,061
<i>Includes support for NAVITAS, daVinci, and the out of state recruitment initiative.</i>	
2. Financial Aid	8,186,938
<i>Includes funding for undergraduate need-based aid and federal work study.</i>	
3. Salary Increase including Fringe	23,053,465
<i>Provide funding for a 4% salary increase for University Staff and T&R Faculty, and 5% for Classified Staff effective June 10, 2019. Also includes funding for faculty promotions and the annualization of the FY2019 salary increases .</i>	
4. Operational and Compliance Needs	3,316,238
<i>Provides funding for needs related to contractual cost increases such as utilities and library journal subscriptions as well as needs relating to safety and compliance.</i>	
5. Use of Reserves	(7,744,366)
F. Total FY 2019-2020 Budget Plan -Expenditures	<u><u>\$ 676,286,607</u></u>

⁽¹⁾ Per the state budget, nongeneral fund appropriation from E&G programs and Auxiliary Services was required to be transferred to Student Financial Assistance to more accurately reflect aid to students.

Virginia Commonwealth University
FY 2019-2020 University Budget Plan
Sponsored Programs
Facilities and Administrative Cost Recoveries

Overview

Sponsored programs includes research projects, training grants, and similar activities funded by revenue received from governmental and private agencies for specific purposes. Sponsored programs are administered in accordance with the terms of the applicable grant or contract and the agency awarding the funds. Because grant awards often apply to more than one year and expenses may occur over more than one year, revenues and expenditures for sponsored programs in a given year differ significantly from awards.

Highlights

The budget plan assumes revenues and expenditures of approximately \$307.7 million in FY 2019-2020. Table D details direct research activity as well as administrative overhead and other support costs associated with grants, which are known as Facilities and Administrative Cost Recoveries (FACR).

Direct costs in Table D include state appropriation funding for research under the State's Higher Education Research Initiative, consisting of \$1,162,500 for research in bioengineering and regenerative medicine and \$12,500,000 for cancer research. Table D also includes \$350,000 to support the Parkinson's and Movement Disorders Center.

Table C summarizes FACR sources and uses. For FY 2019-2020, total FACR revenue is estimated at \$42 million. Revenue estimates are based on projected levels of grants and contracts, direct expenditures, and the FY 2019-2020 recovery rate of 55.0% for on-campus federal facilities and administrative costs.

The Commonwealth has in place a long-standing requirement that a portion of an institution's total FACR be included in its E&G revenues. These funds are used to meet administrative costs, research or research related requirements, and principal and interest on bonds issued by or for the institution. The revenue portion budgeted to E&G for FY 2019-2020 is \$12.6 million, and is shown on Tables C and D. These funds will be used in part to fund library journals and initiatives in the office of Safety and Risk Management.

Table C
Virginia Commonwealth University
2019-20 University Budget Plan
Facilities and Administrative Cost Recoveries
(in thousands)

	2019-20
FACR Earnings Distribution	
FACR Earning Schools and Units - 66%	\$ 27,720
E&G Transfer - 30%	12,600
Research Priorities Fund - 4%	1,680
Total Projected FACR Earnings	\$ 42,000
Research Support Expenditures and Allocation of Revenue	
1. Support for Central Research Operations	
VP Research & Innovation Operations Support	\$ 8,843
Presidential Research Quest Fund (PerQ)	500
Support for Insitutes and Centers	1,215
Graduate Fellowships	1,666
Grants and Contracts Accounting	203
Compliance Office	263
Banner Revitalization	200
Undergraduate Research Opportunities Program	101
University Libraries/Technology Allocation	270
O&M for Biotech I	218
Biotech I - debt service	689
Total Support for Central Research Operations	\$ 14,168
2. School Specific Debt Allocations	
Life Sciences Building	\$ 382
Massey Cancer Center Vivarium	520
Medical Science Building II	1,057
Sanger Hall Renovations	357
Sanger Hall Renovations II	647
Total School Specific Debt Allocations	\$ 2,963
3. State Mandated 30% Transfer of Revenue	
Transfer to E&G for Administrative Services	\$ 10,025
School of Medicine - University budget reimbursement	1,165
Central Administrative Expenses	540
Library Journals	358
Safety and Risk Management	512
Total State Mandated 30% Transfer of Revenue	\$ 12,600
4. Research Priorities Fund (4%)	\$ 1,680
5. Earnings After Research Support Expenditures & Allocation of Revenue	\$ 10,589
Total Projected FACR Expenditures	\$ 42,000

Table D
Virginia Commonwealth University
FY 2019-20 University Budget Plan
Sponsored Programs
(in thousands)

	2018-19 Projected ⁽¹⁾	2019-20 Budget Plan	Change Over 2018-19
A. SOURCES			
1. Direct Costs			
a. Federal Grants and Contracts Revenue			
i. Department of Health and Human Services	\$ 79,541	\$ 82,363	3.5%
ii. Department of Education	5,514	6,466	17.3%
iii. Other Federal Agencies	25,520	30,826	20.8%
Total Federal Grants and Contracts	<u>110,575</u>	<u>119,655</u>	8.2%
b. Other Grants and Contracts Revenue			
i. State Agency Grants and Contracts	21,835	24,214	10.9%
ii. State Higher Education Research Initiative	13,663	13,663	0.0%
iii. State General Fund Support for the Parkinson's and Movement Disorders	350	350	0.0%
iv. Private and Local Agency Grants and Contracts	102,319	102,319	0.0%
v. Higher Education Equipment Trust Fund (HEETF)	5,500	5,500	0.0%
Total Other Grants and Contracts	<u>143,667</u>	<u>146,046</u>	1.7%
Total Sources Associated with Direct Costs	<u>254,242</u>	<u>265,701</u>	4.5%
2. Facilities and Administrative Cost Recoveries	40,000	42,000	5.0%
Total Sources	<u><u>\$ 294,242</u></u>	<u><u>\$ 307,701</u></u>	4.6%
B. USES			
1. Instruction	\$ 13,829	\$ 14,462	4.6%
2. Research	247,443	258,780	4.6%
3. Public Service	588	615	4.6%
4. Academic Support	5,296	5,539	4.6%
6. Institutional Support	4,414	4,616	4.6%
7. Operation and Maintenance of Plant	7,356	7,693	4.6%
8. Scholarships and Fellowships	1,716	1,716	0.0%
9. Transfer Facilities and Administrative Cost Recoveries to E&G	12,000	12,600	5.0%
10. Contingencies	1,600	1,680	5.0%
Total Uses	<u><u>\$ 294,242</u></u>	<u><u>\$ 307,701</u></u>	4.6%

⁽¹⁾ Sponsored Programs sources and uses for FY 2018-2019 have been revised to reflect expected actuals.

Virginia Commonwealth University FY 2019-2020 University Budget Plan Auxiliary Enterprise Programs

Auxiliary Enterprise Programs

Overview

An auxiliary enterprise is a self-supporting unit that exists to serve students, faculty, or staff through the sale of goods or services. Auxiliary enterprises include intercollegiate athletics, residential facilities, student centers, student gymnasiums, student development programs, student health services, food service facilities, bookstores, print shops, telecommunications, and parking and transportation.

Auxiliary enterprises are funded through user fees (e.g., dorm charges), revenue from sales and services (e.g., book sales, basketball tickets), and mandatory fees (University Fee and Student Health Fee). Auxiliary enterprise activities are required to be self-supporting. This means that the state does not provide any support, either for operating costs, maintenance, or construction of facilities. Accordingly, auxiliary enterprises must accumulate reserves to meet unanticipated revenue shortfalls or expenditure needs to maintain facilities, finance renovations, and construction costs.

Highlights

The budget for FY 2019-2020 projects sources of \$163 million and uses of approximately \$170 million.

Increases in revenues result largely from rate increases: parking, housing, and University fee. The decrease in budgeted revenue for the Board Plan is an adjustment to reflect realistic revenue expectations. The increase in expenses reflect the planned salary and fringe increase, additional staff for student services, and one time use of funds in Parking and Transportation for deferred maintenance.

For FY 2019-2020 Auxiliary programs plan to spend \$6.7 million in reserves for needs in athletics, dining facilities, retail shops, and one time uses in parking and transportation for deferred maintenance.

The FY 2019-2020 budget plan as noted above also includes funds to offset E&G needs as part of the all funds review during FY 2019-2020 budget development.

Table E
Virginia Commonwealth University
FY 2019-2020 University Budget Plan
Auxiliary Enterprise Programs
(in thousands)

	2018-2019 Budget Plan	2019-2020 Budget Plan	Change Over 2018-2019
A. SOURCES			
1. Sales and Services ⁽¹⁾	\$ 34,886	\$ 35,682	2%
2. University Fee	51,615	54,357	5%
3. Room Plan	31,779	31,846	0%
4. Board Plan ⁽²⁾	25,817	22,754	-12%
5. Health Fee	5,106	5,306	4%
6. Gifts and Interest Earnings	5,630	5,158	-8%
7. Other - Use of Balances	5,632	8,353	48%
Total Sources	<u>\$ 160,465</u>	<u>\$ 163,456</u>	2%
B. USES			
1. Intercollegiate Athletics	\$ 35,381	\$ 36,781	4%
3. Residential Services	35,912	34,815	-3%
4. Dining Services	32,115	33,304	4%
5. Student Commons and Activities	5,254	5,135	-2%
6. Recreational Sports	9,673	10,453	8%
7. Student Services			
a. Student Health	6,997	6,483	-7%
b. Student Development Programs	7,312	7,564	3%
8. Retail Services and Other Shops	3,170	3,240	2%
9. Parking and Transportation ⁽³⁾	16,607	23,624	42%
11. Capital Reserves / Contingencies	4,267	4,677	10%
12. Financial Aid Transfer	2,912	4,128	42%
Total Uses	<u>\$ 159,600</u>	<u>\$ 170,204</u>	7%
C. Contribution to (Use of) Fund Balance	<u>\$ 865</u>	<u>\$ (6,748)</u>	

⁽¹⁾ Increase in Sales and Services reflects the parking rate increase as well as increase in retail sales due to Ram Tech and Athletics' royalties.

⁽²⁾ Reflects reset of budget based on actuals.

⁽³⁾ Includes one-time fund use for deferred maintenance projects.

Virginia Commonwealth University

FY 2019-2020

University Budget Plan

University Funds

Overview

University Funds include both restricted and unrestricted funds for which the sources of revenue are gifts to University departments, investment earnings, endowment income and foundation support, and other transfers. University Funds are deposited and disbursed through local bank accounts and are not included in funds appropriated by the General Assembly. Gifts are traditionally made through affiliated foundations and are made available for use by departments for various expenditures. Although gifts made directly to the University are generally for very specific purposes, they can vary significantly from year to year.

The University currently has approximately 2,000 University Funds indexes from which expenditures are managed by deans, directors, and department heads. As such, the University Funds budget reflects an overall estimate of revenues and expenditures based on trend analysis, rather than an allocation of resources available centrally to the University.

Highlights

The budget plan projects revenues and expenditures of approximately \$52.1 million in FY 2019-2020.

Key assumptions regarding the FY 2019-2020 budget are as follows:

- The increase in investment income is due both to an increase in short-term interest rates between FY19 and FY20, and to VCU more fully utilizing available investment income funds in the FY20 budget.
- The majority of gifts are received by the University's affiliated foundations and then recorded in the *endowment income and foundation support* revenue category when transferred to the University for expenditure.
- University Funds sources and uses reflect an overall estimate of revenues and expenditures based on trend analysis, therefore has potential for tremendous variability.

Table F
Virginia Commonwealth University
FY 2019-2020 University Budget Plan
University Funds
(in thousands)

	2018-19 Budget Plan	2019-20 Budget Plan	Change Over 2018-19
A. SOURCES ⁽¹⁾			
1. Gifts	\$ 32,980	\$ 34,629	5.0%
2. Endowment and Investment Income, Foundation Support	9,618	12,250	27.4%
3. Other Transfers	5,143	5,246	2.0%
	<u>\$ 47,741</u>	<u>\$ 52,125</u>	9.2%
Total Sources			
B. USES ⁽¹⁾			
1. Instruction	\$ 4,755	\$ 4,973	
2. Research	10,564	10,564	
3. Public Service	1,912	1,912	
4. Academic Support	10,720	12,327	
5. Student Services	646	705	
6. Institutional Support	9,354	9,854	
7. Operation and Maintenance of Plant	1,183	1,183	
8. Scholarships and Fellowships	8,607	10,607	
Total Uses	<u>\$ 47,741</u>	<u>\$ 52,125</u>	9.2%

⁽¹⁾ University Funds sources and uses reflect an overall estimate of revenues and expenditures based on trend analysis, therefore has potential for tremendous variability. Expenses for FY2020 are based on the prior year budget plan increased by the growth rate in total revenue.

Virginia Commonwealth University FY 2019-2020 University Budget Plan Student Financial Assistance

Overview

Student Financial Assistance includes scholarships, grants and fellowships awarded to students without requiring work or service, and work-related programs. Amounts for the Federal Work Study Program and Supplemental Education Opportunity Grants are federal matching funds. Related University portions are reported in the various budgets where the expenditures are incurred. Tuition waivers and the undergraduate scholars program are also excluded.

Highlights

State and Federal Student Financial Assistance funds are estimated at approximately \$68.8 million in FY 2019-2020 through the Student Financial Assistance program budget.

Changes from the FY 2018-2019 budget include:

- The Pell Grant Program is expected to increase, bringing the maximum individual Pell Grant award to \$6,195, an increase of \$100.
- Additional state general fund support of \$3.4M in for student financial assistance.

In addition to the federal and state funded scholarships summarized on Table A, the University will allocate \$65.3 million of E&G dollars towards need-based aid, merit-based aid, scholarships, fellowships, tuition waivers and graduate student wages. In FY 2020 an additional \$3,000,000 of funding will be transferred to provide need based financial assistance to help ensure retention and graduation of students with financial need (see Table B).

Stabilizing VCU's undergraduate enrollment, while also seeking to recruit a more academically prepared freshman class, requires a significant multi-year increase in non-need-based aid. \$2,921,400 has been added in Fall 2019 (FY 2020) to recruit non-resident students. The Presidential Scholarship and Provost Scholarship has been increased \$1,000 per semester and Dean's Scholarship has increased \$500 per semester. In FY2020 total VCU has increased its institutional financial aid \$12,447,933.

Table G
Virginia Commonwealth University
2019-20 University Budget Plan
Student Financial Assistance
(in thousands)

DESCRIPTION	2018-19 Budget Plan	2019-20 Budget Plan	Change Over 2018-19
A. Federal			
1. Grants and Scholarships	\$ 30,513	\$ 31,806	4.2%
2. Federal Work Study	1,530	1,897	24.0%
Total Federal	<u>32,043</u>	<u>33,703</u>	5.2%
B. State: Virginia Student Financial Assistance Program			
1. Scholarships	28,352	31,771	12.1%
2. Fellowships	3,425	3,425	0.0%
Total State	<u>31,777</u>	<u>35,196</u>	10.8%
Total Federal and State	<u>63,820</u>	<u>68,899</u>	8.0%
C. University			
1. E&G Programs	55,328	65,344	18.1%
2. Facilities and Administrative Cost Recoveries	1,716	1,716	0.0%
3. Auxiliary Enterprise Programs			
Athletic Scholarships	6,740	6,790	0.7%
Student Financial Assistance	2,912	4,128	41.8%
4. University Funds	8,607	10,607	23.2%
Total University Sources	<u>75,303</u>	<u>88,585</u>	17.6%
D. Total Sources	<u>\$ 139,123</u>	<u>\$157,484</u>	13.2%

Financial aid is inclusive of Pell, Work Study, tuition waivers, and undergraduate and graduate need based and merit based financial aid. The University uses multiple funding sources to provide financial aid.

Virginia Commonwealth University

FY 2019-2020 University Budget Plan

Hospital Services

Overview

Hospital Services represents University revenue and expenditure for services provided by the University to the VCU Health System and related activities. This accounting methodology was initiated with the conversion of the Medical College of Virginia Hospitals from state agency status to an authority. At that time, a new state program, Hospital Services, was assigned to the University for recording this activity.

The Hospital Services budget includes the Clinical, Educational, and Research Services Agreement (CERSA) between the Health Sciences schools and the VCU Health System. The Hospital Services budget also includes funding from the Operations and Services Agreement (OSA) for a variety of administrative services provided to the VCU Health System by the University.

Highlights

A summary of sources and uses, estimated at \$30.4 million in FY 2019-2020, is presented in Table H. The growth in service cost for FY 2019-2020 over FY 2018-2019 is primarily related to the increase in personnel cost due to salary increases, as well as contractual increases negotiated on top of the FY 2018-2019 Budget Plan estimates.

Key assumptions related to the FY 2019-2020 Hospital Services budget are detailed below:

- Rental income, estimated at \$.8 million in FY 2019-2020, is based on a master agreement for space leased by the University to the VCU Health System on a short-term basis. Payments for long-term leases of facilities by the VCU Health System are set at \$1 per year or the amount of debt service, whichever is greater. In general, short-term rental rates are set at the lower of cost or market rates.
- The VCU Health System leases space from the University and the University contracts with the Health System through the OSA for operation and maintenance services for the leased space and other Health System facilities. A portion of rental income paid by the VCU Health System is used as a reserve for maintenance on these facilities.
- Services are also provided through a Clinical Operations and Services Agreement (COSA) between the Hospitals and MCV Physicians. These services are not reported in the Hospital Services program and include medical administration, clinical operations, and graduate medical education supervision. The Hospitals provide mission support payments to MCV Physicians through a Mission Support Agreement. This agreement was established as a result of the shared missions and purposes of the Hospitals and MCV Physicians and the on-going funding needs of MCV Physicians to fulfill such shared missions and purposes.

Table H
Virginia Commonwealth University
FY 2019-2020 University Budget Plan
Hospital Services
(in thousands)

	2018-19 Budget Plan	2019-20 Budget Plan	Change Over 2018-19
A. SOURCES			
Nongeneral Funds			
1. Sales and Services	\$ 23,961	\$ 29,544	23.3%
2. Other Sales and Services - Rental Income	407	872	114.3%
Total Sources	<u>\$ 24,368</u>	<u>\$ 30,416</u>	24.8%
B. USES			
1. Operation and Maintenance of Plant	\$ 1,000	\$ 1,000	0.0%
2. Hospital Services	23,368	29,416	25.9%
Total Uses	<u>\$ 24,368</u>	<u>\$ 30,416</u>	24.8%

**VIRGINIA COMMONWEALTH UNIVERSITY
FY 2019-2020 UNIVERSITY BUDGET PLAN**

TAB III

FY 2019-2020 Tuition and Fees

Virginia Commonwealth University 2019-2020 Tuition and Fees

Standard Tuition and Fee Rates

- Overall tuition and fee changes are summarized below for selected student groups:

	<u>Resident Increase</u>	<u>Nonresident Increase</u>
Full-Time Credit Hour Undergraduate Students Living in Private Housing (15 credits per semester)	\$106	\$106
Full-Time Credit Hour Students Living in University Housing with 200 Swipes and \$300 in Dining Dollars (15 credits per semester)	\$501	\$501
Full-Time Masters Students	\$592	\$1,114
Full-Time Doctoral Students	\$502	\$970

- Tuition charges for credit hour undergraduates will not increase from FY 2018-2019 rates.
- The following fees have increases for FY 2019-2020.
 - University fee will increase 5% from \$1,938 to \$2,035, an increase of \$97.
 - Health Service Fee will increase from \$215 to \$224, an increase of \$9.
- The following fees will not increase for FY 2019-2020.
 - Capital Outlay Fee (pending resolution of the Virginia State budget)
 - Technology Fee
 - Student Activity Fee
 - Library Fee
- A representative room charge for double occupancy in University housing will increase by \$191. Rates for all housing options are summarized beginning on page 58.
- The rate for a 200 Swipes with \$300 per semester in Dining Dollars will increase by \$204 for the academic year. Rates for all meal plans are summarized on page 60.

Proposed Program Specific Tuition and Fees

- Tuition and mandatory fees for Medicine First Professional students will increase by between \$1,042 and \$2,851 depending on student residency and year.

- Dentistry First Professional tuition and mandatory fees will increase between \$2,794 and \$4,274 depending on student residency and year. Masters in Advanced Dental Education tuition and mandatory fees will increase \$10,317 for residents and nonresidents.
- Tuition and mandatory fee charges for the First Professional PharmD Program will increase \$823 for resident students and \$1,124 for nonresident students. First-professional pharmacy students receiving their third year of education on the VCU INOVA Campus pay a unique campus fee, the revenue from which is used to support student recreation, student health, and student counseling programs. This fee is in lieu of the University Fee, the Student Health Fee, and the MCV Campus Student Government Fee. The Pharmacy INOVA Campus Fee did not increase for FY 2019-2020.
- Tuition for undergraduate Qatar Ministry of Education students studying in Qatar will equal \$58,818. The comprehensive fee (previously the mandatory book fee) remains at \$895 for FY 2019-2020. Students in Qatar programs pay fixed tuition for the duration of their program of study.

Summary of notes applicable to Tuition and Fee tables

- The Tuition and Fees section reflects all charges in dollars. Unless otherwise noted, students pay standard tuition and fee rates for their student classification type.
- Calculation of annual Undergraduate Tuition assumes 15 credit hours semester; 30 credit hours for the fall and spring semesters, although 12 credits per semester (24 credits per year) is considered full-time. Tuition will depend on the number of credit hours taken.
- Course Overload Fee: Full-time graduate students are also charged at the part-time per credit hour rate for each additional hour exceeding 15 credit hours per semester in which the student is enrolled. The overload fee does not apply to students in first professional programs or other programs which specifically require the student to enroll in courses that exceed the applicable maximum number of credit hours.
- Part-time Student Activity Fee for programs on MCV are the total charge for the semester.
- Part-time undergraduate students enrolled in graduate courses required for their degree pay the undergraduate rate.
- Summer 2020 rates are projected and subject to revision. Student Government fee rates are applicable to the total summer session.
- Students designated as “Off-Campus” do not pay Student Activity Fee, University Fee, Student Health Fee, or Capital Outlay fees.

In addition to the tuition and fee charges identified, the President or his designee(s) may set tuition and fee charges for courses offered by the University. The rates shall be consistent with the University’s mission, the overall tuition and fee schedule, and state requirements.

If you have any trouble accessing the information contained in this document, please contact the VCU Office of Budget and Resource Analysis.

Virginia Commonwealth University
Typical Charges
Regular Session

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

Full-Time Credit Hour Undergraduate Students, On-Campus

Undergraduates Living In Private Housing

Monroe Park Campus

Tuition- 15 Credit Hours ⁽¹⁾	\$	12,094	\$	12,094		\$	32,742	\$	32,742			
University Fee		1,938		2,035			1,938		2,035			
Technology Fee		83		83			83		83			
Library Fee		70		70			70		70			
Health Service Fee		215		224			215		224			
Student Activity Fee		90		90			90		90			
Capital Outlay Fee		n/a		n/a			660		660			
Total	\$	14,490	\$	14,596	\$	106	\$	35,798	\$	35,904	\$	106

MCV Campus

Tuition- 15 Credit Hours ⁽¹⁾	\$	12,094	\$	12,094		\$	32,742	\$	32,742			
University Fee		1,938		2,035			1,938		2,035			
Technology Fee		83		83			83		83			
Library Fee		70		70			70		70			
Health Service Fee		215		224			215		224			
Student Activity Fee		36		36			36		36			
Capital Outlay Fee		n/a		n/a			660		660			
Total	\$	14,436	\$	14,542	\$	106	\$	35,744	\$	35,850	\$	106

Undergraduates Living In University Housing

Monroe Park Campus

Tuition- 15 Credit Hours ⁽¹⁾	\$	12,094	\$	12,094		\$	32,742	\$	32,742			
University Fee		1,938		2,035			1,938		2,035			
Technology Fee		83		83			83		83			
Library Fee		70		70			70		70			
Health Service Fee		215		224			215		224			
Student Activity Fee		90		90			90		90			
Capital Outlay Fee		n/a		n/a			660		660			
Housing ⁽²⁾		6,364		6,555			6,364		6,555			
Board ⁽³⁾		4,064		4,268			4,064		4,268			
Total	\$	24,918	\$	25,419	\$	501	\$	46,226	\$	46,727	\$	501

⁽¹⁾ Tuition assumes 15 credit hours per semester; 30 credit hours for the fall and spring semesters, although 12 credits per semester (24 credits per year) is considered full-time. Tuition rates for full-time credit hour undergraduate students are listed on page III-7. Total tuition will depend on the number of credit hours taken.

⁽²⁾ Representative charge for double occupancy.

⁽³⁾ Assumes 200 swipes with \$300 per semester in Dining Dollars. Amount shown is for two semesters.

Virginia Commonwealth University
Typical Charges
Regular Session

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.
MCV Campus						
Tuition- 15 Credit Hours ⁽¹⁾	\$ 12,094	\$ 12,094		\$ 32,742	\$ 32,742	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	36	36		36	36	
Capital Outlay Fee	n/a	n/a		660	660	
Housing ⁽²⁾	5,559	6,555		5,559	6,555	
Board ⁽³⁾	4,064	4,268		4,064	4,268	
Total	<u>\$ 24,059</u>	<u>\$ 25,365</u>	\$ 1,306	<u>\$ 45,367</u>	<u>\$ 46,673</u>	\$ 1,306

Full-Time Credit Hour Undergraduate Students, Off-Campus

Tuition- 15 Credit Hours ⁽¹⁾	\$ 12,094	\$ 12,094		\$ 32,742	\$ 32,742	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Total	<u>\$ 12,247</u>	<u>\$ 12,247</u>	\$ -	<u>\$ 32,895</u>	<u>\$ 32,895</u>	\$ -

Full-Time Credit Hour Undergraduate Students Tuition Rates and Applicable Fees

Tuition (per semester)					
12-14 Credit Hours	\$ 417	\$ 417		\$ 1,129	\$ 1,129
15+ Credit Hours	\$ 209	\$ 209		\$ 565	\$ 565
University Fee	\$ 1,938	\$ 2,035		\$ 1,938	\$ 2,035
Technology Fee	\$ 83	\$ 83		\$ 83	\$ 83
Library Fee	\$ 70	\$ 70		\$ 70	\$ 70
Health Service Fee	\$ 215	\$ 224		\$ 215	\$ 224
Student Activity Fee (MPC)	\$ 90	\$ 90		\$ 90	\$ 90
Student Activity Fee (MCV)	\$ 36	\$ 36		\$ 36	\$ 36
Capital Outlay Fee	n/a	n/a		\$ 660	\$ 660
Graduate Student Activity					
Fee (MPC)	\$ 56	\$ 56		\$ 56	\$ 56

⁽¹⁾ Tuition assumes 15 credit hours per semester; 30 credit hours for the fall and spring semesters, although 12 credits per semester (24 credits per year) is considered full-time. Tuition rates for full-time credit hour undergraduate students are listed at the bottom of this page. Total tuition will depend on the number of credit hours taken.

⁽²⁾ Representative charge for double occupancy.

⁽³⁾ Assumes 200 swipes with \$300 per semester in Dining Dollars. Amount shown is for two semesters.

Virginia Commonwealth University
Typical Charges
Regular Session

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

Full-Time Graduate Students, On-Campus

Masters Programs - Monroe Park Campus

Tuition	\$ 12,132	\$ 12,618		\$ 24,948	\$ 25,956	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	56	56		56	56	
Capital Outlay Fee	n/a	n/a		660	660	
Total	<u>\$ 14,494</u>	<u>\$ 15,086</u>	\$ 592	<u>\$ 27,970</u>	<u>\$ 29,084</u>	\$ 1,114

Masters Programs - MCV Campus

Tuition	\$ 12,132	\$ 12,618		\$ 24,948	\$ 25,956	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	36	36		36	36	
Capital Outlay Fee	n/a	n/a		660	660	
Total	<u>\$ 14,474</u>	<u>\$ 15,066</u>	\$ 592	<u>\$ 27,950</u>	<u>\$ 29,064</u>	\$ 1,114

Doctoral Programs - Monroe Park Campus

Tuition	\$ 10,008	\$ 10,404		\$ 21,348	\$ 22,212	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	56	56		56	56	
Capital Outlay Fee	n/a	n/a		660	660	
Total	<u>\$ 12,370</u>	<u>\$ 12,872</u>	\$ 502	<u>\$ 24,370</u>	<u>\$ 25,340</u>	\$ 970

Doctoral Programs - MCV Campus

Tuition	\$ 10,008	\$ 10,404		\$ 21,348	\$ 22,212	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	36	36		36	36	
Capital Outlay Fee	n/a	n/a		660	660	
Total	<u>\$ 12,350</u>	<u>\$ 12,852</u>	\$ 502	<u>\$ 24,350</u>	<u>\$ 25,320</u>	\$ 970

Virginia Commonwealth University
Typical Charges
Regular Session

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

Full-Time Graduate Students, Off-Campus

Masters Programs

Tuition	\$ 12,132	\$ 12,618		\$ 24,948	\$ 25,956	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Total	<u>\$ 12,285</u>	<u>\$ 12,771</u>	\$ 486	<u>\$ 25,101</u>	<u>\$ 26,109</u>	\$ 1,008

Doctoral Programs

Tuition	\$ 10,008	\$ 10,404		\$ 21,348	\$ 22,212	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Total	<u>\$ 10,161</u>	<u>\$ 10,557</u>	\$ 396	<u>\$ 21,501</u>	<u>\$ 22,365</u>	\$ 864

Course Overload Fee

Full-time graduate students are also charged at the part-time per credit hour rate for each additional hour exceeding 15 credit hours per semester in which the student is enrolled.

Students enrolled in overload courses are charged the additional per credit hour amount for tuition. The overload fee does not apply to students in first professional programs or other programs which specifically require the student to enroll in courses that exceed the applicable maximum number of credit hours.

Part-Time Students, On-Campus

Undergraduate Programs - Monroe Park Campus

Tuition	\$ 417	\$ 417		\$ 1,129	\$ 1,129	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee	4	4		4	4	
Capital Outlay Fee	n/a	n/a		28	28	
Total	<u>\$ 511</u>	<u>\$ 515</u>	\$ 4	<u>\$ 1,251</u>	<u>\$ 1,255</u>	\$ 4

Undergraduate Programs - MCV Campus

Tuition	\$ 417	\$ 417		\$ 1,129	\$ 1,129	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee ⁽¹⁾	7	7		7	7	
Capital Outlay Fee	n/a	n/a		28	28	
Total	<u>\$ 514</u>	<u>\$ 518</u>	\$ 4	<u>\$ 1,254</u>	<u>\$ 1,258</u>	\$ 4

⁽¹⁾ Per semester charge.

Virginia Commonwealth University
Typical Charges
Regular Session

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.
<i>Masters Programs - Monroe Park Campus</i>						
Tuition	\$ 674	\$ 701		\$ 1,386	\$ 1,442	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee	4	4		4	4	
Capital Outlay Fee	n/a	n/a		28	28	
Total	<u>\$ 768</u>	<u>\$ 799</u>	\$ 31	<u>\$ 1,508</u>	<u>\$ 1,568</u>	\$ 60
<i>Masters Programs - MCV Campus</i>						
Tuition	\$ 674	\$ 701		\$ 1,386	\$ 1,442	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee ⁽¹⁾	7	7		7	7	
Capital Outlay Fee	n/a	n/a		28	28	
Total	<u>\$ 771</u>	<u>\$ 802</u>	\$ 31	<u>\$ 1,511</u>	<u>\$ 1,571</u>	\$ 60
<i>Doctoral Programs - Monroe Park Campus</i>						
Tuition	\$ 556	\$ 578		\$ 1,186	\$ 1,234	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee	4	4		4	4	
Capital Outlay Fee	n/a	n/a		28	28	
Total	<u>\$ 650</u>	<u>\$ 676</u>	\$ 26	<u>\$ 1,308</u>	<u>\$ 1,360</u>	\$ 52
<i>Doctoral Programs - MCV Campus</i>						
Tuition	\$ 556	\$ 578		\$ 1,186	\$ 1,234	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee ⁽¹⁾	7	7		7	7	
Capital Outlay Fee	n/a	n/a		28	28	
Total	<u>\$ 653</u>	<u>\$ 679</u>	\$ 26	<u>\$ 1,311</u>	<u>\$ 1,363</u>	\$ 52

⁽¹⁾ Per semester charge.

Virginia Commonwealth University
Typical Charges
Regular Session

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

Part-Time Students, Off-Campus

Undergraduate Programs

Tuition	\$ 417	\$ 417		\$ 1,129	\$ 1,129	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Total	<u>\$ 426</u>	<u>\$ 426</u>	\$ -	<u>\$ 1,138</u>	<u>\$ 1,138</u>	\$ -

Masters Programs

Tuition	\$ 674	\$ 701		\$ 1,386	\$ 1,442	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Total	<u>\$ 683</u>	<u>\$ 710</u>	\$ 27	<u>\$ 1,395</u>	<u>\$ 1,451</u>	\$ 56

Doctoral Programs

Tuition	\$ 556	\$ 578		\$ 1,186	\$ 1,234	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Total	<u>\$ 565</u>	<u>\$ 587</u>	\$ 22	<u>\$ 1,195</u>	<u>\$ 1,243</u>	\$ 48

Note: Part-time undergraduate students enrolled in graduate courses required for their degree pay the undergraduate rate.

Virginia Commonwealth University
Typical Charges
Summer Session ⁽¹⁾

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.
Full-Time Credit Hour Undergraduate Students, On-Campus						
<i>Undergraduate Programs - Monroe Park Campus</i>						
Tuition- 15 Credit Hours ⁽²⁾	\$ 6,047	\$ 6,047		\$ 16,371	\$ 16,371	
University Fee	646	678		646	678	
Technology Fee	28	28		28	28	
Library Fee	23	23		23	23	
Student Activity Fee	15	15		15	15	
Capital Outlay Fee	n/a	n/a		330	330	
Total	<u>\$ 6,759</u>	<u>\$ 6,791</u>	\$ 32	<u>\$ 17,413</u>	<u>\$ 17,445</u>	\$ 32
<i>Undergraduate Programs - MCV Campus</i>						
Tuition- 15 Credit Hours ⁽²⁾	\$ 6,047	\$ 6,047		\$ 16,371	\$ 16,371	
University Fee	646	678		646	678	
Technology Fee	28	28		28	28	
Library Fee	23	23		23	23	
Student Activity Fee	12	12		12	12	
Capital Outlay Fee	n/a	n/a		330	330	
Total	<u>\$ 6,756</u>	<u>\$ 6,788</u>	\$ 32	<u>\$ 17,410</u>	<u>\$ 17,442</u>	\$ 32
Full-Time Credit Hour Undergraduate Students, Off-Campus						
Tuition- 15 Credit Hours ⁽²⁾	\$ 6,047	\$ 6,047		\$ 16,371	\$ 16,371	
Technology Fee	28	28		28	28	
Library Fee	23	23		23	23	
Total	<u>\$ 6,098</u>	<u>\$ 6,098</u>	\$ -	<u>\$ 16,422</u>	<u>\$ 16,422</u>	\$ -

⁽¹⁾ Summer 2020 rates projected. Subject to revision.

⁽²⁾ Tuition assumes 15 credit hours per semester; 30 credit hours for the fall and spring semesters, and 15 credit hours for the summer, although 12 credits per semester (24 credits per year) is considered full-time. Tuition rates for full-time credit hour undergraduate students are listed on page III-7. Total tuition will depend on the number of credit hours taken.

Virginia Commonwealth University
Typical Charges
Summer Session ⁽¹⁾

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

Full-Time Graduate Students, On-Campus

Masters Programs - Monroe Park Campus

Tuition	\$ 6,066	\$ 6,309		\$ 12,474	\$ 12,978	
University Fee	646	678		646	678	
Technology Fee	28	28		28	28	
Library Fee	23	23		23	23	
Student Activity Fee	15	15		15	15	
Capital Outlay Fee	n/a	n/a		330	330	
Total	<u>\$ 6,778</u>	<u>\$ 7,053</u>	\$ 275	<u>\$ 13,516</u>	<u>\$ 14,052</u>	\$ 536

Masters Programs - MCV Campus

Tuition	\$ 6,066	\$ 6,309		\$ 12,474	\$ 12,978	
University Fee	646	678		646	678	
Technology Fee	28	28		28	28	
Library Fee	23	23		23	23	
Student Activity Fee	12	12		12	12	
Capital Outlay Fee	n/a	n/a		330	330	
Total	<u>\$ 6,775</u>	<u>\$ 7,050</u>	\$ 275	<u>\$ 13,513</u>	<u>\$ 14,049</u>	\$ 536

Doctoral Programs - Monroe Park Campus

Tuition	\$ 5,004	\$ 5,202		\$ 10,674	\$ 11,106	
University Fee	646	678		646	678	
Technology Fee	28	28		28	28	
Library Fee	23	23		23	23	
Student Activity Fee	15	15		15	15	
Capital Outlay Fee	n/a	n/a		330	330	
Total	<u>\$ 5,716</u>	<u>\$ 5,946</u>	\$ 230	<u>\$ 11,716</u>	<u>\$ 12,180</u>	\$ 464

⁽¹⁾ Summer 2020 rates projected. Subject to revision.

Virginia Commonwealth University
Typical Charges
Summer Session ⁽¹⁾

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.
<i>Doctoral Programs - MCV Campus</i>						
Tuition	\$ 5,004	\$ 5,202		\$ 10,674	\$ 11,106	
University Fee	646	678		646	678	
Technology Fee	28	28		28	28	
Library Fee	23	23		23	23	
Student Activity Fee	12	12		12	12	
Capital Outlay Fee	n/a	n/a		330	330	
Total	<u>\$ 5,713</u>	<u>\$ 5,943</u>	\$ 230	<u>\$ 11,713</u>	<u>\$ 12,177</u>	\$ 464

Full-Time Graduate Students, Off-Campus

Masters Students

Tuition	\$ 6,066	\$ 6,309		\$ 12,474	\$ 12,978	
Technology Fee	28	28		28	28	
Library Fee	23	23		23	23	
Total	<u>\$ 6,117</u>	<u>\$ 6,360</u>	\$ 243	<u>\$ 12,525</u>	<u>\$ 13,029</u>	\$ 504

Doctoral Students

Tuition	\$ 5,004	\$ 5,202		\$ 10,674	\$ 11,106	
Technology Fee	28	28		28	28	
Library Fee	23	23		23	23	
Total	<u>\$ 5,055</u>	<u>\$ 5,253</u>	\$ 198	<u>\$ 10,725</u>	<u>\$ 11,157</u>	\$ 432

Course Overload Fee

Full-time graduate students are also charged at the part-time per credit hour rate for each additional hour exceeding 15 credit hours per semester in which the student is enrolled.

Students enrolled in overload courses are charged the additional per credit hour amount for tuition. The overload fee does not apply to students in first professional programs or other programs which specifically require the student to enroll in courses that exceed the applicable maximum number of credit hours.

Part-Time Students, On-Campus

Undergraduate Programs - Monroe Park Campus

Tuition	\$ 417	\$ 417		\$ 1,129	\$ 1,129	
University Fee	54	57		54	57	
Technology Fee	5	5		5	5	
Library Fee	2	2		2	2	
Student Activity Fee	2	2		2	2	
Capital Outlay Fee	n/a	n/a		28	28	
Total	<u>\$ 480</u>	<u>\$ 483</u>	\$ 3	<u>\$ 1,220</u>	<u>\$ 1,223</u>	\$ 3

Summer 2020 rates projected. Subject to revision.

Virginia Commonwealth University
Typical Charges
Summer Session ⁽¹⁾

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.
<i>Undergraduate Programs - MCV Campus</i>						
Tuition	\$ 417	\$ 417		\$ 1,129	\$ 1,129	
University Fee	54	57		54	57	
Technology Fee	5	5		5	5	
Library Fee	2	2		2	2	
Student Activity Fee ⁽¹⁾	7	7		7	7	
Capital Outlay Fee	n/a	n/a		28	28	
Total	<u>\$ 485</u>	<u>\$ 488</u>	\$ 3	<u>\$ 1,225</u>	<u>\$ 1,228</u>	\$ 3
<i>Masters Programs - Monroe Park Campus</i>						
Tuition	\$ 674	\$ 701		\$ 1,386	\$ 1,442	
University Fee	54	57		54	57	
Technology Fee	5	5		5	5	
Library Fee	2	2		2	2	
Student Activity Fee	2	2		2	2	
Capital Outlay Fee	n/a	n/a		28	28	
Total	<u>\$ 737</u>	<u>\$ 767</u>	\$ 30	<u>\$ 1,477</u>	<u>\$ 1,536</u>	\$ 59
<i>Masters Programs - MCV Campus</i>						
Tuition	\$ 674	\$ 701		\$ 1,386	\$ 1,442	
University Fee	54	57		54	57	
Technology Fee	5	5		5	5	
Library Fee	2	2		2	2	
Student Activity Fee ⁽¹⁾	7	7		7	7	
Capital Outlay Fee	n/a	n/a		28	28	
Total	<u>\$ 742</u>	<u>\$ 772</u>	\$ 30	<u>\$ 1,482</u>	<u>\$ 1,541</u>	\$ 59
<i>Doctoral Students - Monroe Park Campus</i>						
Tuition	\$ 556	\$ 578		\$ 1,186	\$ 1,234	
University Fee	54	57		54	57	
Technology Fee	5	5		5	5	
Library Fee	2	2		2	2	
Student Activity Fee	2	2		2	2	
Capital Outlay Fee	n/a	n/a		28	28	
Total	<u>\$ 619</u>	<u>\$ 644</u>	\$ 25	<u>\$ 1,277</u>	<u>\$ 1,328</u>	\$ 51

Summer 2020 rates projected. Subject to revision.

Virginia Commonwealth University
Typical Charges
Summer Session ⁽¹⁾

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.
<i>Doctoral Programs - MCV Campus</i>						
Tuition	\$ 556	\$ 578		\$ 1,186	\$ 1,234	
University Fee	54	57		54	57	
Technology Fee	5	5		5	5	
Library Fee	2	2		2	2	
Student Activity Fee ⁽¹⁾	7	7		7	7	
Capital Outlay Fee	n/a	n/a		28	28	
Total	<u>\$ 624</u>	<u>\$ 649</u>	\$ 25	<u>\$ 1,282</u>	<u>\$ 1,333</u>	\$ 51
Part-Time Students, Off-Campus						
<i>Undergraduate Programs</i>						
Tuition	\$ 417	\$ 417		\$ 1,129	\$ 1,129	
Technology Fee	5	5		5	5	
Library Fee	2	2		2	2	
Total	<u>\$ 424</u>	<u>\$ 424</u>	\$ -	<u>\$ 1,136</u>	<u>\$ 1,136</u>	\$ -
<i>Masters Programs</i>						
Tuition	\$ 674	\$ 701		\$ 1,386	\$ 1,442	
Technology Fee	5	5		5	5	
Library Fee	2	2		2	2	
Total	<u>\$ 681</u>	<u>\$ 708</u>	\$ 27	<u>\$ 1,393</u>	<u>\$ 1,449</u>	\$ 56
<i>Doctoral Programs</i>						
Tuition	\$ 556	\$ 578		\$ 1,186	\$ 1,234	
Technology Fee	5	5		5	5	
Library Fee	2	2		2	2	
Total	<u>\$ 563</u>	<u>\$ 585</u>	\$ 22	<u>\$ 1,193</u>	<u>\$ 1,241</u>	\$ 48

⁽¹⁾ Total summer session

Summer 2020 rates projected. Subject to revision.

Holiday Intersession

Only the per credit hour tuition rate is charged. No fees are charged.

Virginia Commonwealth University
Typical Charges
School of the Arts
Monroe Park Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.
Full-Time Credit Hour Undergraduate Students						
Mandatory Tuition and Fees						
Tuition- 15 Credit Hours ⁽¹⁾	\$ 12,094	\$ 12,094		\$ 32,742	\$ 32,742	
Arts Majors Tuition Differential	1,850	1,850		1,850	1,850	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	90	90		90	90	
Capital Outlay Fee	n/a	n/a		660	660	
Total	<u>\$ 16,340</u>	<u>\$ 16,446</u>	\$ 106	<u>\$ 37,648</u>	<u>\$ 37,754</u>	\$ 106

Full-Time Graduate Students

Masters Programs

Mandatory Tuition and Fees						
Tuition	\$ 12,132	\$ 12,618		\$ 24,948	\$ 25,956	
Arts Majors Tuition Differential	1,850	1,850		1,850	1,850	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	56	56		56	56	
Capital Outlay Fee	n/a	n/a		660	660	
Total	<u>\$ 16,344</u>	<u>\$ 16,936</u>	\$ 592	<u>\$ 29,820</u>	<u>\$ 30,934</u>	\$ 1,114

⁽¹⁾ Tuition assumes 15 credit hours per semester; 30 credit hours for the fall and spring semesters, although 12 credits per semester (24 credits per year) is considered full-time. Tuition rates for full-time credit hour undergraduate students are listed on page III-7. Total tuition will depend on the number of credit hours taken.

Virginia Commonwealth University
Typical Charges
School of the Arts
Monroe Park Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.
<i>Doctoral Programs</i>						
Mandatory Tuition and Fees						
Tuition	\$ 10,008	\$ 10,404		\$ 21,348	\$ 22,212	
Arts Majors Tuition Differential	1,850	1,850		1,850	1,850	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	56	56		56	56	
Capital Outlay Fee	n/a	n/a		660	660	
Total	<u>\$ 14,220</u>	<u>\$ 14,722</u>	\$ 502	<u>\$ 26,220</u>	<u>\$ 27,190</u>	\$ 970
<i>Qatar Campus, Full-Time</i>						
Undergraduate Tuition ⁽¹⁾	\$ 27,088	\$ 29,409		\$ 27,088	\$ 29,409	
Comprehensive Fee	895	895		895	895	
Total	<u>\$ 27,983</u>	<u>\$ 30,304</u>	\$ 2,321	<u>\$ 27,983</u>	<u>\$ 30,304</u>	\$ 2,321
Masters of Fine Arts in Design Studios Tuition ⁽¹⁾	\$ 24,949	\$ 25,956		\$ 24,949	\$ 25,956	
Comprehensive Fee	895	895		895	895	
Total ⁽²⁾	<u>\$ 25,844</u>	<u>\$ 26,851</u>	\$ 1,007	<u>\$ 25,844</u>	<u>\$ 26,851</u>	\$ 1,007
<i>Qatar Campus, Part-Time</i>						
Part-Time Undergraduate Tuition ⁽¹⁾	\$ 1,129	\$ 1,174		\$ 1,129	\$ 1,174	
Comprehensive Fee	75	75		75	75	
Total	<u>\$ 1,204</u>	<u>\$ 1,249</u>	\$ 45	<u>\$ 1,204</u>	<u>\$ 1,249</u>	\$ 45
Part-Time Masters of Fine Arts in Design Studios Tuition ⁽¹⁾	\$ 1,386	\$ 1,441		\$ 1,386	\$ 1,441	
Comprehensive Fee	75	75		75	75	
Total ⁽²⁾	<u>\$ 1,461</u>	<u>\$ 1,516</u>	\$ 55	<u>\$ 1,461</u>	<u>\$ 1,516</u>	\$ 55

⁽¹⁾ Tuition for Qatar Ministry of Education students studying in Qatar is \$58,818 for undergraduates and \$51,894 for graduates. Entering students pay fixed tuition for the duration of their program of study.

⁽²⁾ In addition, newly-enrolling students in the Qatar Masters of Fine Arts in Design Studios pay a one-time application fee of \$50.

Virginia Commonwealth University
Typical Charges
School of the Arts
Monroe Park Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

Part-time Students

Undergraduate Programs

Mandatory Tuition and Fees

Tuition	\$ 417	\$ 417		\$ 1,129	\$ 1,129	
Arts Majors Tuition Differential	110	110		110	110	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee	4	4		4	4	
Capital Outlay Fee	n/a	n/a		28	28	
Total	<u>\$ 621</u>	<u>\$ 625</u>	\$ 4	<u>\$ 1,361</u>	<u>\$ 1,365</u>	\$ 4

Masters Programs

Mandatory Tuition and Fees

Tuition	\$ 674	\$ 701		\$ 1,386	\$ 1,442	
Arts Majors Tuition Differential	110	110		110	110	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee	4	4		4	4	
Capital Outlay Fee	n/a	n/a		28	28	
Total	<u>\$ 878</u>	<u>\$ 909</u>	\$ 31	<u>\$ 1,618</u>	<u>\$ 1,678</u>	\$ 60

Doctoral Programs

Mandatory Tuition and Fees

Tuition	\$ 556	\$ 578		\$ 1,186	\$ 1,234	
Arts Majors Tuition Differential	110	110		110	110	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee	4	4		4	4	
Capital Outlay Fee	n/a	n/a		28	28	
Total	<u>\$ 760</u>	<u>\$ 786</u>	\$ 26	<u>\$ 1,418</u>	<u>\$ 1,470</u>	\$ 52

Virginia Commonwealth University
Typical Charges
School of the Arts
Monroe Park Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

Post-Baccalaureate Undergraduate Certificate Program

Advanced Media Production Technology, Full Time

Mandatory Tuition and Fees

Tuition ⁽¹⁾	\$ 14,500	\$ 15,000		\$ 14,500	\$ 15,000	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	90	90		90	90	
Capital Outlay Fee	n/a	n/a		660	660	
Total	<u>\$ 16,896</u>	<u>\$ 17,502</u>	\$ 606	<u>\$ 17,556</u>	<u>\$ 18,162</u>	\$ 606

Advanced Media Production Technology, Part Time

Mandatory Tuition and Fees

Tuition ⁽¹⁾	\$ 605	\$ 625		\$ 605	\$ 625	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee	4	4		4	4	
Capital Outlay Fee	n/a	n/a		28	28	
Total	<u>\$ 699</u>	<u>\$ 723</u>	\$ 24	<u>\$ 727</u>	<u>\$ 751</u>	\$ 24

School of the Arts Fees

Course Materials Fees

For Non-Arts Majors	\$ 50	\$ 75	\$ 25	\$ 50	\$ 75	\$ 25
Music - Applied private music fees						
1 credit Undergraduate and Graduate non-music majors	\$ 307	\$ 307	\$ -	\$ 307	\$ 307	\$ -
Qatar Undergraduate Application Fee	\$ -	\$ 70	\$ 70	\$ -	\$ 70	\$ 70
Qatar Application Fee for Master of Fine Arts	\$ 50	\$ 50	\$ -	\$ 50	\$ 50	\$ -
Deposits for Freshmen, Transfer, and Graduate Students	\$ 300	\$ 350	\$ 50	\$ 300	\$ 350	\$ 50
Summer Session Full Time						
Arts Majors Tuition Differential	\$ 925	\$ 925	\$ -	\$ 925	\$ 925	\$ -

⁽¹⁾ Tuition includes art differential.

Virginia Commonwealth University
Typical Charges
School of Business
Monroe Park Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

Full-Time Credit Hour Undergraduate Students

Mandatory Tuition and Fees

Tuition- 15 Credit Hours ⁽¹⁾	\$ 12,094	\$ 12,094		\$ 32,742	\$ 32,742	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	90	90		90	90	
Capital Outlay Fee	n/a	n/a		660	660	
Business Majors Fee	400	450		400	450	
Total	<u>\$ 14,890</u>	<u>\$ 15,046</u>	\$ 156	<u>\$ 36,198</u>	<u>\$ 36,354</u>	\$ 156

Full-Time Graduate Students

Masters Programs

Mandatory Tuition and Fees

Tuition	\$ 12,132	\$ 12,618		\$ 24,948	\$ 25,956	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	56	56		56	56	
Capital Outlay Fee	n/a	n/a		660	660	
Business Majors Fee	804	900		804	900	
Total	<u>\$ 15,298</u>	<u>\$ 15,986</u>	\$ 688	<u>\$ 28,774</u>	<u>\$ 29,984</u>	\$ 1,210

⁽¹⁾ Tuition assumes 15 credit hours per semester; 30 credit hours for the fall and spring semesters, although 12 credits per semester (24 credits per year) is considered full-time. Tuition rates for full-time credit hour undergraduate students are listed on page III-7. Total tuition will depend on the number of credit hours taken.

Virginia Commonwealth University
Typical Charges
School of Business
Monroe Park Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.
Executive MBA ⁽¹⁾	\$ 59,500	\$ 59,500	\$ -	\$ 59,500	\$ 59,500	\$ -
Healthcare Concentration ⁽²⁾	\$ 13,731	\$ 13,731	\$ -	\$ 13,731	\$ 13,731	\$ -
Executive MBA Lodging Fee - <i>optional</i>	\$ 6,400	\$ 7,150	\$ 750	\$ 6,400	\$ 7,150	\$ 750
Healthcare Concentration Lodging Fee - <i>optional</i>	\$ 1,200	\$ 1,790	\$ 590	\$ 1,200	\$ 1,200	\$ -
Admissions Deposit	\$ 1,200	\$ 1,200	\$ -	\$ 1,200	\$ 1,200	\$ -
Corporate Finance Concentration ⁽³⁾	\$ -	\$ 13,731	\$ 13,731	\$ -	\$ 13,731	\$ 13,731
Analytics Concentration ⁽⁴⁾	\$ -	\$ 13,731	\$ 13,731	\$ -	\$ 13,731	\$ 13,731
Fast Track Executive MS in Information Systems - IT Management ⁽⁵⁾						
Fast Track MS Lodging Fee - <i>optional</i>	\$ 4,800	\$ 4,800	\$ -	\$ 4,800	\$ 4,800	\$ -
Deposit	\$ 500	\$ 500	\$ -	\$ 500	\$ 500	\$ -
Fast Track Executive MS in Information Systems - IT Management - Dual Degree ⁽⁶⁾						
Fast Track MS Lodging Fee - <i>optional</i>	\$ 4,800	\$ 4,800	\$ -	\$ 4,800	\$ 4,800	\$ -
MS in Business, Decision Analytics - Professional Track (Full Year)						
Tuition	\$ 20,458	\$ 20,252		\$ 19,798	\$ 19,592	
University Fee	\$ 1,938	\$ 2,035		\$ 1,938	\$ 2,035	
Technology Fee	\$ 83	\$ 83		\$ 83	\$ 83	
Library Fee	\$ 70	\$ 70		\$ 70	\$ 70	
Health Service Fee	\$ 215	\$ 224		\$ 215	\$ 224	
Student Activity Fee	\$ 56	\$ 56		\$ 56	\$ 56	
Capital Outlay Fee	\$ -	\$ -		\$ 660	\$ 660	
Business Major Fee	\$ 804	\$ 900		\$ 804	\$ 900	
Total	\$ 23,624	\$ 23,620	\$ (4)	\$ 23,624	\$ 23,620	\$ (4)
Decision Analytics Lodging Fee - <i>optional</i>	\$ 6,400	\$ 7,150	\$ 750	\$ 6,400	\$ 7,150	\$ 750
Deposit	\$ 500	\$ 500	\$ -	\$ 500	\$ 500	\$ -

⁽¹⁾ The amount for the Executive MBA program represents the total charge for the 13-course program; no University fees are assessed to this program. There is an optional fee where students pay for Friday night accommodations at a discounted rate.

⁽²⁾ The Executive MBA Healthcare Concentration is a 3 course concentration offered within the Executive MBA.

⁽³⁾ The Executive MBA Corporate Finance Concentration is a 3 course concentration offered within the Executive MBA.

⁽⁴⁾ The Executive MBA Analytics Concentration is a 3 course concentration offered within the Executive MBA.

⁽⁵⁾ The amount for the Fast Track M.S. in Information Systems represents the total charge for the 10-course program; no University fees are assessed to this program. There is an optional fee where students pay for Friday night accommodations at a discounted rate.

⁽⁶⁾ The Fast Track MS in Information Systems Dual Degree is only open to graduates of the Executive MBA Program; no University fees are assessed to this program. There is an optional fee where students pay for Friday night accommodations at a discounted rate.

Virginia Commonwealth University
Typical Charges
School of Business
Monroe Park Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.
MS in Business, Decision Analytics - Professional Track (Per Credit Hour)						
Tuition	\$ 1,137	\$ 1,125		\$ 1,101	\$ 1,090	
University Fee	\$ 81	\$ 85		\$ 81	\$ 85	
Technology Fee	\$ 5	\$ 5		\$ 5	\$ 5	
Library Fee	\$ 4	\$ 4		\$ 4	\$ 4	
Health Service Fee	\$ -	\$ -		\$ -	\$ -	
Student Activity Fee	\$ 4	\$ 4		\$ 4	\$ 4	
Capital Outlay Fee	\$ -	\$ -		\$ 28	\$ 28	
Business Major Fee (Flate Rate)	\$ 208	\$ 233		\$ 208	\$ 233	
Total	\$ 1,439	\$ 1,456	\$ 17	\$ 1,431	\$ 1,449	\$ 18
Decision Analytics Lodging Fee - <i>optional</i>	\$ 6,400	\$ 7,150	\$ 750	\$ 6,400	\$ 7,150	\$ 750
Deposit	\$ 500	\$ 500	\$ -	\$ 500	\$ 500	\$ -
Online Masters in Business Admin. ⁽¹⁾						
Tuition - 22 Credit Hours	\$ 17,933	\$ 17,854		\$ 17,892	\$ 17,813	
University Fee	\$ 81	\$ 85		\$ 81	\$ 85	
Technology Fee	\$ 103	\$ 103		\$ 103	\$ 103	
Library Fee	\$ 74	\$ 74		\$ 74	\$ 74	
Health Service Fee	\$ -	\$ -		\$ -	\$ -	
Student Activity Fee	\$ 4	\$ 4		\$ 4	\$ 4	
Online Course Fee	\$ 495	\$ 495		\$ 495	\$ 495	
Capital Outlay Fee	\$ -	\$ -		\$ 28	\$ 28	
Business Majors Fee	\$ 624	\$ 699		\$ 624	\$ 699	
Total	\$ 19,314	\$ 19,314	\$ -	\$ 19,301	\$ 19,301	\$ -
VCU Center for Sport Leadership Program						
Mandatory Tuition and Fees						
Tuition	\$ 17,054	\$ 17,054		\$ 17,054	\$ 17,054	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	56	56		56	56	
Capital Outlay Fee	n/a	n/a		660	660	
Total	\$ 19,416	\$ 19,522	\$ 106	\$ 20,076	\$ 20,182	\$ 106

⁽¹⁾ Program costs includes Fall, Spring, and Summer Rates, and represent 21 credit hours taken off campus, and between 1-2 credit hours on campus. For the cohort entering Fall 2019, the total cost of the program is expected to be \$39,500 over six semesters.

Virginia Commonwealth University
Typical Charges
School of Business
Monroe Park Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.
Brandcenter						
Mandatory Tuition and Fees						
Tuition	\$ 23,281	\$ 23,281		\$ 23,281	\$ 23,281	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	56	56		56	56	
Capital Outlay Fee	n/a	n/a		660	660	
Total	\$ 25,643	\$ 25,749	\$ 106	\$ 26,303	\$ 26,409	\$ 106
Branding Concentration Tuition ⁽¹⁾	\$ 23,281	\$ 23,281		\$ 23,281	\$ 23,281	
Doctoral Programs						
Mandatory Tuition and Fees						
Tuition	\$ 10,008	\$ 10,404		\$ 21,348	\$ 22,212	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	56	56		56	56	
Capital Outlay Fee	n/a	n/a		660	660	
Business Majors Fee	804	900		804	900	
Total	\$ 13,174	\$ 13,772	\$ 598	\$ 25,174	\$ 26,240	\$ 1,066
Part-Time Students						
Undergraduate Programs						
Mandatory Tuition and Fees						
Tuition	\$ 417	\$ 417		\$ 1,129	\$ 1,129	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee	4	4		4	4	
Capital Outlay Fee	n/a	n/a		28	28	
Business Majors Fee ⁽²⁾	100	113		100	113	
Total	\$ 611	\$ 628	\$ 17	\$ 1,351	\$ 1,368	\$ 17
Masters Programs						
Mandatory Tuition and Fees						
Tuition	\$ 674	\$ 701		\$ 1,386	\$ 1,442	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee	4	4		4	4	
Capital Outlay Fee	n/a	n/a		28	28	
Business Majors Fee ⁽²⁾	208	233		208	233	
Total	\$ 976	\$ 1,032	\$ 56	\$ 1,716	\$ 1,801	\$ 85

⁽¹⁾ Brandcenter Masters of Science, concentration branding is cohort-based only.

⁽²⁾ Per semester charge

Virginia Commonwealth University
Typical Charges
School of Business
Monroe Park Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.
Doctoral Programs						
Mandatory Tuition and Fees						
Tuition	\$ 556	\$ 578		\$ 1,186	\$ 1,234	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee	4	4		4	4	
Capital Outlay Fee	n/a	n/a		28	28	
Business Majors Fee ⁽¹⁾	208	233		208	233	
Total	<u>\$ 858</u>	<u>\$ 909</u>	\$ 51	<u>\$ 1,516</u>	<u>\$ 1,593</u>	\$ 77

VCU Center for Sport Leadership Program, On-Campus

Mandatory Tuition and Fees						
Tuition	\$ 569	\$ 569		\$ 569	\$ 569	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee	4	4		4	4	
Capital Outlay Fee	n/a	n/a		28	28	
Total	<u>\$ 663</u>	<u>\$ 667</u>	\$ 4	<u>\$ 691</u>	<u>\$ 695</u>	\$ 4

VCU Center for Sport Leadership Distance Learning

Mandatory Tuition and Fees						
Tuition	\$ 569	\$ 569		\$ 569	\$ 569	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Total	<u>\$ 578</u>	<u>\$ 578</u>	\$ -	<u>\$ 578</u>	<u>\$ 578</u>	\$ -

⁽¹⁾ Per semester charge

School of Business Fees

Non-Business Majors Fee (per course)						
Undergraduate Upper Division	\$ 36	\$ 41	\$ 5	\$ 36	\$ 41	\$ 5
Graduate	\$ 117	\$ 131	\$ 14	\$ 117	\$ 131	\$ 14
Information Systems Knowledge						
Equivalency Test Out (KET) Fee	\$ 50	\$ 50	\$ -	\$ 50	\$ 50	\$ -
Master of Supply Chain Management						
Program Fee (per credit hour)	\$ 85	\$ 85	\$ -	\$ 85	\$ 85	\$ -
Brandcenter - Branding Concentration						
Admissions Deposit	\$ -	\$ 500	\$ 500	\$ -	\$ 500	\$ 500
European Model of Sport Fee - SPTL 650, for the travel and lodging costs of the program. ⁽²⁾	\$ 2,000	\$ 2,300	\$ 300	\$ 2,000	\$ 2,300	\$ 300

⁽²⁾ The VCU Center for Sport Leadership will be billed directly by the vendors for travel and lodging costs above the fee.

Virginia Commonwealth University
Typical Charges
College of Humanities and Sciences
Monroe Park Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

Full-Time Graduate Students

Doctoral Candidacy Tuition ⁽¹⁾

Mandatory Tuition and Fees

Tuition- 9 Credit Hours ⁽¹⁾	\$ 10,008	\$ 5,000		\$ 21,348	\$ 5,000	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	56	56		56	56	
Capital Outlay Fee	n/a	n/a		660	660	
Total	\$ 12,370	\$ 7,468	\$ (4,902)	\$ 24,370	\$ 8,128	\$ (16,242)

College of Humanities and Sciences Fee

Fees Per Course

Science Lab Fee for Chemistry, Biology

Forensic Sciences 1xx, 2xx, 3xx, 4xx, and 5xx level courses	\$ 65	\$ 65	\$ -	\$ 65	\$ 65	\$ -
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Science Lab Fee for Forensic Science

for 6xx level courses	\$ 65	\$ 65	\$ -	\$ 65	\$ 65	\$ -
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Foreign Language Lab Fee	\$ 10	\$ 10	\$ -	\$ 10	\$ 10	\$ -
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World Cinema Courses, per-course	\$ 10	\$ 10	\$ -	\$ 10	\$ 10	\$ -
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Instructional Lab Fees, per-course

HEMS, HPEX, HPEZ 2/3/4/6xx level	\$ 70	\$ 70	\$ -	\$ 70	\$ 70	\$ -
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Physics Laboratory Fee for PHYS and

PHYZ 1/2/3/4 level laboratory courses	\$ -	\$ 65	\$ 65	\$ -	\$ 65	\$ 65
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⁽¹⁾ To take effect Spring 2020. Only eligible for Doctoral students at candidacy. Tuition is the cost of HUMS 701, a 9 credit course with a unique tuition rate of \$2,500 per semester. Students enrolled in this course will pay standard rates for other courses if enrolled.

Miscellaneous Tuition

K-12 Mathematics Professional Development Courses

Tuition per course for Math 391,591,661,662, 663,664,665,667 ⁽¹⁾	\$	550	\$	550	\$	-	n/a	n/a	n/a
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French Communication Continuing Education Courses ⁽²⁾

Tuition	\$	67	\$	67	\$	-	n/a	n/a	n/a
Technology Fee		5		5					
Library Fee		3		3					
Total	\$	75	\$	75	\$	-	n/a	n/a	n/a

⁽¹⁾ Not limited to the listed courses. Only eligible for K-12 Teachers nominated by their schools or school system. Same cost for nominated teachers in the online version of these classes.

⁽²⁾ Offered to Virginia High School teachers as part of VCU's French Film Festival. Tuition is per credit hour.

Virginia Commonwealth University
Typical Charges
School of Education
Monroe Park Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

Part-time Masters Program Students

Certifying Online Virginia Educators (COVE)

Tuition - Per Credit Hour	\$ 240	\$ 240	\$ -	n/a	n/a
Technology Fee	5	5		n/a	n/a
Library Fee	4	4		n/a	n/a
Total	<u>\$ 249</u>	<u>\$ 249</u>	\$ -	n/a	n/a

Richmond Teacher Residency

Tuition	\$ 7,413	\$ 7,710	\$ 297	\$ 7,413	\$ 7,710	\$ 297
University Fee	\$ 1,938	\$ 2,035		\$ 1,938	\$ 2,035	
Technology Fee	\$ 83	\$ 83		\$ 83	\$ 83	
Library Fee	\$ 70	\$ 70		\$ 70	\$ 70	
Health Service Fee	\$ 215	\$ 224		\$ 215	\$ 224	
Student Activity Fee	\$ 56	\$ 56		\$ 56	\$ 56	
Capital Outlay Fee	n/a	n/a		n/a	n/a	
Total	<u>\$ 9,775</u>	<u>\$ 10,178</u>		<u>\$ 9,775</u>	<u>\$ 10,178</u>	

Severe Disabilities Program

Tuition Per Credit	\$ 303	\$ 303	\$ -	\$ 303	\$ 303	\$ -
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School of Education Fees

Student Teaching Internship Fee - CLED 672, ECSE 700, HPEX 493-494, SEDP 700 (not sec 3), TEDU 485-486, 672 (Sec 1,2,3,7), 674 (not sec 3)	\$ 200	\$ 200	\$ -	\$ 200	\$ 200	\$ -
TK 20 Student Assessment Fee for Teacher Preparation ⁽¹⁾	\$ 100	\$ 110	\$ 10	\$ 100	\$ 100	\$ -
Assessment Tool Fee - CLED 600 & CLED	\$ 10	\$ 10	\$ -	\$ 10	\$ 10	\$ -
Assessment Tool Fee - CLED 612	\$ 15	\$ 15	\$ -	\$ 15	\$ 15	\$ -
Assessment Tool Fee - CLED 605	\$ 20	\$ 20	\$ -	\$ 20	\$ 20	\$ -
ACE-IT Program Enrollment ⁽²⁾	\$ -	\$ 6,239	\$ 6,239	\$ -	\$ 6,239	\$ 6,239
ACE-IT: Program Cost ⁽³⁾	\$ -	\$ 4,944	\$ 4,944	\$ -	\$ 4,944	\$ 4,944

⁽¹⁾ The Assessment Fee will be charged to all graduate students at admission to Teacher Preparation.

⁽²⁾ Paid by the student upon enrolling in the ACE-IT program their first semester. This fee plus the Program Cost fee are charged to the students their first semester.

⁽³⁾ Charged each semester.

Virginia Commonwealth University
Typical Charges
College of Engineering
Monroe Park Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

Full-Time Credit Hour Undergraduate Students

Undergraduate Programs - Regular Session

Mandatory Tuition and Fees

Tuition- 15 Credit Hours ⁽¹⁾	\$ 12,094	\$ 12,094		\$ 32,742	\$ 32,742	
Engineering Majors Tuition Differential	1,805	1,805		2,324	2,324	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	90	90		90	90	
Capital Outlay Fee	n/a	n/a		660	660	
Total	<u>\$ 16,295</u>	<u>\$ 16,401</u>	\$ 106	<u>\$ 38,122</u>	<u>\$ 38,228</u>	\$ 106

Undergraduate Programs - Summer Session

Mandatory Tuition and Fees

Tuition- 15 Credit Hours ⁽¹⁾	\$ 6,047	\$ 6,047		\$ 16,371	\$ 16,371	
Engineering Majors Tuition Differential	903	903		1,162	1,162	
University Fee	646	678		646	678	
Technology Fee	28	28		28	28	
Library Fee	23	23		23	23	
Student Activity Fee	15	15		15	15	
Capital Outlay Fee	n/a	n/a		330	330	
Total	<u>\$ 7,662</u>	<u>\$ 7,694</u>	\$ 32	<u>\$ 18,575</u>	<u>\$ 18,607</u>	\$ 32

⁽¹⁾ Tuition assumes 15 credit hours per semester; 30 credit hours for the fall and spring semesters, although 12 credits per semester (24 credits per year) is considered full-time. Tuition rates for full-time credit hour undergraduate students are listed on page III-7. Total tuition will depend on the number of credit hours taken.

Virginia Commonwealth University
Typical Charges
College of Engineering
Monroe Park Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

Part-Time Students

Undergraduate Programs - Regular Session

Mandatory Tuition and Fees

Tuition	\$ 417	\$ 417		\$ 1,129	\$ 1,129	
Engineering Majors Tuition Differential	75	75		97	97	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee	4	4		4	4	
Capital Outlay Fee	n/a	n/a		28	28	
Total	<u>\$ 586</u>	<u>\$ 590</u>	\$ 4	<u>\$ 1,348</u>	<u>\$ 1,352</u>	\$ 4

Undergraduate Programs - Summer and Holiday Intersession ⁽¹⁾

Mandatory Tuition and Fees

Tuition	\$ 417	\$ 417		\$ 1,129	\$ 1,129	
Engineering Majors Tuition Differential	75	75		97	97	
University Fee	54	57		54	57	
Technology Fee	5	5		5	5	
Library Fee	2	2		2	2	
Student Activity Fee	2	2		2	2	
Capital Outlay Fee	n/a	n/a		28	28	
Total	<u>\$ 555</u>	<u>\$ 558</u>	\$ 3	<u>\$ 1,317</u>	<u>\$ 1,320</u>	\$ 3

⁽¹⁾ For the Holiday Intersession, only the per credit hour tuition rate is charged. No fees are charged.

Note: Part-time undergraduates enrolled in graduate courses required for their degree pay the undergraduate rate.

Masters Programs

MS Computer Science - Dahlgren (Off-Campus)

Mandatory Tuition and Fees

Tuition ⁽¹⁾	\$ 1,011	\$ 1,052		n/a	n/a	
University Fee	n/a	n/a		n/a	n/a	
Technology Fee	5	5		n/a	n/a	
Library Fee	4	4		n/a	n/a	
Student Activity Fee	n/a	n/a		n/a	n/a	
Capital Outlay Fee	n/a	n/a		n/a	n/a	
Total	<u>\$ 1,020</u>	<u>\$ 1,061</u>	\$ 41	<u>n/a</u>	<u>n/a</u>	n/a

MS in Mechanical and Nuclear Engineering - Distance Program

Mandatory Tuition and Fees

Tuition ⁽¹⁾	\$ 1,011	\$ 1,052		\$ 2,079	\$ 2,163	
University Fee	n/a	n/a		n/a	n/a	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee	n/a	n/a		n/a	n/a	
Capital Outlay Fee	n/a	n/a		n/a	n/a	
Total	<u>\$ 1,020</u>	<u>\$ 1,061</u>	\$ 41	<u>\$ 2,088</u>	<u>\$ 2,172</u>	\$ 84

⁽¹⁾ The per credit hour rate is 1.5 times the standard graduate credit hour rate.

School of Engineering Fees

Instructional Lab Fees (per course)	\$ 100	\$ 100	\$ -	\$ 100	\$ 100	\$ -
School of Medicine Quantitative Physiology Course Fee for Biomedical Engineering Students (course offered by School of Medicine)	\$ 85	\$ 85	\$ -	\$ 85	\$ 85	\$ -

Virginia Commonwealth University
Typical Charges
Global Education Programs

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

Education Abroad - Part-time Students ⁽¹⁾

Undergraduate Programs

Mandatory Tuition and Fees

Tuition				\$	677	\$	677		
Technology Fee					5		5		
Library Fee					4		4		
Total				\$	686	\$	686	\$	-

Masters Programs

Mandatory Tuition and Fees

Tuition				\$	832	\$	865		
Technology Fee					5		5		
Library Fee					4		4		
Total				\$	841	\$	874	\$	33

Doctoral Programs

Mandatory Tuition and Fees

Tuition				\$	712	\$	740		
Technology Fee					5		5		
Library Fee					4		4		
Total				\$	721	\$	749	\$	28

International Education Programs Fees

Global Programs - H-1-B Visa processing		n/a	n/a	n/a	\$	500	\$	900	\$	400
Global Programs - E-3 Visa processing		n/a	n/a	n/a	\$	500	\$	900	\$	400
Global Programs - TN Visa processing		n/a	n/a	n/a	\$	250	\$	900	\$	650
Global Programs - DS-2019 Form		n/a	n/a	n/a	\$	50	\$	100	\$	50
Education Abroad Administration Fee	\$	150	\$	150	\$	-	\$	150	\$	-
English Language Program ⁽²⁾										
For Non-Native English Speakers										
English Language Program (per credit hour)	\$	225	\$	225	\$	-	\$	225	\$	-
Application Fee	\$	70	\$	70	\$	-	\$	70	\$	-
Placement Test Fee	\$	100	\$	100	\$	-	\$	100	\$	-
Administrative Support Fee - non-native, international embassy-sponsored students		n/a	n/a	n/a	\$	200	\$	200	\$	-
Health Service Fee - per semester	\$	107	\$	112	\$	5	\$	107	\$	5
VCU Globe Fee ⁽³⁾	\$	-	\$	50	\$	50	\$	-	\$	50

⁽¹⁾ Tuition and fees do not include the cost of travel and other cultural events, which are an integral part of the program. In addition to tuition and fees charged, students participating in the Global Education Office Programs are required to pay specific program fees that vary by program and destination. The program fees may include airfare, ground transportation, housing, food, activities and other related charges.

⁽²⁾ The President or his designee(s) may set charges for courses offered by Global Programs that involve contracting with third party sponsors to meet the needs of the sponsored students.

⁽³⁾ Globe Fee is charged to each student enrolled in the Globe Program

Virginia Commonwealth University
Typical Charges
School of Social Work
Monroe Park Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

Full-Time Students

Masters in Social Work Distance Education - Enrolled Prior to Fall 2019⁽¹⁾

Mandatory Tuition and Fees

Tuition	\$ 12,132	\$ 12,618		\$ 24,948	\$ 25,956	
University Fee	n/a	n/a		n/a	n/a	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	-	-		-	-	
Premium Program Fee ⁽²⁾	1,500	1,500		1,500	1,500	
Capital Outlay Fee	n/a	n/a		n/a	n/a	
Total	\$ 13,785	\$ 14,271	\$ 486	\$ 26,601	\$ 27,609	\$ 1,008

Masters in Social Work Online - Enrolled Beginning Fall 2019⁽¹⁾

Mandatory Tuition and Fees

Tuition ⁽²⁾	\$ -	\$ 19,020		\$ -	\$ 33,000	
University Fee	-	n/a		-	n/a	
Technology Fee	-	83		-	83	
Library Fee	-	70		-	70	
Health Service Fee	-	-		-	-	
Premium Program Fee ⁽²⁾	-	1,500		-	1,500	
Capital Outlay Fee		n/a			n/a	
Total	\$ -	\$ 20,673	\$ 20,673	\$ -	\$ 34,653	\$ 34,653

⁽¹⁾ Students taking courses on-campus will pay associated mandatory fees at the per credit rate represented on page III-11 for Master's students. Social Work Distance Education students are also assessed a \$55 per credit online course fee, and a \$100 per credit premium program fee.

⁽²⁾ Based on 15 credit hours. Charged at a per credit rate.

Doctoral Programs, Off-Campus

Mandatory Tuition and Fees

Tuition	\$ 10,008	\$ 10,404		\$ 21,348	\$ 22,212	
University Fee	n/a	n/a		n/a	n/a	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	-	-		-	-	
Capital Outlay Fee	n/a	n/a		n/a	n/a	
Total	\$ 10,161	\$ 10,557	\$ 396	\$ 21,501	\$ 22,365	\$ 864

Virginia Commonwealth University
Typical Charges
School of Social Work
Monroe Park Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

Part-time Students

Masters in Social Work Distance Education - Enrolled Prior to Fall 2019⁽¹⁾

Mandatory Tuition and Fees

Tuition	\$ 674	\$ 701		\$ 1,386	\$ 1,442	
University Fee	n/a	n/a		n/a	n/a	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Premium Program Fee ⁽²⁾	100	100		100	100	
Capital Outlay Fee	n/a	n/a		n/a	n/a	
Total	<u>\$ 783</u>	<u>\$ 810</u>	\$ 27	<u>\$ 1,495</u>	<u>\$ 1,551</u>	\$ 56

Masters in Social Work Online - Enrolled Beginning Fall 2019⁽¹⁾

Mandatory Tuition and Fees

Tuition	-	\$ 634		-	\$ 1,100	
University Fee	-	n/a		-	n/a	
Technology Fee	-	5		-	5	
Library Fee	-	4		-	4	
Health Service Fee	-	-		-	-	
Premium Program Fee ⁽²⁾	-	100		-	100	
Capital Outlay Fee		n/a			n/a	
Total	<u>\$ -</u>	<u>\$ 743</u>	\$ 743	<u>\$ -</u>	<u>\$ 1,209</u>	\$ 1,209

Doctoral Programs, Off-Campus

Mandatory Tuition and Fees

Tuition	\$ 556	\$ 578		\$ 1,186	\$ 1,234	
University Fee	n/a	n/a		n/a	n/a	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Capital Outlay Fee	n/a	n/a		n/a	n/a	
Total	<u>\$ 565</u>	<u>\$ 587</u>	\$ 22	<u>\$ 1,195</u>	<u>\$ 1,243</u>	\$ 48

⁽¹⁾ Students taking courses on-campus will pay associated mandatory fees at the per credit rate represented on page III-11 for Master's students. Social Work Distance Education students are also assessed a \$55 per credit online course fee, and a \$100 per credit premium program fee.

⁽²⁾ Charged at a per credit rate.

Virginia Commonwealth University
Typical Charges
School of Social Work
Monroe Park Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

School of Social Work Fees

Instructional Support Fee / Per Course

SLWK 393, 494, 495, 693, 694, 793, 794

796, 797, and 798	\$	200	\$	200	\$	-	\$	200	\$	200	\$	-
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SLWK 695 and 795 (6 credit hours)	\$	400	\$	400	\$	-	\$	400	\$	400	\$	-
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Master in Social Work Distance Education	\$	55	\$	55	\$	-	\$	55	\$	55	\$	-
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Online Course Fee (per credit hour) ⁽¹⁾

Master in Social Work Distance Education	\$	100	\$	100	\$	-	\$	100	\$	100	\$	-
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Premium Program Fee (per credit hour) ⁽²⁾

⁽¹⁾ The Online Course Fee is listed to highlight all of the costs associated with the Social Work Distance Education Program. The \$55 per credit charge is the same fee charged to all VCU online programs.

⁽²⁾ \$100 per credit hour premium program fee charged to each student enrolled in MSW Distance Education program to support instructional and administrative expenses with the field education requirement.

Note: Part-time undergraduate students enrolled in graduate courses required for their degree pay the undergraduate rate.

Virginia Commonwealth University
Typical Charges
daVinci Center for Innovation
Monroe Park Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

Full-Time Students

Master of Product Innovation

Mandatory Tuition and Fees

Tuition ⁽¹⁾	\$ 45,635	\$ 45,635		\$ 45,635	\$ 45,635	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	56	56		56	56	
Capital Outlay Fee	n/a	n/a		660	660	
Total	<u>\$ 47,997</u>	<u>\$ 48,103</u>	\$ 106	<u>\$ 48,657</u>	<u>\$ 48,763</u>	\$ 106

Part-Time Students

Master of Product Innovation

Mandatory Tuition and Fees

Tuition ⁽²⁾	\$ 1,521	\$ 1,521		\$ 1,521	\$ 1,521	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee	4	4		4	4	
Capital Outlay Fee	n/a	n/a		28	28	
Total	<u>\$ 1,615</u>	<u>\$ 1,619</u>	\$ 4	<u>\$ 1,643</u>	<u>\$ 1,647</u>	\$ 4

⁽¹⁾ The tuition for the Master of Product Innovation (da Vinci Center) represents the total charge for the 30- credit hour program. Fees are in addition to the above listed tuition.

⁽²⁾ The part time option for the Master of Product Innovation (da Vinci Center) will be phased out once remaining part time students complete the program. No new part time students will be admitted after July 2017.

Virginia Commonwealth University
Typical Charges by School
College of Health Professions
MCV Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

Full-Time Students

Masters Programs

Health Administration Program - Online

Mandatory Tuition and Fees

Tuition	\$ 12,132	\$ 12,618		\$ 24,948	\$ 25,956	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Student Activity Fee	36	36		36	36	
Capital Outlay Fee	n/a	n/a		660	660	
Executive Program Course Fee	3,200	3,200		3,200	3,200	
Total	<u>\$ 17,459</u>	<u>\$ 18,042</u>	\$ 583	<u>\$ 30,935</u>	<u>\$ 32,040</u>	\$ 1,105

Rehabilitation Counseling Program - Online

Mandatory Tuition and Fees

Tuition	\$ 12,132	\$ 12,618		\$ 12,132	\$ 12,618	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Student Activity Fee	36	36		36	36	
Total	<u>\$ 14,259</u>	<u>\$ 14,842</u>	\$ 583	<u>\$ 14,259</u>	<u>\$ 14,842</u>	\$ 583

Nurse Anesthesia

Mandatory Tuition and Fees

Tuition	\$ 14,403	\$ 14,979		\$ 25,476	\$ 26,495	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	36	36		36	36	
Capital Outlay Fee	n/a	n/a		660	660	
Program Course Fee	200	200		200	200	
Total	<u>\$ 16,945</u>	<u>\$ 17,627</u>	\$ 682	<u>\$ 28,678</u>	<u>\$ 29,803</u>	\$ 1,125

Virginia Commonwealth University
Typical Charges by School
College of Health Professions
MCV Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.
Patient Counseling (Regular Session)						
Mandatory Tuition and Fees						
Tuition	\$ 1,091	\$ 1,500		\$ 2,273	\$ 2,700	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	36	36		36	36	
Capital Outlay Fee	n/a	n/a		660	660	
Total	<u>\$ 3,433</u>	<u>\$ 3,948</u>	\$ 515	<u>\$ 5,275</u>	<u>\$ 5,808</u>	\$ 533
Patient Counseling (Summer Session)						
Mandatory Tuition and Fees						
Tuition	\$ 546	\$ 750		\$ 1,137	\$ 1,350	
University Fee	646	678		646	678	
Technology Fee	28	28		28	28	
Library Fee	23	23		23	23	
Student Activity Fee	12	12		12	12	
Capital Outlay Fee	n/a	n/a		330	330	
Total	<u>\$ 1,255</u>	<u>\$ 1,491</u>	\$ 236	<u>\$ 2,176</u>	<u>\$ 2,421</u>	\$ 245
Doctoral Programs						
Health Related Sciences						
Mandatory Tuition and Fees						
Tuition	\$ 10,008	\$ 10,404		\$ 21,348	\$ 22,212	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Student Activity Fee	36	36		36	36	
Capital Outlay Fee	n/a	n/a		660	660	
Program Course Fee	3,500	3,500		3,500	3,500	
Total	<u>\$ 15,635</u>	<u>\$ 16,128</u>	\$ 493	<u>\$ 27,635</u>	<u>\$ 28,596</u>	\$ 961

Virginia Commonwealth University
Typical Charges by School
College of Health Professions
MCV Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.
Nurse Anesthesia Post Professional Program						
Mandatory Tuition and Fees						
Tuition	\$ 12,132	\$ 12,617		\$ 22,014	\$ 23,862	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	36	36		36	36	
Capital Outlay Fee	n/a	n/a		660	660	
Program Course Fee	3,500	3,500		3,500	3,500	
Total	<u>\$ 17,974</u>	<u>\$ 18,565</u>	\$ 591	<u>\$ 28,516</u>	<u>\$ 30,470</u>	\$ 1,954
Nurse Anesthesia Entry to Practice						
Mandatory Tuition and Fees						
Tuition	\$ 10,008	\$ 10,404		\$ 21,348	\$ 22,212	
Tuition Differential	2,458	\$ 2,458		3,318	\$ 4,018	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	36	36		36	36	
Capital Outlay Fee	n/a	n/a		660	660	
Program Course Fee	2,000	2,000		2,000	2,000	
Total	<u>\$ 16,808</u>	<u>\$ 17,310</u>	\$ 502	<u>\$ 29,668</u>	<u>\$ 31,338</u>	\$ 1,670
Physical Therapy Program						
Mandatory Tuition and Fees						
Tuition	\$ 10,008	\$ 10,404		\$ 21,348	\$ 22,212	
Tuition Differential ⁽¹⁾	3,132	2,458		4,618	4,018	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	36	36		36	36	
Capital Outlay Fee	n/a	n/a		660	660	
Program Course Fee	2,000	2,000		2,000	2,000	
Total	<u>\$ 17,482</u>	<u>\$ 17,310</u>	\$ (172)	<u>\$ 30,968</u>	<u>\$ 31,338</u>	\$ 370

⁽¹⁾ This differential only applies to students entering the program as of Summer 2017.

Virginia Commonwealth University
Typical Charges by School
College of Health Professions
MCV Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.
Occupational Therapy Entry Level Program						
Mandatory Tuition and Fees						
Tuition	\$ 10,008	\$ 10,404		\$ 21,348	\$ 22,212	
Tuition Differential	2,432	2,458		4,618	4,018	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	36	36		36	36	
Capital Outlay Fee	n/a	n/a		660	660	
Program Course Fee	1,400	1,400		1,400	1,400	
Total	<u>\$ 16,182</u>	<u>\$ 16,710</u>	\$ 528	<u>\$ 30,368</u>	<u>\$ 30,738</u>	\$ 370

Part-Time Students

Masters Programs

Health Administration Program - Online

Mandatory Tuition and Fees						
Tuition	\$ 674	\$ 701		\$ 1,386	\$ 1,442	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee ⁽¹⁾	7	7		7	7	
Capital Outlay Fee	n/a	n/a		28	28	
Course Fee (per credit hour) ⁽²⁾	169	169		169	169	
Total	<u>\$ 940</u>	<u>\$ 971</u>	\$ 31	<u>\$ 1,680</u>	<u>\$ 1,740</u>	\$ 60

Rehabilitation Counseling Program - Online

Mandatory Tuition and Fees						
Tuition	\$ 674	\$ 701		\$ 674	\$ 701	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee ⁽¹⁾	7	7		7	7	
Capital Outlay Fee	n/a	n/a		n/a	n/a	
Total	<u>\$ 771</u>	<u>\$ 802</u>	\$ 31	<u>\$ 771</u>	<u>\$ 802</u>	\$ 31

⁽¹⁾ Per semester charge.

⁽²⁾ Maximum Fee Assessment of \$1,600 per semester.

Virginia Commonwealth University
Typical Charges by School
College of Health Professions
MCV Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.
Nurse Anesthesia						
Mandatory Tuition and Fees						
Tuition	\$ 800	\$ 832		\$ 1,415	\$ 1,472	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee ⁽¹⁾	7	7		7	7	
Capital Outlay Fee	n/a	n/a		28	28	
Course Fee (per credit hour) ⁽²⁾	100	100		100	100	
Total	<u>\$ 997</u>	<u>\$ 1,033</u>	\$ 36	<u>\$ 1,640</u>	<u>\$ 1,701</u>	\$ 61
Patient Counseling						
Mandatory Tuition and Fees						
Tuition	\$ 218	\$ 218		\$ 645	\$ 645	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee ⁽¹⁾	7	7		7	7	
Capital Outlay Fee	n/a	n/a		28	28	
Total	<u>\$ 315</u>	<u>\$ 319</u>	\$ 4	<u>\$ 770</u>	<u>\$ 774</u>	\$ 4

⁽¹⁾ Per semester charge.

⁽²⁾ Maximum Fee Assessment of \$100 per semester.

Virginia Commonwealth University
Typical Charges by School
College of Health Professions
MCV Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.
Doctoral Programs						
Ph.D. in Health Related Sciences						
Mandatory Tuition and Fees						
Tuition	\$ 556	\$ 578		\$ 1,186	\$ 1,234	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee ⁽¹⁾	7	7		7	7	
Capital Outlay Fee	n/a	n/a		28	28	
Course Fee (per credit hour) ⁽²⁾	200	200		200	200	
Total	<u>\$ 853</u>	<u>\$ 879</u>	\$ 26	<u>\$ 1,511</u>	<u>\$ 1,563</u>	\$ 52
Nurse Anesthesia Post Professional Program						
Mandatory Tuition and Fees						
Tuition	\$ 674	\$ 701		\$ 1,223	\$ 1,335	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee ⁽¹⁾	7	7		7	7	
Capital Outlay Fee	n/a	n/a		28	28	
Course Fee (per credit hour) ⁽²⁾	200	200		200	200	
Total	<u>\$ 971</u>	<u>\$ 1,002</u>	\$ 31	<u>\$ 1,548</u>	<u>\$ 1,664</u>	\$ 116
Nurse Anesthesia Entry to Practice						
Mandatory Tuition and Fees						
Tuition	\$ 556	\$ 578		\$ 1,186	\$ 1,234	
Tuition Differential	143	133		182	182	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee ⁽¹⁾	7	7		7	7	
Capital Outlay Fee	n/a	n/a		28	28	
Course Fee Per Credit Hour ⁽²⁾	200	200		200	200	
Total	<u>\$ 996</u>	<u>\$ 1,012</u>	\$ 16	<u>\$ 1,693</u>	<u>\$ 1,745</u>	\$ 52

⁽¹⁾ Per semester charge.

⁽²⁾ Maximum Fee Assessment of \$1,750 per semester.

Virginia Commonwealth University
Typical Charges by School
College of Health Professions
MCV Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.
Physical Therapy Program						
Mandatory Tuition and Fees						
Tuition	\$ 556	\$ 578		\$ 1,186	\$ 1,234	
Tuition Differential ⁽¹⁾	173	133		252	182	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee ⁽²⁾	7	7		7	7	
Capital Outlay Fee	n/a	n/a		26	26	
Course Fee Per Credit Hour ^{(3) (4)}	70	70		70	70	
Total	<u>\$ 896</u>	<u>\$ 882</u>	\$ (14)	<u>\$ 1,631</u>	<u>\$ 1,613</u>	\$ (18)
Occupational Therapy Entry Level Program						
Mandatory Tuition and Fees						
Tuition	\$ 556	\$ 578		\$ 1,186	\$ 1,234	
Tuition Differential	133	133		252	252	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee ⁽²⁾	7	7		7	7	
Capital Outlay Fee	n/a	n/a		28	28	
Course Fee Per Credit Hour ^{(4) (5)}	70	70		70	70	
Total	<u>\$ 786</u>	<u>\$ 812</u>	\$ 26	<u>\$ 1,563</u>	<u>\$ 1,615</u>	\$ 52

Education Center will be charged the in-state rate.

⁽¹⁾ This differential only applies to students entering the program as of Summer 2017.

⁽²⁾ Per semester charge.

⁽³⁾ Maximum Fee Assessment of \$700 per semester.

⁽⁴⁾ Fee also assessed to nonmajors taking courses in the program.

⁽⁵⁾ Maximum Fee Assessment of \$1,000 per semester.

Virginia Commonwealth University
Typical Charges by School
College of Health Professions
MCV Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.
Allied Health Professions Fees						
Application Fee - Doctor of Physical Therapy	\$ 70	\$ 70	\$ -	\$ 70	\$ 70	\$ -
Executive Master of Science-Health Administration 600 Level Course Fee						
Per Credit Hour ⁽¹⁾	\$ 169	\$ 210	\$ 41	\$ 169	\$ 210	\$ 41
Master of Health Administration 600 Level Course Fee						
Per credit hour ⁽²⁾	\$ 21	\$ 50	\$ 29	\$ 21	\$ 50	\$ 29
Interdisciplinary Ph.D. in Health Related Sciences Course Fee						
Per credit hour ⁽³⁾	\$ 200	\$ 200	\$ -	\$ 200	\$ 200	\$ -
Masters of Nurse Anesthesia Course Fee						
Per Credit Hour ⁽⁴⁾	\$ 100	\$ 100	\$ -	\$ 100	\$ 100	\$ -
Doctor of Physical Therapy Program Course Fee (PHTY courses)						
Per Credit Hour ⁽⁵⁾	\$ 70	\$ 167	\$ 97	\$ 70	\$ 167	\$ 97
Bachelor's Program, Clinical Laboratory Sciences Course Fee						
Per credit hour ⁽⁶⁾	\$ 12	\$ 50	\$ 38	\$ 12	\$ 50	\$ 38
Retake of Clinical Qualifying Examination	\$ 50	\$ 50	\$ -	\$ 50	\$ 50	\$ -
Entry Level and Post Professional Doctor of Occupational Therapy Courses						
Per credit hour ⁽⁵⁾	\$ 70	\$ 167	\$ 97	\$ 70	\$ 167	\$ 97
Master of Gerontology Course Fee						
Per Credit Hour ⁽⁴⁾	\$ 10	\$ 20	\$ 10	\$ 10	\$ 20	\$ 10
Entry to Practice Doctor of Nurse Anesthesia Practice Program Fee						
Per credit hour ⁽⁵⁾	\$ 200	\$ 167	\$ (33)	\$ 200	\$ 167	\$ (33)
Bachelor's program, Radiation Sciences course fee						
Per credit hour ⁽⁶⁾	\$ 12	\$ 50	\$ 38	\$ 12	\$ 50	\$ 38
Clinical Laboratory Masters Course Fee						
Per Credit Hour ⁽⁴⁾	\$ 12	\$ 20	\$ 8	\$ 12	\$ 20	\$ 8
Post Professional Doctor of Nurse Anesthesia Practice Program Fee ⁽³⁾						
Per Credit Hour ⁽³⁾	\$ 200	\$ 200	\$ -	\$ 200	\$ 200	\$ -

⁽¹⁾ Maximum fee assessment of \$1,650 per semester.

⁽²⁾ Maximum fee assessment \$600 per semester.

⁽³⁾ Maximum fee assessment \$1,750 per semester.

⁽⁴⁾ Maximum fee assessment \$100 per semester.

⁽⁵⁾ Maximum fee assessment \$1,000 per semester.

⁽⁶⁾ Maximum fee assessment \$200 per semester.

Virginia Commonwealth University
Typical Charges by School
School of Dentistry
MCV Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

Full-Time Credit Hour Undergraduate Students

Dental Hygiene (First Year)

Mandatory Tuition and Fees

Tuition- 15 Credit Hours ⁽¹⁾	\$ 12,094	\$ 12,094		\$ 32,742	\$ 32,742	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	36	36		36	36	
Capital Outlay Fee	n/a	n/a		660	660	
Dental Hygiene Year 1 Academic Fee		50		0	50	
Dental Hygiene Year 1 Clinical Fee	2,250	1,405		2,250	1,405	
Dental Student Government Fee	50	50		50	50	
Total	<u>\$ 16,736</u>	<u>\$ 16,047</u>	\$ (689)	<u>\$ 38,044</u>	<u>\$ 37,355</u>	\$ (689)

Dental Hygiene (Second Year)

Mandatory Tuition and Fees

Tuition- 15 Credit Hours ⁽¹⁾	\$ 12,094	\$ 12,094		\$ 32,742	\$ 32,742	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	36	36		36	36	
Capital Outlay Fee	n/a	n/a		660	660	
First Professional - Application Fee	85	85		85	85	
DH Transfer - Clinical Fee	1,680	750		1,680	750	
Dental Student Government Fee	50	50		50	50	
Total	<u>\$ 16,251</u>	<u>\$ 15,427</u>	\$ (824)	<u>\$ 37,559</u>	<u>\$ 36,735</u>	\$ (824)

⁽¹⁾ Tuition assumes 15 credit hours per semester; 30 credit hours for the fall and spring semesters, although 12 credits per semester (24 credits per year) is considered full-time. Tuition rates for full-time credit hour undergraduate students are listed on page III-7. Total tuition will depend on the number of credit hours taken.

⁽²⁾ Second-year transfer students pay the same instrument rental fee.

Virginia Commonwealth University
Typical Charges by School
School of Dentistry
MCV Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

Masters Programs

Advanced Dental Education

Mandatory Tuition and Fees

Tuition	\$ 5,264	\$ 5,475		\$ 4,604	\$ 4,815	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	36	36		36	36	
Capital Outlay Fee	n/a	n/a		660	660	
Clinical Fee	0	10,000		0	10,000	
Total	<u>\$ 7,606</u>	<u>\$ 17,923</u>	\$ 10,317	<u>\$ 7,606</u>	<u>\$ 17,923</u>	\$ 10,317

First Professional Programs

First Year Students

Mandatory Tuition and Fees

Tuition	\$ 40,015	\$ 41,615		\$ 70,510	\$ 73,325	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	36	36		36	36	
Capital Outlay Fee	n/a	n/a		660	660	
DDS1 - Academic Fee	2,745	2,758		2,745	2,758	
Clinical Fee	9,965	11,040		9,965	11,040	
Student Government Fee	50	50		50	50	
Total	<u>\$ 55,117</u>	<u>\$ 57,911</u>	\$ 2,794	<u>\$ 86,272</u>	<u>\$ 90,281</u>	\$ 4,009

Second Year Students

Mandatory Tuition and Fees

Tuition	\$ 40,015	\$ 41,615		\$ 70,510	\$ 73,325	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	36	36		36	36	
Capital Outlay Fee	n/a	n/a		660	660	
DDS2 - Academic Fee	450	728		450	728	
Clinical Fee	9,965	11,040		9,965	11,040	
Dental Student Government Fee	50	50		50	50	
Total	<u>\$ 52,822</u>	<u>\$ 55,881</u>	\$ 3,059	<u>\$ 83,977</u>	<u>\$ 88,251</u>	\$ 4,274

Virginia Commonwealth University
Typical Charges by School
School of Dentistry
MCV Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.
Third and Fourth Year Students						
Mandatory Tuition and Fees						
Tuition	\$ 40,015	\$ 41,615		\$ 70,510	\$ 73,325	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	36	36		36	36	
Capital Outlay Fee	n/a	n/a		660	660	
DDS3 and DDS4 Academic Fee	175	178		175	178	
Clinical Fee	9,965	11,040		9,965	11,040	
Student Government Fee	50	50		50	50	
Total	<u>\$ 52,547</u>	<u>\$ 55,331</u>	\$ 2,784	<u>\$ 83,702</u>	<u>\$ 87,701</u>	\$ 3,999
International Dentist Program - Second Year ⁽¹⁾						
Mandatory Tuition and Fees						
Tuition	\$ 91,950	\$ 95,625		\$ 91,950	\$ 95,625	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	36	36		36	36	
Capital Outlay Fee	n/a	n/a		n/a	n/a	
IDP2 - Academic Fee	2,250	2,528		2,250	2,528	
IDP2 - Clinical Fee	14,200	15,275		14,200	15,275	
Student Government Fee	50	50		50	50	
Total	<u>\$ 110,792</u>	<u>\$ 115,926</u>	\$ 5,134	<u>\$ 110,792</u>	<u>\$ 115,926</u>	\$ 5,134
International Dentist Program - Third and Fourth Year						
Mandatory Tuition and Fees						
Tuition	\$ 91,950	\$ 95,625		\$ 91,950	\$ 95,625	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	36	36		36	36	
Capital Outlay Fee	n/a	n/a		n/a	n/a	
IDP3 and IDP4 Academic Fee	175	178		175	178	
IDP3 and IDP4 Clinical Fee	9,965	11,040		9,965	11,040	
Dental Student Government Fee	50	50		50	50	
Total	<u>\$ 104,482</u>	<u>\$ 109,341</u>	\$ 4,859	<u>\$ 104,482</u>	<u>\$ 109,341</u>	\$ 4,859

Part-Time Students

Students in the First Professional Decelerated Dentistry program are charged the graduate rates for part-time students.

⁽¹⁾ The second year of the International Dentistry Program is changing from one semester to a full year. As a result, the second year tuition is now the same as the third and fourth year.

Virginia Commonwealth University
Typical Charges by School
School of Dentistry
MCV Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.
School of Dentistry Fees						
Student Government Fee	\$ 50	\$ 50	\$ -	\$ 50	\$ 50	\$ 0
First Professional - Application Fee	\$ 85	\$ 85	\$ -	\$ 85	\$ 85	\$ 0
First Professional - Clinical Completion Fee ⁽¹⁾	\$ 580	\$ 580	\$ -	\$ 580	\$ 580	\$ 0
First Professional - Remediation Course Fee ⁽²⁾	\$ 785	\$ 785	\$ -	\$ 785	\$ 785	\$ 0
DH3 - Academic Fee	\$ 1,812	\$ 1,912	\$ 100	\$ 1,812	\$ 1,912	\$ 100
DH4 - Academic Fee	\$ 12	\$ 112	\$ 100	\$ 12	\$ 112	\$ 100
DH4 - Transfer Academic Fee	\$ 1,800	\$ 1,900	\$ 100	\$ 1,800	\$ 1,900	\$ 100
DDS1 - Academic Fee	\$ 2,745	\$ 2,758	\$ 13	\$ 2,745	\$ 2,758	\$ 13
DDS2 - Academic Fee	\$ 450	\$ 728	\$ 278	\$ 450	\$ 728	\$ 278
DDS3, DDS4, IDP3, IDP4 - Academic Fee	\$ 175	\$ 178	\$ 3	\$ 175	\$ 178	\$ 3
DDS/IDP Transfer - Academic Fee	\$ 1,800	\$ 1,800	\$ -	\$ 1,800	\$ 1,800	\$ 0
IDP2 - Academic Fee	\$ 2,250	\$ 2,528	\$ 278	\$ 2,250	\$ 2,528	\$ 278
DH3 and DH4 - Clinical Fee	\$ 1,680	\$ 1,405	\$ (275)	\$ 1,680	\$ 1,405	\$ (275)
DH Transfer - Clinical Fee	\$ 750	\$ 750	\$ -	\$ 750	\$ 750	\$ 0
DDS1, DDS2, DDS3, DDS4, IDP3, and IDP4 - Clinical Fee	\$ 9,965	\$ 11,040	\$ 1,075	\$ 9,965	\$ 11,040	\$ 1,075
DDS/IDP Transfer - Clinical Fee	\$ 9,065	\$ 6,440	\$ (2,625)	\$ 9,065	\$ 6,440	\$ (2,625)
IDP2 - Clinical Fee	\$ 14,200	\$ 15,275	\$ 1,075	\$ 14,200	\$ 15,275	\$ 1,075
Masters Program Advanced Dental Education and AEGD Certificate Program - Clinical Fee	\$ 0	\$ 10,000	\$ 10,000	\$ 0	\$ 10,000	\$ 10,000

⁽¹⁾ Per Month

⁽²⁾ Per Credit as needed

Note: Dentistry students are also charged a \$580 fee for each additional month needed to complete the clinical component beyond the normal completion date.

Virginia Commonwealth University
Typical Charges by School
School of Medicine
MCV Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

Full-Time Programs

First Professional Programs

Medical Students: M-I, M-II, M-III, and M-IV

Mandatory Tuition and Fees

Tuition	\$ 31,208	\$ 32,144		\$ 51,317	\$ 53,883	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Capital Outlay Fee	n/a	n/a		660	660	
Simulation Fee	325	325		325	325	
Ultrasound Fee ⁽¹⁾	150	150		150	150	
Disability Insurance Fee	43	43		43	43	
Drug Screening Fee ⁽²⁾	159	159		159	159	
Student Activity Fee	36	36		36	36	
Med School Student Government Fee	80	80		80	80	
Comprehensive Basic Science Assessment ⁽²⁾	50	54		50	54	
First Professional - Question Bank ⁽³⁾	0	179		0	179	
Total	<u>\$ 34,357</u>	<u>\$ 35,582</u>	\$ 1,225	<u>\$ 55,126</u>	<u>\$ 57,981</u>	\$ 2,855

Medical Students: M-III, M-IV, INOVA Campus

Mandatory Tuition and Fees

Tuition	\$ 31,208	\$ 32,144		\$ 51,317	\$ 53,883	
INOVA Campus Fee ⁽⁴⁾	1,297	1,297		1,297	1,297	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Capital Outlay Fee	n/a	n/a		660	660	
Simulation Fee	325	325		325	325	
Disability Insurance Fee	43	43		43	43	
Med School Student Government Fee	80	80		80	80	
Total	<u>\$ 33,106</u>	<u>\$ 34,042</u>	\$ 936	<u>\$ 53,875</u>	<u>\$ 56,441</u>	\$ 2,566

⁽¹⁾ The Ultrasound Fee applies to M-I and M-II students only.

⁽²⁾ The Drug Screening Fee and Comprehensive Basic Science Exam applies to M-II students only.

⁽³⁾ First Professional - Question Bank applies to M-I students only.

⁽⁴⁾ The INOVA Campus Fee supports student recreation, student health and student counseling programs.

Note: MD students who are required to enroll in a reduced curriculum will be charged a per credit hour rate equal to one fifteenth of the full-time tuition.

Virginia Commonwealth University
Typical Charges by School
School of Medicine
MCV Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.
<i>First Professional / Masters Programs</i>						
MD/MHA ⁽¹⁾						
Mandatory Tuition and Fees						
Tuition	\$ 12,132	\$ 12,618		\$ 24,948	\$ 25,956	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Capital Outlay Fee	n/a	n/a		660	660	
Disability Insurance Fee	43	43		43	43	
Student Activity Fee	36	36		36	36	
Drug Screening Fee	80	80		80	80	
Med School Student Government Fee	80	80		80	80	
Total	<u>\$ 14,677</u>	<u>\$ 15,269</u>	\$ 592	<u>\$ 28,153</u>	<u>\$ 29,267</u>	\$ 1,114

First Professional / Doctoral Programs

MD/PhD ⁽¹⁾

Mandatory Tuition and Fees

Tuition	\$ 10,008	\$ 10,404		\$ 21,348	\$ 22,212	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Capital Outlay Fee	n/a	n/a		660	660	
Disability Insurance Fee	43	43		43	43	
Student Activity Fee	36	36		36	36	
Med School Student Government Fee	80	80		80	80	
Total	<u>\$ 12,473</u>	<u>\$ 12,975</u>	\$ 502	<u>\$ 24,473</u>	<u>\$ 25,443</u>	\$ 970

(1) Students who enroll in the MD/MHA or MD/PhD program and subsequently withdraw but continue in the MD program will be charged the MD tuition rate for those semesters in which they were enrolled as MD/MHA or MD/PhD. Students in the MD/MHA program are enrolled medical students in the first three years of instruction. In the fourth year, the students are full-time MHA students and pay the standard masters tuition and fee rate. In the fifth year, the students are again enrolled as medical students and pay the Executive Program per credit hour fee for MHA courses.

Virginia Commonwealth University
Typical Charges by School
School of Medicine
MCV Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

Graduate Certificate Program in Biomedical Sciences

IBMS ⁽¹⁾

Mandatory Tuition and Fees

Tuition	\$ 25,875	\$ 26,875		\$ 25,875	\$ 26,875	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Capital Outlay Fee	n/a	n/a		660	660	
Student Activity Fee	36	36		36	36	
Total	<u>\$ 28,217</u>	<u>\$ 29,323</u>	\$ 1,106	<u>\$ 28,877</u>	<u>\$ 29,983</u>	\$ 1,106

Paramedic Program (Non-degree, credit program) per credit hour ⁽²⁾

Tuition	\$ 400	\$ 400		\$ 400	\$ 400	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Total	<u>\$ 409</u>	<u>\$ 409</u>	\$ -	<u>\$ 409</u>	<u>\$ 409</u>	\$ -

International Programs in Addiction Studies

Graduate Certificate (per credit hour) ⁽³⁾	\$ 900	\$ 900	\$ -	\$ 900	\$ 900	\$ -
MS Tuition (per credit hour)	\$ 900	\$ 900	\$ -	\$ 900	\$ 900	\$ -

⁽¹⁾ IBMS students who are required to enroll in a reduced curriculum will be charged a per credit hour rate equal to one eleventh of the full-time tuition for one semester.

⁽²⁾ The Paramedic Program requires students to take two courses for a total of 16 credit hours. Each course takes two semesters to complete.

⁽³⁾ Students who enroll in the MD/MHA or MD/PhD program and subsequently withdraw but continue in the MD program will be charged the MD tuition rate for those semesters in which they were enrolled as MD/MHA or MD/PhD. Students in the MD/MHA program are enrolled medical students in the first three years of instruction. In the fourth year, the students are full-time MHA students and pay the standard masters tuition and fee rate. In the fifth year, the students are again enrolled as medical students and pay the Executive Program per credit hour fee for MHA courses.

Virginia Commonwealth University
Typical Charges by School
School of Medicine
MCV Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

School of Medicine Fees

Human Physiology Lab Fee (PHIZ 206)	\$ 95	\$ 95	\$ -	\$ 95	\$ 95	\$ -
Alumni Transcript Fee (per request)	\$ 5	\$ 5	\$ -	\$ 5	\$ 5	\$ -
Drug Screening Fee ⁽¹⁾	\$ 159	\$ 159	\$ -	\$ 159	\$ 159	\$ -
Masters - Drug Screening	\$ 80	\$ 80	\$ -	\$ 80	\$ 80	\$ -
First Professional - Ultrasound Fee ⁽²⁾	\$ 150	\$ 150	\$ -	\$ 150	\$ 150	\$ -
First Professional Students						
Medicine Student Government Fee	\$ 80	\$ 80	\$ -	\$ 80	\$ 80	\$ -
Medical Electives Fee (Non-VCU students)	\$ 100	\$ 100	\$ -	\$ 100	\$ 100	\$ -
INOVA Campus Fee	\$ 1,297	\$ 1,297	\$ -	\$ 1,297	\$ 1,297	\$ -
Simulation Fee	\$ 325	\$ 325	\$ -	\$ 325	\$ 325	\$ -
Application Fee	\$ 80	\$ 80	\$ -	\$ 80	\$ 80	\$ -
Disability Insurance Fee	\$ 43	\$ 43	\$ -	\$ 43	\$ 43	\$ -
Comprehensive Basic Science						
Assessment Exam ⁽³⁾	\$ 50	\$ 54	\$ 4	\$ 50	\$ 54	\$ 4
First Professional - Question Bank ⁽⁴⁾	\$ -	\$ 179	\$ 179	\$ -	\$ 179	\$ 179

⁽¹⁾ The Drug Screening Fee applies to M-II students only.

⁽²⁾ The Ultrasound Fee applies to M-I and M-II students only.

⁽³⁾ M-II Students Only

⁽³⁾ M-I Students Only

Virginia Commonwealth University
Typical Charges by School
School of Nursing
MCV Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

Full-Time Credit Hour Undergraduate Students

Mandatory Tuition and Fees

Tuition- 15 Credit Hours ⁽¹⁾	\$ 12,094	\$ 12,094		\$ 32,742	\$ 32,742	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	36	36		36	36	
Capital Outlay Fee	n/a	n/a		660	660	
Undergraduate Clinical Fee ⁽²⁾	540	540		540	540	
HESI Testing Fee ⁽³⁾	204	204		204	204	
Total	\$ 15,180	\$ 15,286	\$ 106	\$ 36,488	\$ 36,594	\$ 106

⁽¹⁾ Tuition assumes 15 credit hours per semester; 30 credit hours for the fall and spring semesters, although 12 credits per semester (24 credits per year) is considered full-time. Tuition rates for full-time credit hour undergraduate students are listed on page III-7. Total tuition will depend on the number of credit hours taken.

⁽²⁾ All students enrolled in courses with clinical components are required to pay \$90 per undergraduate clinical credit hour. The estimates above assume that the student is enrolled in two clinical courses per academic year.

⁽³⁾ This rate applies to Traditional students. Accelerated students pay \$360.

Full-Time Graduate Students

Masters Programs

Mandatory Tuition and Fees

Tuition	\$ 12,132	\$ 12,618		\$ 24,948	\$ 25,956	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	36	36		36	36	
Capital Outlay Fee	n/a	n/a		660	660	
Microscopy Laboratory Fee	13	25		13	25	
Clinical Laboratory Supervision Fee ⁽¹⁾	540	540		540	540	
Total	\$ 15,027	\$ 15,631	\$ 604	\$ 28,503	\$ 29,629	\$ 1,126

Virginia Commonwealth University
Typical Charges by School
School of Nursing
MCV Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.
Doctoral Programs ⁽²⁾						
Mandatory Tuition and Fees						
Tuition	\$ 10,008	\$ 10,404		\$ 21,348	\$ 22,212	
University Fee	1,938	2,035		1,938	2,035	
Technology Fee	83	83		83	83	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	36	36		36	36	
Capital Outlay Fee	n/a	n/a		660	660	
Clinical Laboratory Supervision Fee ⁽¹⁾	540	540		540	540	
Total	<u>\$ 12,890</u>	<u>\$ 13,392</u>	\$ 502	<u>\$ 24,890</u>	<u>\$ 25,860</u>	\$ 970

Part-Time Graduate Students

Doctor of Nursing Practice - Online

Mandatory Tuition and Fees

Tuition	\$ 700	\$ 700		\$ 700	\$ 700	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee	7	7		7	7	
Capital Outlay Fee	n/a	n/a		28	28	
Total	<u>\$ 797</u>	<u>\$ 801</u>	\$ 4	<u>\$ 825</u>	<u>\$ 829</u>	\$ 4

⁽¹⁾ All students enrolled in courses with clinical components are required to pay \$90 per graduate clinical credit hour. The estimates above assume that the student is enrolled in two clinical courses per academic year. Also, graduate students enrolled in undergraduate clinical courses must pay \$90 per undergraduate clinical credit.

⁽²⁾ Students outside of VCU, who will be taking VCU School of Nursing doctoral courses through NEXus, will be assessed a rate determined by NEXus, and will be exempt from all university and program specific fees. The rate for FY 2019-2020 is \$865 per credit hour regardless of residency status.

⁽³⁾ Per semester charge.

Virginia Commonwealth University
Typical Charges by School
School of Nursing
MCV Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

School of Nursing Fees

Admission Deposit (undergraduate/graduate)	\$	250	\$	250	\$	-	\$	250	\$	250	\$	-
Undergraduate Clinical Lab Fee (per credit hour)	\$	90	\$	90	\$	-	\$	90	\$	90	\$	-
Graduate Clinical Lab Fee (per credit hour)	\$	90	\$	90	\$	-	\$	90	\$	90	\$	-
RN-BS Program Fee (per credit hour)	\$	50	\$	50	\$	-	\$	50	\$	50	\$	-
Nursing Education Fee (per credit hour) ⁽¹⁾	\$	25	\$	25	\$	-	\$	25	\$	25	\$	-
Health Education Systems, Inc. (HESI) Testing Fee, Traditional BS - per semester not including summer	\$	102	\$	102	\$	-	\$	102	\$	102	\$	-
HESI Testing Fee, Accelerated BS - per semester including summer	\$	122	\$	122	\$	-	\$	122	\$	122	\$	-
Microscopy Laboratory Fee ⁽²⁾	\$	13	\$	25	\$	12	\$	13	\$	25	\$	12
Graduate Clinical Learning Center Fee-FT ⁽³⁾	\$	-	\$	27	\$	27	\$	-	\$	27	\$	27
Graduate Clinical Learning Center Fee-PT ⁽⁴⁾	\$	-	\$	18	\$	18	\$	-	\$	18	\$	18

⁽¹⁾ The Nursing Education Fee is not charged to students paying the RN-BS Program Fee.

⁽²⁾ Only charged to students who are enrolled in NURS 611.

⁽³⁾ Charged to all Full-Time MS Nursing students each semester, including summer, with the exception of Nursing MS with a concentration in nursing leadership and organizational science

⁽⁴⁾ Charged to all Part-Time MS Nursing students each semester, including summer, with the exception of Nursing MS with a concentration in nursing leadership and organizational science

Virginia Commonwealth University
Typical Charges by School
School of Pharmacy
MCV Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

Full-Time Students

Masters Programs

Mandatory Tuition and Fees

Tuition	\$ 12,132	\$ 12,618		\$ 24,948	\$ 25,956	
University Fee	1,938	2,035		1,938	2,035	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	36	36		36	36	
Capital Outlay Fee	n/a	n/a		660	660	
Pharmacy Technology Fee	300	300		300	300	
Total	\$ 14,691	\$ 15,283	\$ 592	\$ 28,167	\$ 29,281	\$ 1,114

Doctoral Programs

Mandatory Tuition and Fees

Tuition	\$ 10,008	\$ 10,404		\$ 21,348	\$ 22,212	
University Fee	1,938	2,035		1,938	2,035	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	36	36		36	36	
Capital Outlay Fee	n/a	n/a		660	660	
Pharmacy Technology Fee	300	300		300	300	
Total	\$ 12,567	\$ 13,069	\$ 502	\$ 24,567	\$ 25,537	\$ 970

First Professional Programs - PharmD

P1, P2, P3, and P4 Students

Mandatory Tuition and Fees

Tuition	\$ 27,272	\$ 27,954		\$ 39,301	\$ 40,284	
University Fee	1,938	2,035		1,938	2,035	
Library Fee	70	70		70	70	
Health Service Fee	215	224		215	224	
Student Activity Fee	36	36		36	36	
Capital Outlay Fee	n/a	n/a		660	660	
Pharmacy Technology Fee	300	300		300	300	
Experiential Placement Fee	385	385		385	385	
Pharmacy School Government Fee	50	50		50	50	
Total	\$ 30,266	\$ 31,054	\$ 788	\$ 42,955	\$ 44,044	\$ 1,089

Note: In lieu of the University Fee, Health Service Fee, and Student Government Fee, PharmD students on the INOVA Campus pay an INOVA Campus Fee that supports student recreation, student health, and student counseling programs. The INOVA Campus Fee is \$1,000 for FY 2018-2019.

Virginia Commonwealth University
Typical Charges by School
School of Pharmacy
MCV Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

Part-Time Students

Masters Programs

Tuition	\$ 674	\$ 701		\$ 1,386	\$ 1,442	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee ⁽¹⁾	7	7		7	7	
Capital Outlay Fee	n/a	n/a		28	28	
Total	<u>\$ 771</u>	<u>\$ 802</u>	\$ 31	<u>\$ 1,511</u>	<u>\$ 1,571</u>	\$ 60

Doctoral Programs

Tuition	\$ 556	\$ 578		\$ 1,186	\$ 1,234	
University Fee	81	85		81	85	
Technology Fee	5	5		5	5	
Library Fee	4	4		4	4	
Student Activity Fee ⁽¹⁾	7	7		7	7	
Capital Outlay Fee	n/a	n/a		28	28	
Total	<u>\$ 653</u>	<u>\$ 679</u>	\$ 26	<u>\$ 1,311</u>	<u>\$ 1,363</u>	\$ 52

First Professional Programs

PharmD Program

Tuition	\$ 1,515	\$ 1,560		\$ 2,183	\$ 2,250	
University Fee	81	85		81	85	
Library Fee	4	4		4	4	
Student Activity Fee ⁽¹⁾	7	7		7	7	
Capital Outlay Fee	n/a	n/a		28	28	
Pharmacy Technology Fee ⁽¹⁾	150	150		150	150	
Experiential Placement Fee ⁽¹⁾	193	193		193	193	
Total	<u>\$ 1,950</u>	<u>\$ 1,999</u>	\$ 49	<u>\$ 2,646</u>	<u>\$ 2,717</u>	\$ 71

⁽¹⁾ Per semester charge.

Virginia Commonwealth University
Typical Charges by School
School of Pharmacy
MCV Campus

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

School of Pharmacy Fees

Admission Deposit - PharmD	\$	500	\$	500	\$	-	\$	1,000	\$	1,000	\$	-
Technology Fee (in lieu of University Technology Fee)	\$	300	\$	300	\$	-	\$	300	\$	300	\$	-
INOVA Campus Fee (in lieu of the University Fee)	\$	1,000	\$	1,000	\$	-	\$	1,000	\$	1,000	\$	-
Experiential Placement Fee (full-time)	\$	385	\$	385	\$	-	\$	385	\$	385	\$	-
Experiential Placement Fee (part-time, per semester)	\$	193	\$	193	\$	-	\$	193	\$	193.00	\$	-
School of Pharmacy Student Government Fee	\$	50	\$	50	\$	-	\$	50	\$	50	\$	-
Application Fee	\$	30	\$	30	\$	-	\$	30	\$	30	\$	-

Virginia Commonwealth University
Miscellaneous Fees/Tuition

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.
Other Charges						
Miscellaneous Fees						
Undergraduate Application Fee	\$ 70	\$ 70	\$ -	\$ 70	\$ 70	\$ -
Graduate Application Fee	\$ 70	\$ 70	\$ -	\$ 70	\$ 70	\$ -
Undergraduate Tuition Deposit (New Students)	\$ 100	\$ 100	\$ -	\$ 100	\$ 100	\$ -
New Student Orientation Full Day Program	\$ 75	\$ 100	\$ 25	\$ 75	\$ 100	\$ 25
New Student Orientation Two Day Program	\$ 150	\$ 175	\$ 25	\$ 150	\$ 175	\$ 25
Installment Payment Plan Fee	\$ 25	\$ 25	\$ -	\$ 25	\$ 25	\$ -
Late Fee (on unpaid balances) ⁽²⁾	\$ 100	\$ 100	\$ -	\$ 100	\$ 100	\$ -
Student Transcript Fee (per request)	\$ 5	\$ 5	\$ -	\$ 5	\$ 5	\$ -
Credit by Examination ⁽³⁾	\$ 30	\$ 30	\$ -	\$ 30	\$ 30	\$ -
University College Pre-Health Sciences Advising Credential File Fee	\$ 20	\$ 20	\$ -	\$ 20	\$ 20	\$ -
University College Campus Learning Center Learning Support Fee (per semester) ⁽⁴⁾	\$ 45	\$ 45	\$ -	\$ 45	\$ 45	\$ -
Cooperative Education Fee						
Full-Time	\$ 70	\$ 70	\$ -	\$ 70	\$ 70	\$ -
Part-Time	\$ 35	\$ 35	\$ -	\$ 35	\$ 35	\$ -
On-Line Fee - Per Credit Hour ⁽⁵⁾	\$ 55	\$ 55	\$ -	\$ 55	\$ 55	\$ -
Life Sciences Lab Fees - Per Course						
BNFO 251, 252, 301, 541, 601, 650, 653	\$ 65	\$ 65	\$ -	\$ 65	\$ 65	\$ -
ENVS 101, 102, 260, 360, 361, 461, ENVZ 595	\$ 0	\$ 50	\$ 50	\$ 0	\$ 50	\$ 50
ENVS 201, ENVZ 335	\$ 65	\$ 65	\$ -	\$ 65	\$ 65	\$ -
ENVS 300	\$ 125	\$ 0	\$ (125)	\$ 125	\$ 0	\$ (125)
Honors College Fee (per semester)	\$ 75	\$ 75	\$ -	\$ 75	\$ 75	\$ -

⁽¹⁾ The President may waive the application fee for selected student groups. The School of the Arts is responsible for the application process due to the requirement of a portfolio and/or audition. \$25 will be retained by the School to cover costs of admission processing for the School's costs in administration, mailings and a toll free line.

⁽²⁾ \$100 or 10% of outstanding balance, whichever is less.

⁽³⁾ Per credit hour charge for undergraduate students who seek to receive course credit by examination.

⁽⁴⁾ Fee applies to freshmen, sophomores, and juniors in the fall, spring and summer semesters.

⁽⁵⁾ Fee is capped at 3 credit hours per semester.

Virginia Commonwealth University
Miscellaneous Fees/Tuition

	Resident			Nonresident		
	2018-2019	2019-2020	\$ Chg.	2018-2019	2019-2020	\$ Chg.

Other Charges

Miscellaneous Fees

Beyond Orientation ⁽¹⁾	\$	25	\$	25	\$	-	\$	25	\$	25	\$	-
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⁽¹⁾ Total Course Cost

Course Overload Fee

Full-time graduate students are charged at the part-time per credit hour rate for each additional hour exceeding 15 credit hours per semester in which the student is enrolled.

See the schedule of part-time student charges for per credit hour rates. Students enrolled in overload courses are charged the additional per credit hour amount for tuition. The overload fee does not apply to students in first professional programs or other programs which specifically require the student to enroll in courses that exceed the applicable maximum number of credit hours.

Other Charges

In addition to the tuition and fee charges identified herein, the President or his designee(s) may set tuition and fee charges for courses offered by the University. These rates shall be consistent with the University's mission, the overall tuition and fee schedule, and State requirements.

**Virginia Commonwealth University
Student Housing Rates**

	<u>2018-2019 Room Rate</u>	<u>2019-2020 Room Rate</u>	<u>Increase from 2017-18 ⁽¹⁾</u>
<u>MCV Campus:</u>			
<i>Cabaniss ⁽²⁾</i>			
Double	\$ 5,559	\$ 0	n/a
<u>Monroe Park Campus:</u>			
<i>Rhoads</i>			
Triple (3 occupants)	\$ 5,879	\$ 6,055	\$ 176
Double	\$ 6,364	\$ 6,555	\$ 191
<i>Johnson Hall</i>			
Triple (3 occupants)	\$ 5,897	\$ 6,055	\$ 158
Double	\$ 6,364	\$ 6,555	\$ 191
Single-Small	\$ 7,034	\$ 7,245	\$ 211
<i>Gladding, Phase III ⁽³⁾</i>			
Double	\$ 7,509	\$ 7,734	\$ 225
Single (2 bedroom)	\$ 7,933	\$ 8,171	\$ 238
Single (4 bedroom)	\$ 7,933	\$ 8,171	\$ 238
<i>Brandt Hall</i>			
Double	\$ 7,509	\$ 7,734	\$ 225
<i>Honors College</i>			
	\$ 8,399	\$ 8,651	\$ 252
<i>Cary & Belvidere Apartments (9 month) ⁽⁴⁾</i>			
Single (2 bedroom)	\$ 8,737	\$ 8,999	\$ 262
Single (4 bedroom)	\$ 7,199	\$ 7,415	\$ 216
<i>Ackell Residence Center (9 month) ⁽⁴⁾</i>			
Single (4 bedroom)	N/A	N/A	N/A
<i>West Grace Street South Apartments (9 month) ⁽⁴⁾</i>			
Double (2 bedroom)	N/A	N/A	N/A
<i>Grace & Broad Street Apartments (9 month) ⁽⁴⁾</i>			
Single (4 bedroom)	N/A	N/A	N/A
<i>Ackell Residence Center (12 month)</i>			
Single (2 bedroom)	\$ 9,737	\$ 10,029	\$ 292
Single (4 bedroom)	\$ 8,199	\$ 8,445	\$ 246
<i>West Grace Street South Apartments (12 month)</i>			
Single (4 bedroom)	\$ 8,199	\$ 8,445	\$ 246
Double (2 bedroom)	\$ 7,569	\$ 7,796	\$ 227
<i>West Grace Street South Apartments (9 month)</i>			
Single (4 bedroom)	n/a	\$ 7,734	n/a
<i>West Grace Street North Apartments (12 month)</i>			
Single (Efficiency)	\$ 10,883	\$ 11,209	\$ 326
Single (1 bedroom)	\$ 10,833	\$ 11,209	\$ 376
Single (2 bedroom)	\$ 9,737	\$ 10,029	\$ 292
Single (4 bedroom)	\$ 8,199	\$ 8,445	\$ 246
Double (2 bedroom)	\$ 7,569	\$ 7,796	\$ 227
<i>Grace & Broad Street Apartments (12 month)</i>			
Single (4 bedroom)	\$ 8,199	\$ 8,445	\$ 246

⁽¹⁾ Rate adjustments reflect strategic adjustments based upon several factors, including: similar pricing for same amenities and style of facility, maintaining competitive pricing with off-campus local private developments, and an overall commitment to providing affordable housing for students to retain residency on-campus from first-year to second-year.

⁽²⁾ Singles in Cabaniss will be charged \$6,199.

⁽³⁾ Gladding Residence Hall (ACC owned) will be charged \$6,364 for double and \$7,509 for a semi suite.

⁽⁴⁾ Many historically twelve month contracted facilities have rooms that have been converted to nine month contracts. This is to ensure there are the appropriate amount of beds for incoming freshmen students (due to the ongoing reconstruction of Gladding Residence Center which was a nine month facility for incoming freshmen students), therefore there are numerous new or first time rates.

**Virginia Commonwealth University
Student Housing Rates**

	<u>2018-2019 Room Rate</u>	<u>2019-2020 Room Rate</u>	<u>Increase from 2017-18 ⁽¹⁾</u>
<u>Other Housing Rates</u>			
<i>Broad & Belvidere Apartments (12 month)</i>			
Single (1 bedroom)	\$ 10,365	\$ 11,209	\$ 844
Single (2 bedroom)	\$ 9,273	\$ 10,029	\$ 756
Single (3 bedroom)	\$ 8,625	\$ 9,065	\$ 440
Single (4 bedroom)	\$ 8,205	\$ 8,708	\$ 503
<i>Broad & Belvidere Apartments (9 month)</i>			
Single (2 bedroom)	\$ 6,364	\$ 6,555	\$ 191
Single (4 bedroom)	\$ 7,509	\$ 7,734	\$ 225

⁽¹⁾ Rate adjustments reflect a move from historical rate increases to strategic increases based on several factors, including: similar pricing for same amenities and style of facility, increasing competitive pricing of new local private developments, and overall commitment to lowering costs for students to retain residency on campus from first year to second year.

**Virginia Commonwealth University
Dining Plan Rates Per Semester**

			2019-2020	
	2017-2018	2018-2019	Rate Increases Rates	\$ Chg.
300 Swipes w/ \$100 per semester ⁽¹⁾	\$ 2,242	\$ 2,290	\$ 2,425	\$ 135
250 Swipes w/ \$300 per semester ⁽¹⁾	\$ 2,175	\$ 2,220	\$ 2,335	\$ 115
250 Swipes w/ \$175 per semester ⁽¹⁾	\$ 2,050	\$ 2,095	\$ 2,210	\$ 115
200 Swipes w/ \$300 per semester ⁽¹⁾	\$ 1,994	\$ 2,032	\$ 2,134	\$ 102
200 Swipes w/ \$150 per semester ⁽¹⁾	\$ 1,844	\$ 1,882	\$ 1,984	\$ 102
150 Swipes w/ \$105 per semester	\$ 1,392	\$ 1,422	\$ 1,500	\$ 78
140 Swipes w/ \$300 per semester (RA's Only)	\$ 1,427	\$ 1,469	\$ 1,560	\$ 91
100 Swipes w/ \$75 per semester	\$ 942	\$ 961	\$ 1,015	\$ 54
50 Swipes w/ \$75 per semester	\$ 550	\$ 561	\$ 595	\$ 34
25 Swipes w/ \$75 per semester	\$ 315	\$ 320	\$ 335	\$ 15
5 Swipes w/ \$160 per semester	\$ 208	\$ 209	\$ 212	\$ 3

⁽¹⁾ All students residing in University Housing, other than graduate students or VCU apartment residents, are required to purchase a residential dining plan. Residential dining plans are indicated above with a (1).

Virginia Commonwealth University
Parking Rates Per Semester

			2019-2020	
	2017-2018	2018-2019	Rate Increases	\$ Chg.
Student Rates Per Semester				
Monroe Park Campus				
Student Commuters	\$ 216.00	\$ 222.00	\$ 232.00	\$ 10.00
Student Residential - 5 Months	\$ 337.00	\$ 347.00	\$ 362.00	\$ 15.00
Student Residential - 6 Months	\$ 374.50	\$ 385.50	\$ 403.00	\$ 17.50
MCV Campus				
Student Commuters - On-Campus Facilities	\$ 216.00	\$ 222.00	\$ 232.00	\$ 10.00
Student Commuters - Off-campus lots	\$ 170.50	\$ 175.50	\$ 183.00	\$ 7.50
Student Residential - 5 Months	\$ 337.00	\$ 347.00	\$ 362.00	\$ 15.00
MCV Campus - Advance Start Program ⁽¹⁾				
Student Commuters - On-Campus Facilities	\$ 261.00	\$ 268.50	\$ 280.00	\$ 11.50
Student Commuters - Off-campus lots	\$ 200.00	\$ 206.00	\$ 215.00	\$ 9.00
Student Residential	\$ 401.50	\$ 413.50	\$ 432.00	\$ 18.50
Summer Permit Rates ⁽²⁾				
Monthly	\$ 61.50	\$ 63.00	\$ 66.00	\$ 3.00
Weekly	\$ 15.00	\$ 15.50	\$ 16.00	\$ 0.50
Evening Permits				
<i>EV Permit - All Facilities - 3:30 pm to 2:00 am</i>	\$ 44.50	\$ 45.50	\$ 47.00	\$ 1.50
Daily Rates - All Facilities	\$ 10.00	\$ 16.00	\$ 16.00	\$ 0.00
Hourly Rates				
<i>1 Hour or part thereof</i>	\$ 1.00	\$2.00	\$2.00	\$ 0.00
<i>2 Hours or part thereof</i>	\$ 2.00	\$4.00	\$4.00	\$ 0.00
<i>3 Hours or part thereof</i>	\$ 4.00	\$6.00	\$6.00	\$ 0.00
<i>4 Hours or part thereof</i>	\$ 6.00	\$8.00	\$8.00	\$ 0.00
<i>5 Hours or part thereof</i>	\$ 8.00	\$10.00	\$10.00	\$ 0.00
<i>6 Hours or part thereof</i>	\$ 10.00	\$12.00	\$12.00	\$ 0.00
<i>7 Hours or part thereof</i>	\$ 10.00	\$14.00	\$14.00	\$ 0.00
<i>8 Hours or part thereof</i>	\$ 10.00	\$16.00	\$16.00	\$ 0.00
Maximum Daily	\$ 10.00	\$ 16.00	\$ 16.00	\$ 0.00

⁽¹⁾ Advance Start Program rate has been adjusted to include two additional weeks of parking.

⁽²⁾ Summer permit rates are tailored for individual programs and are based on the weekly/monthly permit rate.

**RESOLUTION OF THE BOARD OF VISITORS
OF VIRGINIA COMMONWEALTH UNIVERSITY**

MAY 10, 2019

Authorization of Commercial Paper Program

WHEREAS, Chapter 23, Title 23.1 of the Code of Virginia of 1950, as amended (the "Virginia Code"), establishes a public corporation under the name and style of Virginia Commonwealth University (the "University") which is governed by a Board of Visitors (the "Board"); and

WHEREAS, Title 23.1 of the Virginia Code classifies the University as an educational institution of the Commonwealth of Virginia; and

WHEREAS, by Chapter 10, Title 23.1 of the Virginia Code (as amended, the "Act"), the University entered into a management agreement with the Commonwealth of Virginia which was enacted as Chapter 594 of the 2008 Virginia Acts of Assembly, which, as amended, classifies the University as a public institution of higher education and empowers the University with the authority to undertake and implement the acquisition of any interest in land, including improvements on the acquired land at the time of acquisition, new construction, improvements or renovations and to borrow money for such purposes, including the refinancing of any such facilities; and

WHEREAS, the University has developed plans to facilitate the financing of various projects (i) that have either been authorized by the Board or by appropriate legislation enacted by the General Assembly and (ii) for which the incurrence of indebtedness has been authorized by the Board (collectively, the "Projects") by implementing a short-term financing program (the "Program"), which will be evidenced by the issuance of short-term notes (the "Notes") as part of a commercial paper program or line of credit or similar facility (or some combination of the foregoing); and

WHEREAS, the University intends for the Program not to exceed \$75,000,000 in outstanding principal amount at any one time; and

WHEREAS, the Board has determined it desirable to authorize the Program; and

WHEREAS, the Board anticipates that the Notes will be secured by a general revenue pledge of the University and not be in any way a debt of the Commonwealth of Virginia (the "Commonwealth") and shall not create or constitute any indebtedness or obligation of the Commonwealth, either legal, moral, or otherwise; and

WHEREAS, the Board desires to authorize certain officers of the University to approve the final forms and details of the Program and the Notes, as set forth below.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF VISITORS OF VIRGINIA COMMONWEALTH UNIVERSITY:

RESOLVED, that the Board hereby authorizes and approves of the Program and hereby authorizes the issuance of one or more series of Notes to undertake the financing and refinancing of the Projects and providing for the terms of the Program and the Notes, through the delivery of one or more Note Resolutions (each, a "Note Resolution") in such form as may be approved by the Authorized Officers designated below consistent with prior practice of the University so that each Note Resolution may reflect the terms and conditions of the Program and the Notes; and

RESOLVED FURTHER, that the President of the University, the Senior Vice President and Chief Financial Officer of the University and the Treasurer of the University (collectively, the "Authorized Officers") are authorized and directed to approve the final terms of the Program and the Notes, including, without limitation, the original principal amounts and series, the maturity dates and amounts, redemption provisions, prices and interest rates and the tax status of interest on each Note, provided that the maximum aggregate par amount of all Notes outstanding at any one time shall not exceed \$75,000,000; and

RESOLVED FURTHER, the Authorized Officers are each hereby authorized and directed to approve, negotiate, execute and deliver each Note Resolution on behalf of the University; and

RESOLVED FURTHER, the officers and staff of the University are hereby authorized and directed to prepare disclosure materials (the "Disclosure Statement") in preliminary and final forms, and the Authorized Officers are hereby authorized and directed to execute the Disclosure Statement in final form; and

RESOLVED FURTHER, the Authorized Officers are each hereby authorized to negotiate, execute and deliver such other documents as such officer deems necessary or desirable to facilitate the implementation and maintenance of the Program and the issuance and rollover of any Notes, including without limitation a continuing disclosure undertaking and any liquidity facilities; and

RESOLVED FURTHER, the University is hereby authorized to enter into one or more liquidity facilities or credit agreements with JPMorgan Chase Bank, National Association, or an affiliate thereof, and such other financial institutions as the Authorized Officers may deem necessary or advisable upon conferring with the University's financial advisor; and

RESOLVED FURTHER, that the officers and staff of the University are authorized and directed to take all such further actions, including without limitation the designation of broker-dealers, underwriters, paying agents, remarketing agents, solicitation agents, trustees, and liquidity providers, and to execute all such instruments, agreements, documents, and certificates as they shall deem necessary or desirable to carry out the terms of the financing plans presented to this meeting, including without limitation any liquidity facilities, and any agreements or modifications to existing agreements with the VCU Real Estate Foundation, the VCU School of Business Foundation or the VCU School of Engineering Foundation; and

RESOLVED FURTHER, that Authorized Officers are authorized to enter into extensions of and amendments to the liquidity facilities or credit agreements and new liquidity facilities or credit agreements with other financial institutions from time to time (including to increase the aggregate principal amount thereof), so long as such extensions and amendments and new liquidity facilities or credit agreements are not inconsistent with the intent of this Resolution and the aggregate principal amount of the liquidity facilities or credit agreements does not exceed the maximum amount of Notes that can be outstanding at one time under the Note Resolutions; and

RESOLVED FURTHER, pursuant to the Section 147(f) of the Internal Revenue Code of 1986, as amended, and applicable regulations thereunder, the University designates each of the Authorized Officers as a public hearing officer to hold any public hearings required in order to ensure the tax-exempt status of interest on all or a portion of any Notes of the University; and

RESOLVED FURTHER, to preserve the ability to finance and refinance the Projects on a tax-exempt basis in the future, the Board hereby designates each Authorized Officer as a person authorized under Treasury Regulation Section 1.150-2(d) and (e) to declare the "official intent" of the University to reimburse any expenditures made in connection with a capital project with the proceeds of long-term tax-exempt debt to be issued by or on behalf of the University. After making each such declaration, such individual will file a copy of the declaration with the Board before the next meeting of the Board. Such declarations will be kept with the other public records of the University and noted in the Board's records; and

RESOLVED FURTHER, the appropriate officers of the University are hereby authorized and directed to execute and deliver simultaneously with the issuance of any series of the Notes, the interest on which is intended to be excludable from gross income for federal income tax purposes, a Non-Arbitrage Certificate and Tax Compliance Agreement or similar document (the "Tax Certificate") setting forth the expected use and investment of the proceeds of the Notes and containing such covenants as may be necessary in order to comply with the provisions of the Internal Revenue Code of 1986, as amended (the "Tax Code"), including the provisions of Section 148 of the Tax Code and applicable regulations relating to "arbitrage bonds." The University hereby agrees that the proceeds from the issuance and sale of any such series of the Notes will be invested and expended as set forth in the Tax Certificate and that the University will comply with the other covenants and representations contained in it. The Authorized Officers are each authorized to take such actions, on more than one occasion, to preserve the tax-exempt status of any Note (that was originally issued on a tax-exempt basis), including actions to establish a new program if the Notes are treated as a "commercial paper program" for purposes of the Tax Code and the applicable regulations. Except as may be provided in the Tax Certificate, no further action shall be required to be taken by the Board to establish a new program. The establishment of a new program, in and of itself, shall not require the consent of the holders of any Notes; and

RESOLVED FURTHER that all acts of all officers and staff of the University which are in conformity with the purposes and intent of this Resolution and in carrying out the financing plans presented to this meeting are ratified, approved and affirmed; and

RESOLVED FURTHER that, upon approval, this action shall take effect immediately.

Virginia Commonwealth University Board of Visitors
RESOLUTION
Approval of the Six Year Capital Outlay Plan for 2020-2026
May 10, 2019

BE IT RESOLVED, the Virginia Commonwealth University Board of Visitors approves the Virginia Commonwealth University Six Year Capital Outlay Plan for 2020-2026, as presented in Appendix A.

2020-2022 Biennium

Group One Priorities (2020-2022 Biennium)

		State General Fund	Non-General Fund			Total
Priority	Project		Cash/Private	Debt	P3	
State Projects						
1	STEM Building Equipment	\$ 5,904,850	\$ -	\$ -	\$ -	\$ 5,904,850
1	Arts and Innovation Academic Building	\$ 181,364,000	\$ -	\$ -	\$ -	\$ 181,364,000
2	Interdisciplinary Academic and Laboratory Building	\$ 179,000,000	\$ -	\$ -	\$ -	\$ 179,000,000
University Projects						
1	Dentistry Clinic Relocation to Adult Outpatient Facility	\$ -	\$ 10,000,000	\$ 27,798,280	\$ -	\$ 37,798,280
1	Athletic Village	\$ -	TBD	TBD	\$ -	TBD
2	VCU Front Doors Phase Two	\$ -	\$ 4,000,000	\$ -	\$ -	\$ 4,000,000
Public Private Partnership Projects						
1	West Hospital Renovation*	\$ -	\$ -	TBD	\$ 126,100,000	\$ 126,100,000
1	Student Housing	\$ -	\$ -	\$ -	\$ 109,200,000	\$ 109,200,000
Total		\$ 366,268,850	\$ 14,000,000	\$ 27,798,280	\$ 235,300,000	\$ 643,367,130

*Pending further feasibility analysis.

Renovation and maintenance projects occur each year and are funded by state general fund allocation and/or school funds. They will be brought to the board to be added to the capital plan when they rise to the level of a capital project.

2022-2024 Biennium

Group Two Priorities (2022-2024 Biennium)

Priority Project		State General Fund	Non-General Fund			Total
			Cash/Private	Debt	P3	
State Projects						
1	Transdisciplinary Neurosciences Building	\$ 147,784,509	TBD	TBD	\$ -	\$ 295,569,018
2	Interdisciplinary Health Sciences Academic Building, Library, and Innovation Center	\$ 191,667,000	TBD	TBD	\$ -	\$ 236,922,340
University Projects						
1	Student Commons and Wellness Facility	\$ -	TBD	TBD	\$ -	\$ 156,293,186
1	Athletics Tennis Center	\$ -	\$ -	\$ 23,000,000	\$ -	\$ 23,000,000
2	VCU Front Doors Phase Three		\$ 5,746,500	\$ -	\$ -	\$ 5,746,500
Total		\$ 339,451,509	\$ 5,746,500	\$ 23,000,000	\$ -	\$ 717,531,044

Renovation and maintenance projects occur each year and are funded by state general fund allocation and/or school funds. They will be brought to the board to be added to the capital plan when they rise to the level of a capital project.

2024-2026 Biennium

Group Three Priorities (2024-2026 Biennium)

		State General	Non-General Fund			
Priority	Project	Fund	Cash/Private	Debt	P3	Total
State Projects						
1	Interdisciplinary Academic Laboratory Building	\$ 95,100,000	\$ -	\$ -	\$ -	\$ 95,100,000
University Projects						
1	Student Gallery	\$ -	TBD	TBD	\$ -	\$ 18,500,000
2	Welcome Center (Admissions and Alumni)	\$ -	TBD	TBD	\$ -	\$ 64,500,000
2	Athletics Field House	\$ -	TBD	TBD	\$ -	\$ 16,000,000
2	Recreation Facility	\$ -	TBD	TBD	\$ -	\$ 10,257,935
2	VCU Front Doors Phase Four	\$ -	\$ 2,500,000	\$ -	\$ -	\$ 2,500,000
Public Private Partnership Projects						
1	Student Housing	\$ -	\$ -	\$ -	\$ 48,750,000	\$ 48,750,000
Total		\$ 95,100,000	\$ 2,500,000	\$ -	\$ 48,750,000	\$ 255,607,935

Renovation and maintenance projects occur each year and are funded by state general fund allocation and/or school funds. They will be brought to the board to be added to the capital plan when they rise to the level of a capital project.

**BOARD OF VISITORS
RESOLUTION
EASEMENT BETWEEN VCU AND VIRGINIA ELECTRIC AND POWER COMPANY**

MAY 10, 2019

WHEREAS, VCU Health System (VCUHS) is building a new Adult Outpatient Facility (the "AOF") on land owned by Virginia Commonwealth University (the "University") and long-term leased to VCUHS until 2096, which land is located at 515 N. 10th Street on the MCV Campus (the "Property"); and

WHEREAS, new electrical lines, associated facilities, and, due to space limitations, an underground transformer vault, are needed to provide electrical service to the new AOF; and

WHEREAS, it is therefore necessary for the University to grant an easement (the "Deed of Easement") to Virginia Electric and Power Company, doing business as Dominion Energy ("Dominion"), to install, maintain, and repair the new electrical lines and associated facilities (the "Easement"); and

WHEREAS, it is further necessary for VCUHS to enter into an agreement to accept responsibility for the costs and other obligations associated with the installation, maintenance, and repair of the underground concrete vault (the "Vault Agreement"), and for the University to join the Vault Agreement to assume those responsibilities and obligations in the event the long-term lease to VCUHS is not renewed in 2096 or is otherwise terminated; and

WHEREAS, by Chapter 10, Title 23.1 of the Virginia Code (as amended, the "Act"), the University entered into a management agreement with the Commonwealth of Virginia which was enacted as Chapter 594 of the 2008 Virginia Acts of Assembly, which, as amended, classifies the University as a public institution of higher education and empowers the University with the authority to dispose of real property; and

WHEREAS, the grant of the aforesaid Easement is considered a disposition of certain property rights with respect to the aforesaid Property.

NOW, THEREFORE BE IT RESOLVED that the Board of Visitors of Virginia Commonwealth University ("Board") hereby authorizes and approves the grant of the aforesaid Easement to Dominion Power and the acceptance of the conditions of the aforesaid Vault Agreement between VCUHS, Dominion, and VCU; and

RESOLVED FURTHER, that the Board authorizes the President and his designee to take such further actions and execute any and all documents that might be necessary with respect to the aforesaid Deed of Easement and Vault Agreement.

Strategic Enrollment Management Plan Update

Board of Visitors
May 10, 2019



VCU

Tomikia P. LeGrande, Ed.D.
Vice Provost, Strategic Enrollment Management

SEM Plan Overview

- Over 90 faculty, staff and students
 - Serving on Five (5) Councils to guide the development of goals, key metrics for success, and action plans to impact undergraduate and graduate recruitment and retention.
- Goals and key metrics are being presented for your review and feedback
 - Action plans are in development and will be completed during Fall 2019
- SEM Plan requires constant assessment of actions, progress, and continuous improvement.

Undergraduate Retention Student Success Goals and Targets

Overall Student Success Targets

Retention rates, as of Census II

Metric Category	Metric	Overall Student Success Target		% Change
		Fall 2018	2025 Target	
Retention Rate	YR 1 Retention	84.7%	90%	5 pts
	YR 2 Retention	74.1%	84%	9 pts
	YR 3 Retention	70.5%	80%	9 pts
Graduation Rate	4-YR	44.5%	54%	10 pts
	6-YR	67.4%	76%	9 pts
	6-YR Pell Recipients	63.1%	77%	14 pts
Time To Graduation	Avg. Graduation Years	4.53	4.25	-.28
Degree Productivity	Baccalaureate	5,082	5,450	7.2%
	Doctoral	326	355	8.9%
	STEM (Total)	1,635	1,850	13.1%
Avg. Student Debt	Institution/Statewide Avg. <small>(16-17)</small>	\$30,873/ \$28,703	↓	

Retention Goals and Metrics for Success

**Increase
Faculty
Awareness &
Engagement**



**Enhance
Student
Financial
Support
Services**



**Expand
Student
Transition
Support**



**Retention YR 1
90%
6-YR Grad Rate
76%
Eliminate Equity
Gaps**

Metrics of Success

- Decrease in DWF rates for redesigned courses
- Faculty participation in early alerts
- Faculty participation in midterm grading
- Improved success of students receiving early alert and mid-term grading

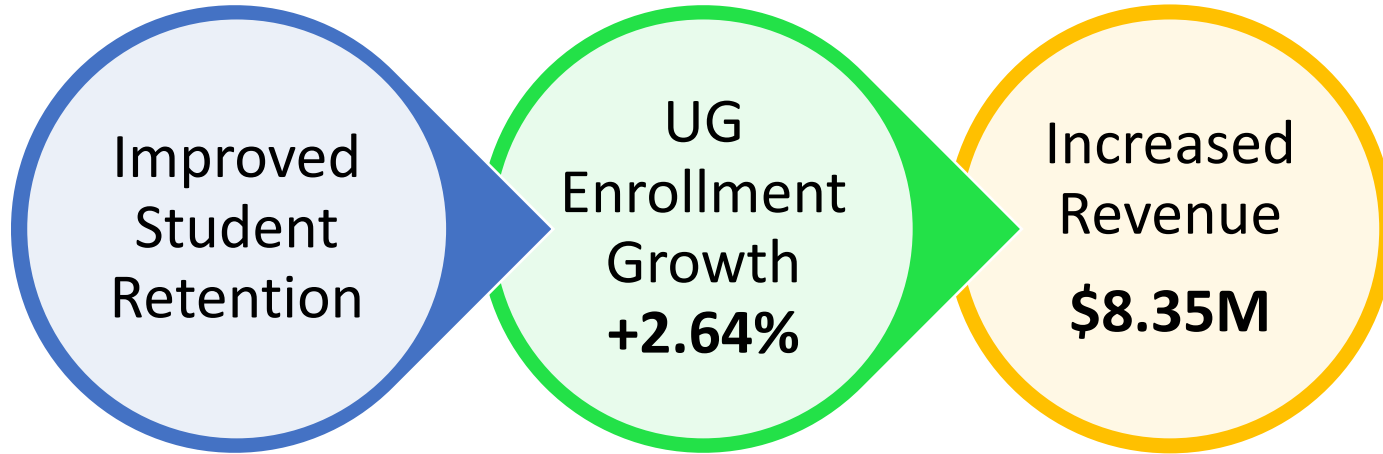
Metrics of Success

- Increase in percentage of students fully paid by 20th class day.
- Retention of Pell Grant recipients
- Graduation rate of Pell Grant recipients
- Retention of first-generation students
- Graduation rate of first-generation students

Metrics of Success

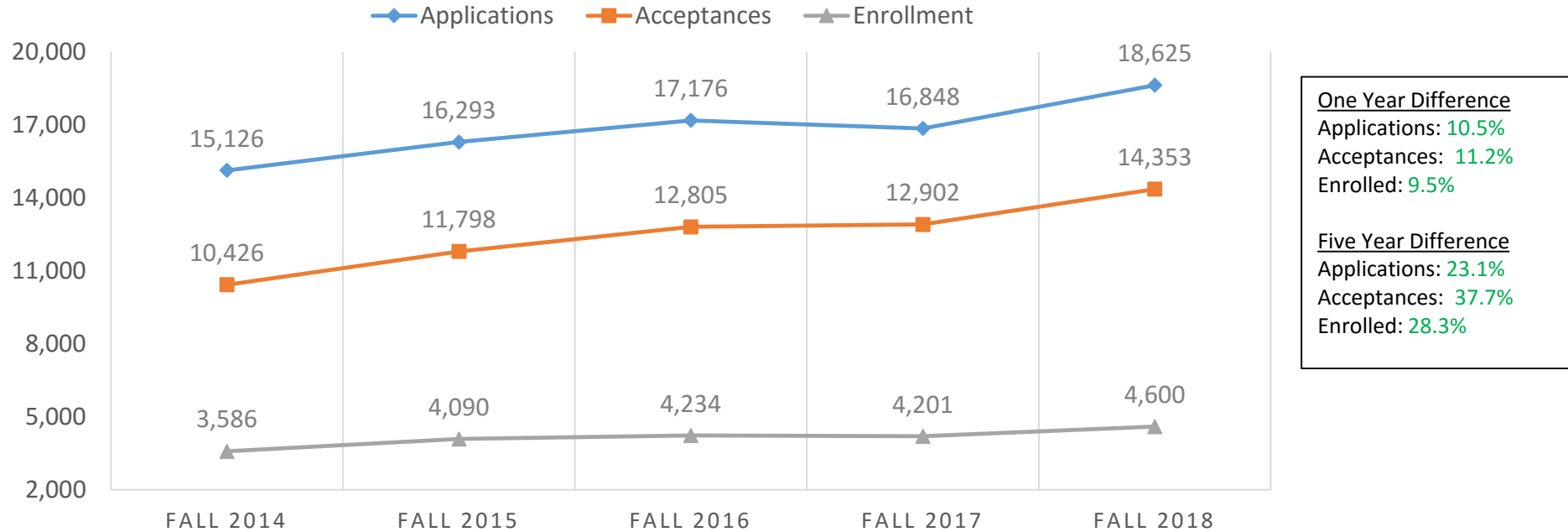
- Equity gap elimination in metrics for the following student groups
- First-generation
 - Pell Grant recipients
 - Underrepresented minorities
 - Black and Hispanic males
 - Pre-health majors
 - Undeclared majors

Student Success and Retention = Enrollment Growth



Undergraduate Recruitment Goals and Targets

VCU's freshman enrollment has steadily increased over the past five years while increasing diversity and maintaining consistent academic quality



New Freshman Goals, Metrics and Targets

Improve
Perception by
Building Brand
Among Core
Audience



Maximize
New CRM
Technology



Increase
Out-of-state

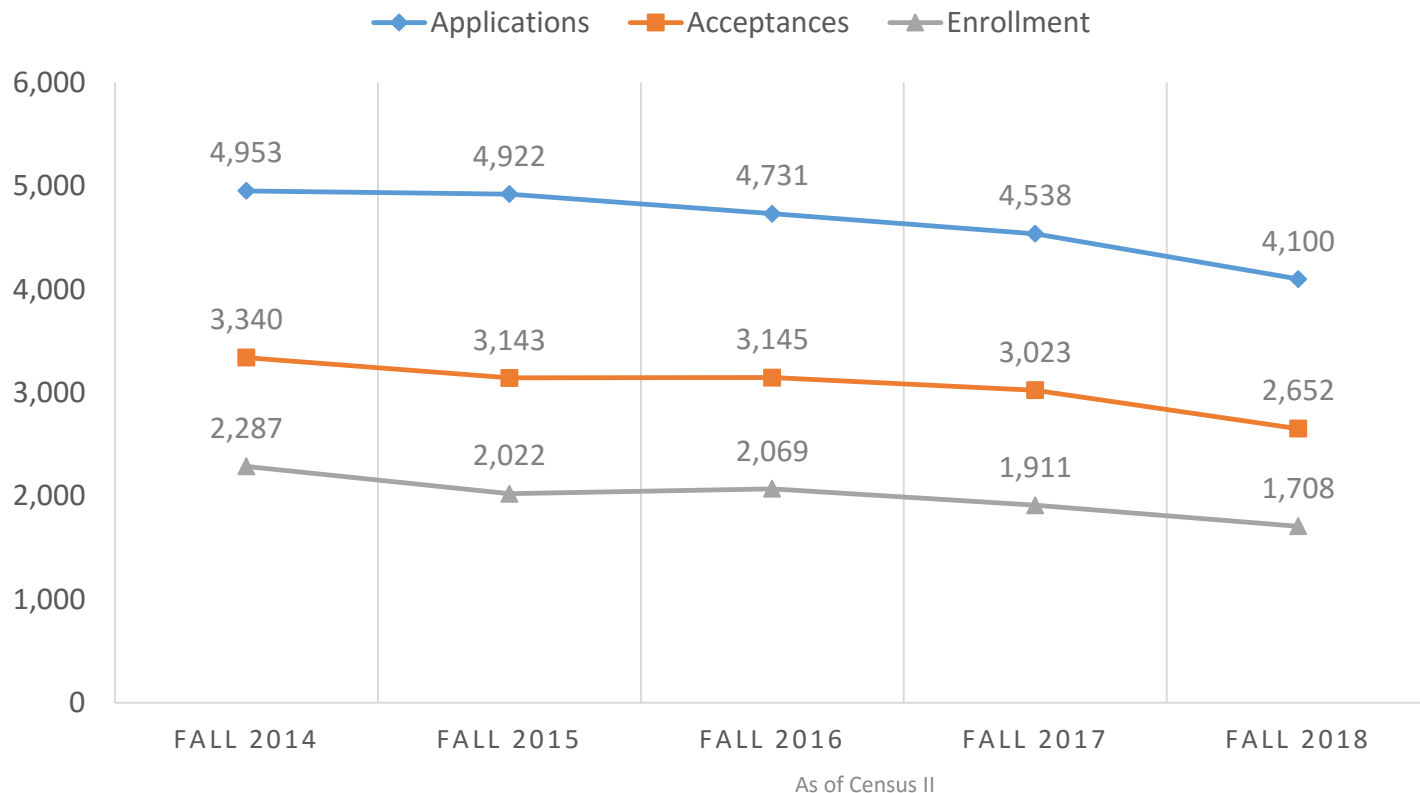


Enrolled
4,900
Out-of-state
20%

Metrics	Fall 2018	2025 Target
Freshman Applications	18,625	21,300
Freshman Enrollment	4,600	4,900
URM Freshman Enrollment	1,635	↑
Quality Indicators	GPA (3.34-3.98), SAT (1070-1250)	
		↑
Enrollment Yield	32.0%	34.0% - 41.5%
Out-of-state Freshman Enrollment	9%	20%

Underrepresented minority students are defined as students who self-report their race / ethnicity as American Indian / Alaskan, Black / African American, Hawaiian / Pacific Islander, Hispanic / Latino, or multi-racial that consists of at least one of the previous groups. As of Census II.

VCU's transfer applications, accepts and enrollment has steadily declined over the past five years



One Year Difference

Applications: -9.7%

Acceptances: -12.3%

Enrolled: -10.6%

Five Year Difference

Applications: -17.2%

Acceptances: -20.6%

Enrolled: -25.3%

New Transfer Goals, Metrics and Targets

Improve
Targeted
Marketing and
Recruitment for
Transfer and
Adult



Expand Academic
Program
Offerings,
Infrastructure
and Services for
Adult Students



Increase
Transfer
Enrollment



Transfers
Enrolled
2,000

Metrics	Fall 2018	2025 Target
Transfer Applications	4,100	4,880 (19%)
Transfer Enrollment	1,708	2,000
Adult Enrollment (25+ yrs. Old)	13%	18%
Online Enrollment (at least one online class)	9,120	↑
Online Credit Hours (% of total credit hours)	6.6%	↑

International Student Goals, Metrics and Targets

**Direct
Recruitment
through
Institutions in
Targeted
Countries**



**Expand
Conditional
Admissions
Program
through VCU
English
Language
Program**



**Implement
Third-party
(Navitas)
Recruitment
and Student
Success
Program**

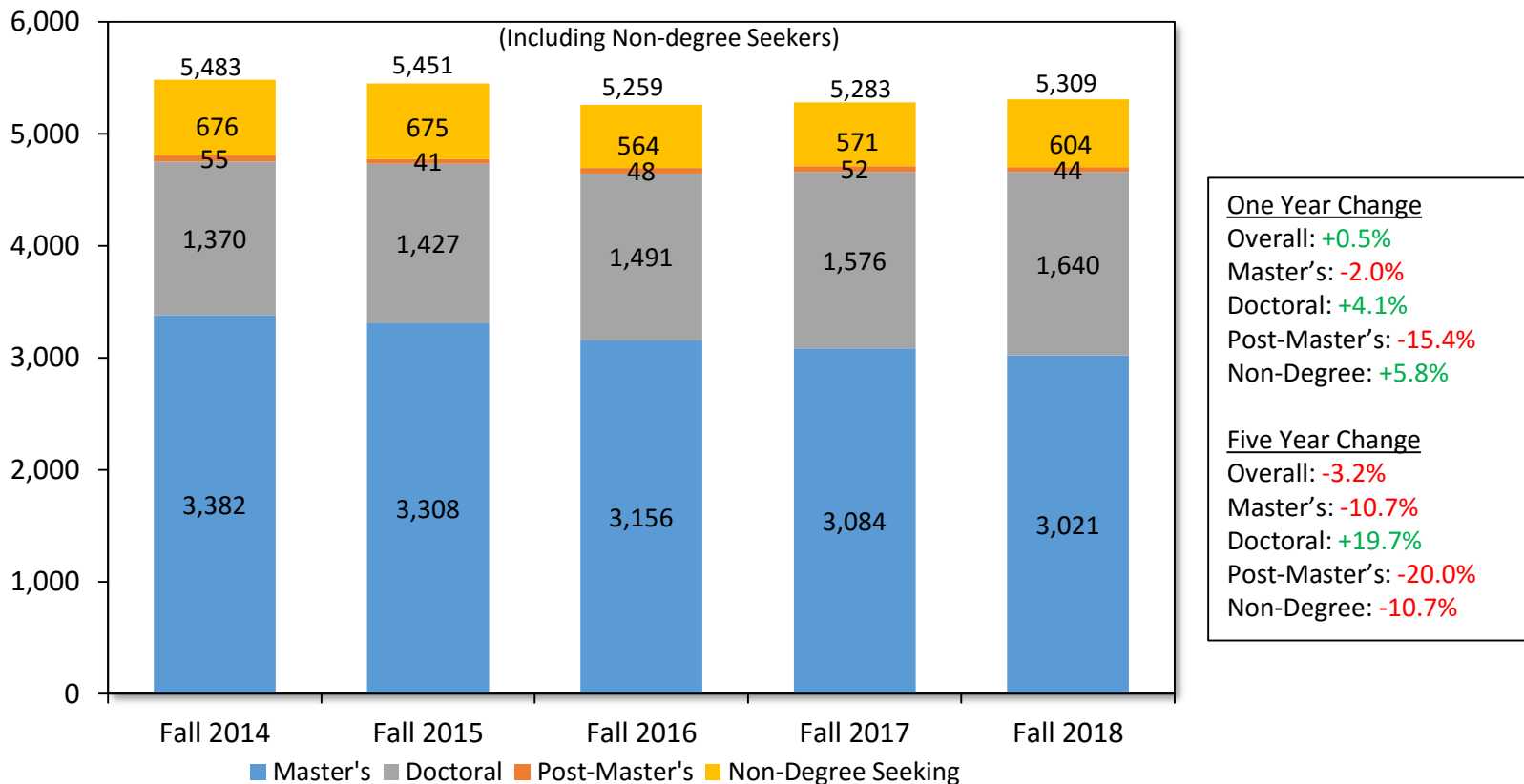


**International
Enrollment
1600**

Metrics	Fall 2018	2025 Target
International Enrollment	1260	1600
Navitas Enrollment*	0	300
* Navitas Enrollment is a subpopulation in the total international enrollment goal.		

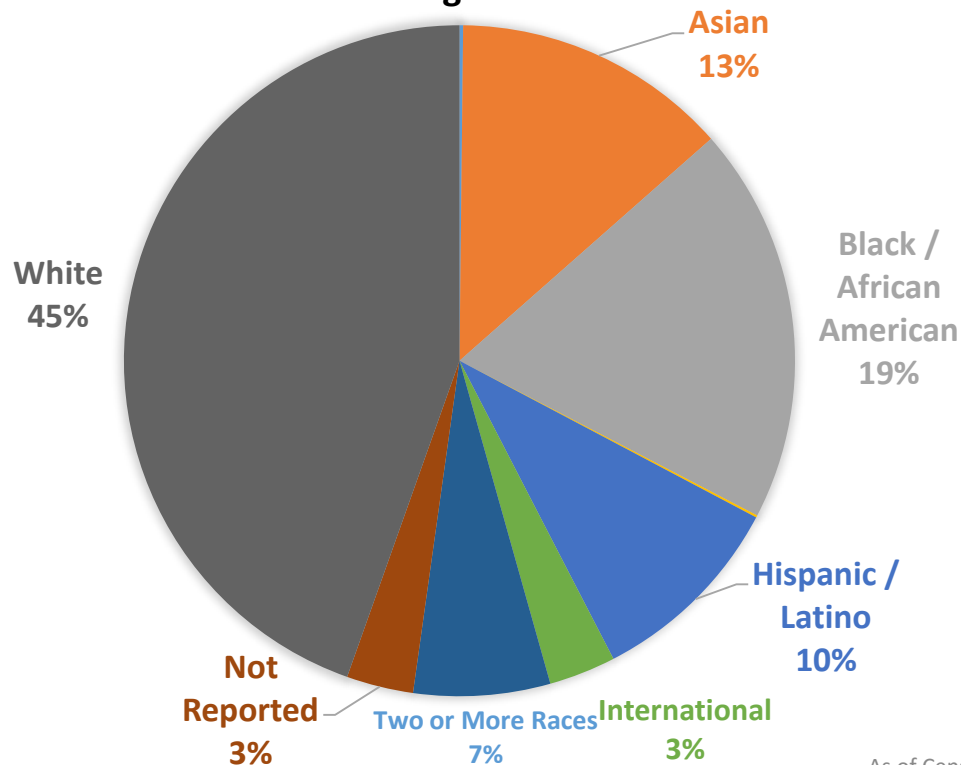
Graduate Recruitment and Retention Goals and Targets

VCU's graduate population has experienced a decline over the past five years, with mixed results among master's and doctoral enrollment.

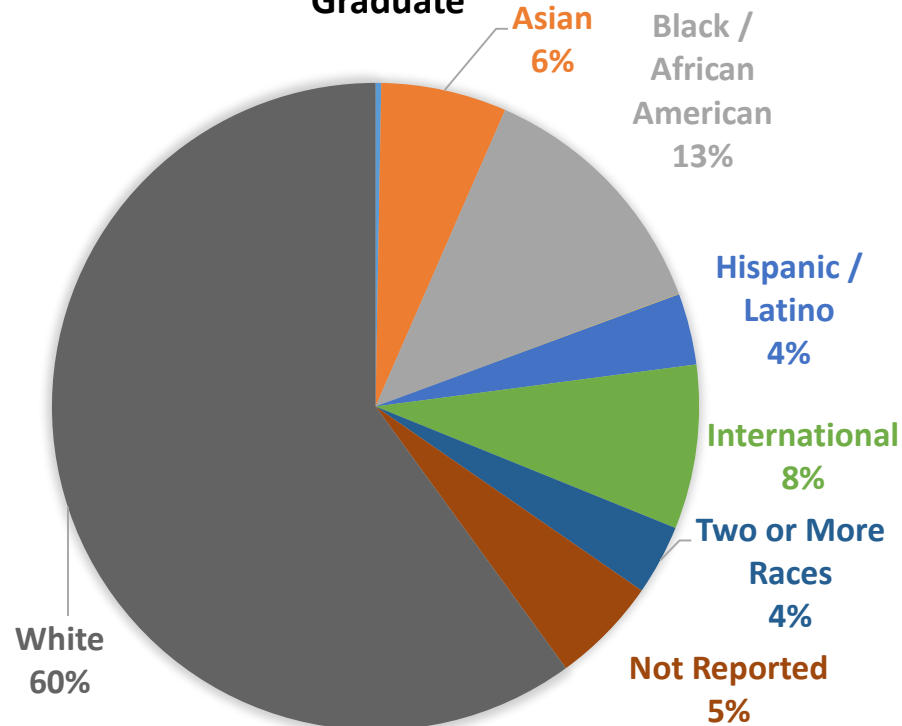


VCU has seen growing diversity in undergraduate and graduate populations. The diversity in VCU's undergraduate student population highlights future opportunities in graduate enrollment.

Undergraduate



Graduate



Master's Enrollment Goals, Metrics and Targets

Develop and
Implement
Comprehensive
& Coordinated
Graduate
Recruitment and
Admissions Plan



Increase
Master's
Enrollment,
particularly
URM and Out-
of-state



Create Tuition
Structure to
Foster
Enrollment of
Out-of-state



Master's
Enrollment
3,500

Metrics	Fall 2018	2025 Target
Master's Enrollment	3,021	3,500
URM Master's Enrollment	618	↑
Out-of-state Enrollment	619	↑

Underrepresented minority students are defined as students who self-report their race / ethnicity as American Indian / Alaskan, Black / African American, Hawaiian / Pacific Islander, Hispanic / Latino, or multi-racial that consists of at least one of the previous groups. As of Census II.

Doctoral Enrollment Goals, Metrics and Targets

**Increase
Doctoral
Enrollment,
Particularly
URM**




**Increase Funding
for Graduate
Student Support
\$1M Per Year to
Create New
Graduate
Assistantships**



**Provide
Healthcare
Supplements to
Graduate
Assistants**



**Doctoral
Enrollment
1725**

Metrics	Fall 2018	2025 Target
Doctoral Enrollment	1640	1725
URM Doctoral Enrollment	228	

Underrepresented minority students are defined as students who self-report their race / ethnicity as American Indian / Alaskan, Black / African American, Hawaiian / Pacific Islander, Hispanic / Latino, or multi-racial that consists of at least one of the previous groups. As of Census II.

Graduate Retention Proposed Goals

Goal	Metric	2025 Target
Improve Master's and Doctoral Student Retention Rates with equity across student demographics (URM, international, gender, FT/PT, First-generation)	Second-Year Retention Rate	91%
Graduate Master's students with equity across student demographics (URM, international, gender, FT/PT, First-generation)	6-Year Master's Graduation Rate	90%
Graduate Doctoral students with equity across student demographics (URM, international, gender, FT/PT, First-generation)	10-Year Doctoral Graduation Rate	75%
Create a VCU Graduate Student Center (co-funded by VCU schools/colleges) <ul style="list-style-type: none">• Student wellness• Graduate student counseling services satellite office• Accessibility services• Academic support services (e.g., tutoring, academic coaching, writing support)• Career services• Mentoring/student leadership opportunities		
Increase graduate student financial support for enrolled students.		

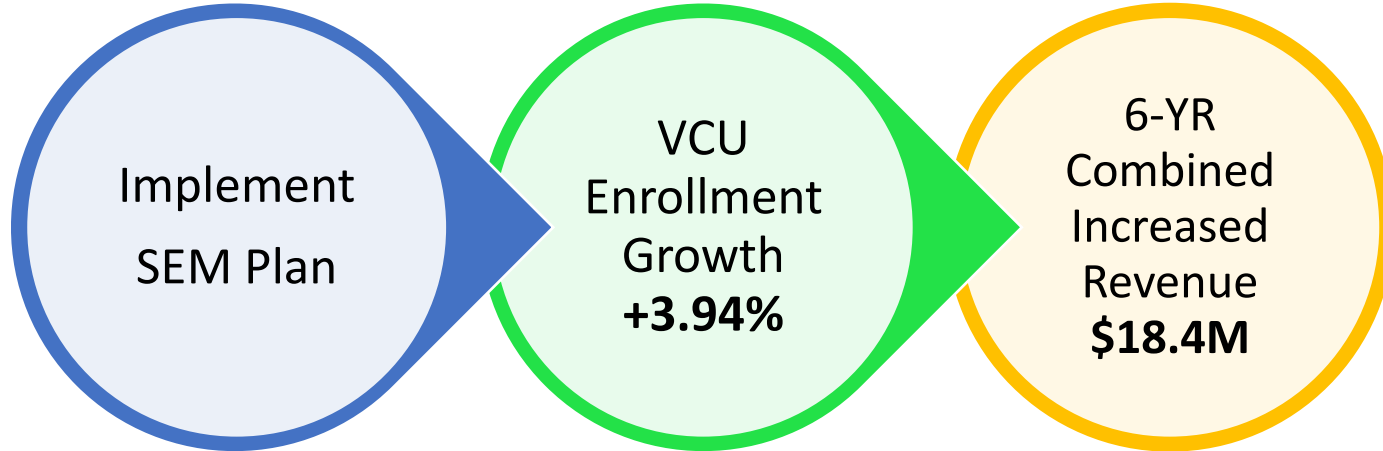
Overall Enrollment Targets

Student Category	Subpopulation	Overall Enrollment Target		% Change
		Fall 2018	2025 Target	
Freshman	Total	4,600	4,900	6.52%
	Out-of-state	9%	20%	11 pts
Transfer		1,708	2,000	17.10%
Degree-Seeking UG*		22,695	24,158	6.45%
International		1,260	1,600	26.98%
Master's*		3,021	3,500	15.9%
Doctoral*		1,640	1,725	5.18%
First Professional*		1,709	1,750	2.4%
Total Enrollment*		31,076	32,300	3.94%

*Total Enrollment is the sum total of all categories identified and non-degree seeking students assumptions. Fall 2018 UG ND =1,363; G ND = 648

As of Census II

Intentional Planning and Strategic Action = Enrollment Growth



Questions and Discussion

**Virginia Commonwealth University
Proposed Organizational Change Brief**

Proposal

The School of Dentistry requests to change the name of the Department of Oral Health Promotion and Community Outreach to the Department of Dental Public Health and Policy.

Overview

The proposed name change will provide a more accurate description of the department's mission and overall activities, which focuses on dental and oral health issues in the community and populations. The department faculty members who taught primarily in the school's dental hygiene program were moved to the Department of General Practice, thus mirroring clinical practice where dentists and hygienists are located in the same facility and work in coordination. These three faculty members have and continue to teach in the Doctor of Dental Surgery (DDS) program and members of the General Practice department also teach in the dental hygiene program.

The idea to change the department name and mission came through multiple sources. The administrative leadership recognized the need for research and teaching in access to oral health care in the Commonwealth of Virginia. Since VCU School of Dentistry is the only school of dentistry in Virginia, this direction of the department will provide instruction and research opportunities for VCU students and also serve as support for the Virginia Department of Health and the Department of Medicare and Medicaid Services. Furthermore, this department supports VCU's Institute for Inclusion, Inquiry and Innovation (iCubed) by serving as the administrative home for the Oral Health in Childhood and Adolescence transdisciplinary core.

The proposal for name change was reviewed and approved by the Steering Committee of the Faculty of the School of Dentistry.

Method of Delivery

Not applicable. The renamed department will not administer any degree programs.

Target Implementation Date

Immediate.

Demand and Workforce Development

Not applicable.

External Competition

Not applicable.

Target Population

Not applicable.

Impact on Existing Programs/Policies

Changing the name from the Department of Oral Health Promotion and Community Outreach to the Department of Dental Public Health and Policy does not impact existing academic programs or policies.

Impact on Faculty

The department is currently home to five faculty members. The three additional faculty members who taught primarily in the dental hygiene program are now housed in the Department of General Practice.

Funding

This organizational move entails minimal expenses for business cards and department signage, approximately \$1500.00. Administrative support for the department already exists and no additional staff are required.

Benefit to the university

This name change indicates more accurately the work of this department. For example, the department is the administrative home of iCubed, which seeks to (1) identify and remove the educational, political, psychological, social and nutritional barriers to the prevention and treatment of dental caries (tooth decay) in the children and adolescents of Richmond; (2) promote teamwork toward innovative solutions for improving oral and overall health outcomes for children and adolescents; and (3) be a catalyst for connections within the university community and with the community at large, fostering innovative research and solutions to societal problems across boundaries. The department's mission with a focus on dental public health and access to oral health care services, will provide needed instruction to dental, dental hygiene, and advanced dental education students which is required by accreditation standards. The department also provides instruction and real world experience opportunities for VCU undergraduate students interested in dental and oral health.

Next Steps

March 28:	University Council's Committee on Academic Affairs and University Policies
April 11:	University Council
April 15:	President's Cabinet
May 10:	Board of Visitors

For full proposal see Academic and Health Affairs Committee materials for May 10, 2019

**Virginia Commonwealth University
Proposed Program Brief**

Proposal to Create a Bachelor of Science in Health Services

Overview

Virginia Commonwealth University seeks approval for a Bachelor of Science (B.S.) in Health Services (CIP 51.0701) at the MCV Campus in Richmond, Virginia. The proposed program will be administered by the College of Health Professions, Office of the Dean. The target date of the program's initiation is the fall semester of 2020.

The purpose of the proposed B.S. in Health Services degree program is to prepare students to serve as entry-level health and human services professionals. The proposed B.S. in Health Services program will focus on providing students with the foundational knowledge, skills, and competencies in health administration, health economics, and health services within a variety of health care contexts.

Students who pursue the proposed B.S. in Health Services will be prepared for entry-level administrative, supervisory, and support positions in a variety of health-related and human service settings, such as hospitals, health systems, ambulatory care, long term care, nursing homes, medical group practices, managed care, public and community health.

Method of Delivery

The program will be taught in face-to-face and hybrid formats.

Target Implementation Date

Fall 2020.

Demand and Workforce Development

According to the Bureau of Labor Statistics, the employment demand for health services professionals is projected to grow 20% from 2016 to 2026, much faster than the average for all medical and health services occupations.¹ Most of these occupations require a four-year bachelor's degree and some require graduate school. Among medical and health services administrators, 65% reported that a bachelor's degree was required for their positions; 19% cited an associate's degree; and 12% of respondents reported a master's degree as the education level required.²

External Competition

A search of the SCHEV Degree Inventory by Broad Program and Level reveals four similar degree programs. George Mason University (GMU) offers a Bachelor of Science in Health care Administration, James Madison University (JMU) offers a Bachelor of Science in Health Care Services Administration, Norfolk State University (NSU) offers a Bachelor of Health Services Management, and Old Dominion University (ODU) offers a Bachelor of Science in Health Sciences with a major in Health Services Administration. All programs require 120 credits for degree attainment and require a core curriculum with electives. Virginia Commonwealth University's program shares many similarities with some of the other programs but there are some distinct differences. The number of credit hours for core courses required for the proposed B.S. in Health Services is

¹ Bureau of Labor Statistics, U.S. Department of Labor, *Occupational Outlook Handbook*, Medical and Health Services Managers, on the Internet at <https://www.bls.gov/ooh/management/medical-and-health-services-managers.htm> (visited March 17, 2018).

² O*NET Online, U.S. Department of Labor, on the Internet at <https://www.onetonline.org/link/summary/11-9111.00> (visited October 17, 2017).

lower in order to allow students to be flexible to take courses that are relevant to the most current industry practices as well as align with students' interests in collaborative industries such as business, information systems, long term care administration, and other emerging areas as the health care industry continues to reform. The program will be offered in multiple formats to include traditional face-to-face and hybrid format to allow students who work and have families, the opportunity to matriculate in the program.

Target Population

The target population for the proposed program includes Virginia Commonwealth University students who have completed a minimum of 60 credit hours of undergraduate education and have an interest in non-clinical health careers in health and human services administration. It will also be open to students who have completed a minimum of 60 credit hours at another institution of higher education or students who have earned an Associate of Applied Science (AAS) degree in a clinical health science or human services related field and seek the B.S. degree for professional advancement in a health-related career.

Impact on Existing Programs/Policies

The proposed B.S. in Health Services is not similar or related to any other existing baccalaureate degree program at Virginia Commonwealth University. The proposed B.S. in Health Services will not compromise any existing degree program at Virginia Commonwealth University. No degree programs will close as a result of the initiation and operation of the proposed degree program.

Impact on Faculty

A full-time faculty member from the Office of the Dean will serve as the program director, with responsibilities for coordinating student recruitment, scheduling courses, program implementation, and program review as needed. All courses will be taught by faculty with appointments in one of the six departments located in the College of Health Professions (Rehabilitation Sciences, Health Administration, Patient Counseling, Gerontology, Clinical Laboratory Sciences, and Radiation Sciences). Faculty will have doctoral or masters level degrees in health administration, public health, or one of the six departments. The adjunct faculty teaching in the program will come from an existing pool from the College of Health Professions or will be hired and located in one of the six departments listed above.

Funding

Virginia Commonwealth University has all of the faculty, classified support, equipment, space, library, and other resources necessary to launch and sustain the proposed B.S. in Health Services. These include student support services (enrollment, help desk, and library), faculty support services (copying and contracts), and general administration (budgeting, forecasting, and enrollment management).

Benefit to the University

The B.S. in Health Services degree program will support the mission of the university by preparing future health care leaders with the knowledge, skills, and competencies to meet the challenges of managing organizations that are involved with health care and health-related services. The program will foster inquiry and innovation through an understanding of evidence-based assumptions regarding the delivery of health services. The program will facilitate the development of a competent, quality health workforce that meets the primary health care needs of all Virginians by focusing on evidenced-based health care and service practices, health equity, health access, and health disparities.³

³ Virginia Health Workforce Development Initiative on the Internet at <https://www.vhwda.org/about/vhwda> (visited on April 15, 2018).

Next Steps

April 18	University Undergraduate Curriculum Committee
April 25	University Council Committee on Academic Affairs and University Policies
May 2	University Council
May 6	President's Cabinet
May 10	Board of Visitors

Full Proposal

See attached. "Hqt'hwml'r tqr qucn'lugg'Cecf go kcc"cpf "J gcmj "Chcku'Ego o kwgg"o cvgtkcn'hqt"O c{ '32.'423; 0

VIRGINIA COMMONWEALTH UNIVERSITY BOARD OF VISITORS

AUDIT, INTEGRITY, AND COMPLIANCE COMMITTEE CHARTER

I. PURPOSE

The primary purpose of the Audit, Integrity, and Compliance Committee is to assist the Board of Visitors in fulfilling its fiduciary responsibilities related to oversight of:

- Soundness of the university's system of internal controls
- Integrity of the university's financial accounting and reporting practices
- Independence and performance of the internal and external audit functions
- Integrity of information technology infrastructure and data governance
- Effectiveness of the university's ethics and compliance program
- University's enterprise risk management program
- Legal matters

The function of the Audit, Integrity, and Compliance Committee is oversight. ~~Audit and Compliance Services assists the Committee by providing the day to day audit, integrity and compliance operations of the University within the established authority under the governance of the Committee. University management is responsible for the preparation, presentation, and integrity of the university's financial statements. University management is also responsible for maintaining appropriate financial accounting and reporting policies, procedures, and controls designed to assure compliance with generally accepted accounting principles and applicable laws and regulations. University management is also responsible for effective design, implementation, and operation of information technology infrastructure as well as data management and data governance policies and procedures.~~

~~Audit and Management Services, within Audit and Compliance Services, examines and evaluates the adequacy and effectiveness of the university's system of internal controls; examines whether university operations and employee actions are conducted in compliance with relevant policies, procedures, standards, and applicable laws and regulations; and performs management services activities, including advisory services for critical systems development projects, performance of special projects requested by the Board and senior management, and investigation of allegations of fraud or improprieties. The university's external auditor, the state Auditor of Public Accounts, is responsible for planning and conducting the financial statement examination in accordance with generally accepted government auditing standards.~~

~~The Integrity and Compliance Office, within Audit and Compliance Services, promotes a culture of ethics and compliance through training, support and guidance; evaluates the adequacy and effectiveness of existing policies, procedures, and compliance programs; administers the University Helpline and maintains other reporting mechanisms available to all employees, and reports information related to the Ethics and Compliance Program effectiveness throughout the year. University management is responsible for establishing and~~

~~enforcing policies and procedures and for maintaining appropriate programs to comply with all applicable laws and regulations. The Integrity and Compliance Office is a resource available to all areas of the university.~~

II. COMPOSITION AND INDEPENDENCE

The Audit, Integrity, and Compliance Committee will be comprised of three or more Visitors. Each member must be free from any financial, family or other material personal relationship that, in the opinion of the Board or Audit, Integrity, and Compliance Committee members, would impair their independence from management and the university.

III. MEETINGS

The Audit, Integrity, and Compliance Committee will meet at least four times annually. Additional meetings may occur more frequently as circumstances warrant. The Committee ~~chairman~~ **Chair** should meet with the Executive Director of Audit and Compliance Services as necessary and at least prior to each Committee meeting to finalize the meeting agenda and review the issues to be discussed.

IV. RESPONSIBILITIES

In performing its oversight responsibilities, the Audit, Integrity, and Compliance Committee shall:

A. General:

1. Adopt a formal written charter that specifies the Committee's scope of responsibility. The charter should be reviewed annually and updated as necessary.
2. Maintain minutes of meetings.
3. Authorize investigations into any matters within the Audit, Integrity, and Compliance Committee's scope of responsibilities.
4. Report Committee actions to the Board of Visitors with such recommendations as the Committee may deem appropriate.
5. Consistent with state law, the Committee may meet in closed session (without members of senior management present) with the external auditors and/or the Executive Director of Audit and Compliance Services to discuss matters that the Committee or any of these groups believe should be discussed privately.
6. Review and approve the Audit and Compliance Services budget and resource plan.
7. Approve the Audit and Compliance Services charter. The charter should be reviewed annually and updated as necessary.

B. Internal Controls/~~Financial Statements:~~

1. Review and evaluate the university's processes for assessing significant risks and exposures.

2. Make inquiries of management and the external auditors concerning the effectiveness of the university's system of internal controls.
- ~~3. Determine whether the external auditors are satisfied with the disclosure and content of the financial statements, including the nature and extent of any significant changes in accounting principles.~~
3. Review management's written responses to significant findings and recommendations of the auditors, including the timetable to correct the weaknesses in the internal control system.
4. Advise management and the external auditors that they are expected to provide a timely analysis of significant financial reporting issues and practices.
- ~~5. Require Audit and Compliance Services to perform annual reviews of the President's discretionary accounts and to issue a report thereon to the Committee.~~

C. External Auditors/Financial Statements:

1. Meet with the external auditors and university management to review the scope of the external audit for the current year. The auditors should inform the Audit, Integrity, and Compliance Committee of any significant changes in the original audit plan.
2. Discuss with the external auditors their processes for identifying and responding to key audit and internal control risks.
3. Advise the external auditors that they are expected to provide a timely analysis of significant financial reporting issues and practices
4. Review the coordination of internal and external audit procedures to promote an effective use of resources and ensure complete and efficient coverage of the university's risks.
5. Meet with the external auditors at the completion of the audit and make inquiries concerning the effectiveness of the university's system of internal controls. A portion of the meeting may be conducted in Executive Session without members of university management present.
6. Determine whether the external auditors are satisfied with the disclosure and content of the financial statements, including the nature and extent of any significant changes in accounting principles.

D. Internal Auditors:

1. Review and approve the annual audit and management services work plan and any significant changes to the plan.
2. Require Audit and Compliance Services to perform annual reviews of the President's discretionary accounts and to issue a report thereon to the Committee.
3. Review annually the qualifications of the audit and management services staff and the level of staffing.
4. Assess the effectiveness of the internal audit function, including its independence and reporting relationships and conformance with The Institute of Internal Auditors' (IIA) Definition of Internal Auditing, Core Principles, the IIA Code of Ethics and the *International Standards for Professional Practice of Internal Auditing* by inquiring

and reviewing the assessment results of the internal and external Quality Assurance and Improvement Program.

5. Review completed audit reports and progress reports on executing the approved work plan and inquire of any other matters that require audit resources.
6. Review annually the status of previously issued internal audit findings.
7. Inquire of the Executive Director of Audit and Compliance Services regarding any difficulties encountered in the course of his audits, including any restrictions on the scope of work or access to required information.
8. Review the performance of the Executive Director in consultation with the President and approve the Executive Director's annual salary compensation and bonus, if any.
9. Review and approve the appointment, replacement, reassignment, or dismissal of the Executive Director of Audit and Compliance Services.

E. Data Integrity:

1. Review the adequacy of the university's IT management methodology with regards to internal controls, including applications, systems, and infrastructure. This includes but is not limited to:
 - Physical and virtual security with regards to university servers and storage
 - Network security architecture and operations
 - Reliability and robustness of data center (servers and storage) and network infrastructure environments
 - Disaster recovery and business continuity infrastructure and associated processes and procedures.
2. Review the adequacy of the university's data management policies and procedures to ensure data security and data integrity in institutional reporting. This includes but is not limited to:
 - Authentication and authorization mechanisms in accessing university data
 - Data Governance structure and policies
 - Data security policies including data access roles and responsibilities

F. University Ethics and Compliance Program:

1. Review the annual compliance planned initiatives and any significant changes to the plan.
2. Review the qualifications of the compliance staff and the level of staffing.
3. Assess the effectiveness of the compliance program, including its independence and reporting relationships.
4. Review completed compliance reports and progress reports on the status of compliance and integrity related initiatives including process and plans in place to assess conflict of interest management (inclusive of institutional and individual conflicts).

5. Require the Integrity and Compliance Office to report on management's processes and procedures that provide assurance that the university's mission, values, ~~and~~ codes of conduct, and universitywide policies are properly communicated to all employees.
6. Review results of compliance reviews to ensure system and controls are designed to reasonably ensure compliance with laws and regulations, university policies and the code of conduct.
7. Inquire of the Executive Director of Audit and Compliance Services whether there have been any restrictions on the scope of work or access to required information in conducting compliance and ethics reviews.

G. Enterprise Risk Management

1. Provide oversight of the university's Enterprise Risk Management program.
2. Review the university's risk appetite.
3. Require periodic reporting on the overall program's design and effectiveness, including newly identified risks
4. Monitor progress of Risk Mitigation Plans and review policy and resource improvements as necessary.

H. Legal:

1. Consult as necessary with University Counsel regarding legal issues concerning the university.

**Virginia Commonwealth University
Board of Visitors**

Audit, Integrity and Compliance Committee Meeting Planner

A = Annually; Q = Quarterly; AN = As Necessary	Frequency			Planned Timing			
Q1, Q2, Q3, Q4 based on Fiscal Year (July – June)	A	Q	AN	Q1	Q2	Q3	Q4
				Sep	Dec	Mar	May
A. General							
1. Review and update Audit, Integrity, and Compliance Committee charter and meeting planner	X						X
2a. Approve minutes of previous meeting		X		X	X	X	X
2b. Maintain minutes of meetings		X		X	X	X	X
3. Authorize investigations into any matters within the Committee's scope of responsibilities			X				
4. Report Committee actions to the Board of Visitors with recommendations deemed appropriate		X		X	X	X	X
5. Meet in executive session, with external auditors and/or Executive Director of Audit and Compliance Services		X		X	X	X	X
6. Review and approve the Audit and Compliance Services budget and resource plan.	X			X			
7. Review and approve Audit and Compliance Services charter	X			X			
B. Internal Controls/Financial Statements							
1. Review and evaluate university's process for assessing significant risks and exposures	X			X			
2. Make inquiries of management and external auditors concerning the effectiveness of the university's system of internal controls			X	X			X
3. Determine whether the external auditors are satisfied with the disclosure and content of the financial statements, including the nature and extent of any significant changes in accounting principles	X			X			
3. Review management's written responses to significant findings and recommendations of the auditors, including the timetable to correct the weaknesses in the internal control system			X				
4. Advise management and the external auditor that they are expected to provide a timely analysis of significant current financial reporting issues and practices			X	X			X

A = Annually; Q = Quarterly; AN = As Necessary	Frequency			Planned Timing			
Q1, Q2, Q3, Q4 based on Fiscal Year (July – June)	A	Q	AN	Q1	Q2	Q3	Q4
				Sep	Dec	Mar	May
6. Require Audit and Compliance Services to perform annual reviews of the president's discretionary accounts and to issue a report thereon to the Committee			X		X		
C. External Auditors							
1. Meet with external auditors and university management to review the scope of the external audit for the current year	X						X
2. Discuss with the external auditors their processes for identifying and responding to key audit and internal control risks	X						X
3. Advise the external auditors that they are expected to provide a timely analysis of significant financial reporting issues and practices	X						X
4. Review the coordination of internal and external audit procedures to promote an effective use of resources and ensure complete and efficient coverage of the university's risks			X				X
5. Meet with the external auditors at the completion of the audit and make inquiries concerning the effectiveness of the university's system of internal controls.	X				X		
6. Determine whether the external auditors are satisfied with the disclosure and content of the financial statements, including the nature and extent of any significant changes in accounting principles	X				X		
D. Internal Auditors							
1. Review and approve the annual audit and management services work plan and any significant changes to the plan	X						X
2. Require Audit and Compliance Services to perform annual reviews of the president's discretionary accounts and to issue a report thereon to the Committee	X				X		
3. Review the qualifications of the audit and management services staff, the adequacy of the staffing level	X			X			

A = Annually; Q = Quarterly; AN = As Necessary	Frequency			Planned Timing			
Q1, Q2, Q3, Q4 based on Fiscal Year (July – June)	A	Q	AN	Q1	Q2	Q3	Q4
				Sep	Dec	Mar	May
4. Assess the effectiveness of the internal audit function, including its independence and reporting relationships and conformance with the Definition of Internal Auditing, Core Principles, the IIA Code of Ethics and the <i>International Standards for Professional Practice of Internal Auditing</i> by inquiring and reviewing the assessment results of the internal and external Quality Assurance and Improvement Program	X				X		
5. Review completed audit reports and progress reports on executing the approved work plan and inquire of any other matters that require audit resources		X		X	X	X	X
6. Review annually the status of previously issued internal audit findings	X			X			
7. Inquire of the Executive Director of Audit and Compliance Services regarding any difficulties encountered in the course of his audits, including any restrictions on the scope of work or access to required information		X		X	X	X	X
8. Review the performance of the Executive Director in consultation with the President and approve the Executive Director's annual salary compensation and bonus, if any.	X			X			
9. Review and approve the appointment, replacement, reassignment, or dismissal of the Executive Director of Audit and Compliance Services			X				
E. Data Integrity							
1. Review the adequacy of the university's IT management methodology with regards to internal controls, including applications, systems, and infrastructure. This includes but is not limited to: <ul style="list-style-type: none"> Physical and virtual security with regards to university servers and storage Network security architecture and operations Reliability and robustness of data center (servers and storage) and network infrastructure environments Disaster recovery and business continuity infrastructure and associated processes and procedures 			X	X		X	

A = Annually; Q = Quarterly; AN = As Necessary	Frequency			Planned Timing			
	A	Q	AN	Q1	Q2	Q3	Q4
				Sep	Dec	Mar	May
2. Review the adequacy of the university's data management policies and procedures to ensure data security and data integrity in institutional reporting. This includes but is not limited to: <ul style="list-style-type: none"> • Authentication and authorization mechanisms in accessing university data • Data Governance structure and policies • Data security policies including data access roles and responsibilities 			X	X	X	X	X
F. University Ethics and Compliance Program							
1. Review the annual compliance planned initiatives and any significant changes to the plan	X						X
2. Review the qualifications of the compliance staff and the level of staffing (utilization and effort focus)	X			X			
3. Assess the effectiveness of the compliance program, including its independence and reporting relationships	X			X			
4. Review completed compliance reports and progress reports on the status of compliance and integrity related activities initiatives including process and plans in place to assess conflict of interest management (inclusive of institutional and individual conflicts)		X		X	X	X	X
5. Require the Integrity and Compliance Office to report on management's processes and procedures that provide assurance that the university's mission, values, and codes of conduct and universitywide policies are properly communicated to all employees	X			X			X
6. Review results of compliance reviews to ensure system and controls are designed to reasonably ensure compliance with laws and regulations, university policies and the code of conduct			X	X	X	X	X
7. Inquire of the Executive Director of Audit and Compliance Services whether there have been any restrictions on the scope of work or access to required information in conducting compliance and ethics reviews		X		X	X	X	X
G. Enterprise Risk Management							
1. Provide oversight of the university's Enterprise Risk Management program		X		X	X	X	X
2. Review the university's risk appetite			X				

A = Annually; Q = Quarterly; AN = As Necessary	Frequency			Planned Timing			
	A	Q	AN	Q1	Q2	Q3	Q4
				Sep	Dec	Mar	May
3. Require periodic reporting on the overall program's design and effectiveness, including newly identified risks		X		X	X	X	X
4. Monitor progress of risk mitigation plans and review policy and resource improvements as necessary		X		X	X	X	X
H. Legal							
1. Consult as necessary with University Counsel regarding legal issues concerning the university		X		X	X	X	x

ATTACHMENT J

**Virginia Commonwealth University
University Audit and Management Services
Proposed Audit Work Plan
July 1, 2019 - June 30, 2020**

	Projected Hours
<u>RISK-BASED AUDITS</u>	
Prior Year Carryover:	
Human Resources - Separations (100 remaining hours)	
Student Fees and Expenditures (100 remaining hours)	
Global Education (100 remaining hours)	
Current Year (average 300 - 425 hours):	
Office of Strategic Enrollment Mgmt	
Engineering and Utilities	
Degree Conference and Award	
VCU Card Office	
Budget and Resource Analysis	
VP for Inclusive Excellence	
Office of Research and Innovation - Integrity and Compliance	
School of Dentistry	
Authentication of Vendor Information	
Auxiliary Operations Forecasting	
IT Authentication Systems Management	
IT Facilities Management Department Systems	
IT Office of Research and Innovation Technology	
IT Integrated Systems/ERP Management and Security	
Optional:	
School of Social Work	
Office of Sponsored Programs (FY19 carryover)	
Public Safety and Security	
Human Resources - Benefits Administration	
School of Pharmacy	
Subtotal	5,645
<u>ANNUAL AUDITS/SPECIAL REVIEWS</u>	
Prior Year Carryover:	
Athletics - Year 3 - NCAA Compliance Review (50 remaining hours)	
IT Web Services and Application Security (100 remaining hours)	
Current Year:	
Siegel Center Operations and Athletics Fiscal Processes	
Review of Selected Accounts - FY19	
Police Evidence Room - twice a year	
Follow-Up on Outstanding Audit Recommendations	
Risk Assessment	
IT Technology Services Risk Assessment Management	
Subtotal	1,690
<u>OTHER PROJECTS</u>	
Investigations and Management Requests	
Other Management Services	
Workpaper System Administration	
Data Analytics	
Subtotal	2,265
TOTAL	<u><u>9,600</u></u>



Integrity and Compliance

FY 2020 Ethics and Compliance Program Risk Based Initiatives

Maintenance of VCU's Ethics and Compliance Program is substantively driven by the Federal Sentencing Commission's Sentencing Guidelines, Chapter 8, which provide the basic and necessary minimum elements of an effective Ethics and Compliance Program; it is also driven by our own mission and values reflected in our Code of Conduct and university policies; sound business sense; risk acceptance and the needs of the organization. Continually playing an integral role in setting and upholding accountability within VCU's culture and overall risk mitigation processes, the Compliance and Ethics Program provides advisory resources to all departments; reporting mechanisms to all employees, students and visitors; and regularly solicits interactions from a cross section of stakeholders helping progression and monitoring of ethics and compliance based activities. Based on providing these services throughout FY 2019, the initiatives for FY 2020 reflect a balance of capacity, prioritization and where a devotion of additional resources is necessary to address, or continue, assurance of compliance requirements; ethical behaviors; and overall institutional integrity. Most of the topics below traverse multiple years due to the scope and size of the efforts. Year over year progress is made and any obstacles to these plans are shared with the Audit, Integrity and Compliance Committee of the Board of Visitors as the university's governing authority.

Each year, initiatives are selected, or mature, in order to reduce wrongdoing, increase the likelihood that when wrongdoing does occur it will be made known to management and increase the likelihood that VCU will responsibly handle suspected and substantiated wrongdoing, thus preserving the public's trust and the integrity and reputation of a responsible university.

Note: These activities reflect known data points and information established from the collaborative relationships with Ethics and Compliance Partners and other key stakeholders.

FY 2020 Initiatives:

Continue providing the BOV and Senior Leadership (as applicable) timely reports of successes; efficiencies; challenges; obstacles; and violations of ethics and compliance matters. Consider formal resolutions for program requirements and organizational need.

More specifically focused on:

Effectiveness Review of Ethics and Compliance Program

- Prepare comprehensive response to Ethisphere's findings and recommendations – includes exploratory phase with compliance partners and key stakeholders
- Complete self-assessment and results comparison with the national Ethics and Compliance Initiative cohort



VCU

Integrity and Compliance

- Report Findings and Recommendation Response to BOV, Cabinet, Compliance Advisory Committee, Enterprise Risk Management Committee, internal ACS, ICO staff and other key stakeholders
- Prioritize activities focused on the Four Key Recommendations
 - Develop Regular Training Program for All Managers
 - Streamline Communication Planning
 - Consider ICO Staffing and Ethics Ambassador Program and Review Reporting Line for CECO
 - Continue Consolidation of Case Management Systems

Integrity and Compliance Office Reporting to BOV Audit, Integrity and Compliance Committee

- Bolster Annual Issues and Events reporting results with enhanced analytics insights and benchmarking from central case management platform, includes higher education cohort
- Provide dashboard format of ethics and compliance metrics informing risk assessment; solicit input; and establish risk appetite – working toward standardized quarterly reporting
- Ethisphere's Design and Effectiveness Review Response to Recommendations Plan – see details above

COI Program Enhancement - Conflicts of Interest and Commitment, Individual and Institutional Enhancements are needed regarding training, policy approval, use of electronic solution for disclosures and management plans; in particular, compliance with more than 10 federal regulations, accreditation standards, and best practices in organizational governance, risk, and ethics and compliance industries. Utilization of an enhanced process of interest reporting contributes to both the Board and the departmental charter compliance by providing required assurances to the Audit, Integrity and Compliance Committee of the BOV.

- Fully implement policy and software solution for disclosing interests and managing conflicts
 - To include set expectations; required reporting; compliance with required committee review process; and managing of identified conflicts
- Creation of formal Interest Disclosure Review Committee – to include training on expectations outlined in policy's requirements
- Continued guidance responding to inquiries related to proactive avoidance, or response to disclosed institutional conflicts and conflicts of commitment
- Continued service as liaison to Commonwealth for mandated state disclosure

Employee Ethics and Compliance Training and Accountability

- Integrate Ethics Related Actions and other positive ethics incentives into performance evaluations - initial phase, pilot cohort



VCU

Integrity and Compliance

- Execution of Annual Employee Compliance Training – includes reflexive content based on initial assessment of knowledge base accompanied by role and duration of employment
- Develop and Conduct Role-based Training for Managers: Anti-retaliation
- Develop and Conduct Role-based Training for Internal Workplace Investigations
- Execution of high profile awareness events during National Ethics & Compliance Week, November 2019 - offered to employees and students
- Continued in person participation in New Employee Orientations and New Chair Training / Development; online content delivery; and other custom requests to individual units

Gap and Risk Assessment Activities

- Continue quarterly oversight monitoring for timely compliance reporting through responsible parties outlined in Compliance Calendar: Federal Regulatory Reporting Requirements
- Establish universitywide listing of state code requirements and execute plan to assess compliance status
- Support unique compliance needs in the university's areas of health care activity
- Standardize core elements of internal workplace investigations - includes training and policy
- Identify risk owners for enhancing Volunteers Program - explore decentralized risk and accountability model and centralization feasibility for identification; screening; tracking and reporting
- Reconstitute Compliance Advisory Committee or consider Senior Leadership Level Committee to review advanced ethics and compliance metrics geared toward effectiveness and risk ownership, management / intelligence based on a maturity model rating

Government Relations Non-Routine Visits: Continued independent oversight and support to university community in preparation for, and in response to, regulator inquiries, reviews and investigations

Policy Program – for all universitywide policies

- Continue providing seminal policy reminders and tips for compliance to broader university community
- Continued gap assessment based on size, scope and complexity of university, and industry trends and standards
- Continued support in policy creation, drafting, revision and required governance processes



VCU

Integrity and Compliance

Continued Participation and Resource Support and Assistance to various ethics and compliance-oriented groups and committees

- National Prominence - Contributing member for University Compliance Leaders Group
- State Prominence - Contributing member to state cohort for E&C work in Higher Education
- Continue serving as the second line of defense support to all operations units with VCU
- Work toward being utilized as a strategic business partner
- Participation and leadership provided to over 15 universitywide committees and taskforces
- Active memberships and participation with external groups – Society of Corporate Compliance and Ethics – Higher Education Section and General Section; Ethics and Compliance Initiative; Association of College and University Policy Administrators
- The commitment to internal staff development remains as well as support for maintaining current industry certifications
- Internal Workplace Investigations
 - Oversight of Alleged Misconduct Reports / Non-compliance Issues
 - Conduct investigations when suspected patterns or practices of misconduct, non-compliance, or unduly sensitive issues arise
- State Regulatory Coordinator (liaison to Commonwealth for VCU)
- Agency Coordinator for Conflict of Interest Disclosures to the Commonwealth

As a reminder, this committee will be receiving the Integrity and Compliance Annual Report at the September 2019 Meeting.

The anticipated effect of providing the upcoming fiscal year's Program Initiatives at the May Meeting, and the Annual Report at the September Meeting, is to assure existing mechanisms keep this committee abreast of efforts demonstrating effectiveness of the Ethics and Compliance Program.

This committee has been deemed through enacted Charter to be the appropriate authority to oversee the Ethics and Compliance Program. If there are suggestions or recommendations from the committee, please contact the Executive Director of Audit and Compliance Services or the University Chief Ethics and Compliance Officer.



VCU

EXECUTIVE SUMMARY OF PROPOSED POLICY: Memorials and Commemorations

New Policy ☒ or Substantive Revision ☐

Policy Type: Local - Board of Visitors

Responsible Office: Office of the President

Draft Date: April 18, 2019

Initial Policy Approved: 05/10/2019

Revision History: None – New Policy

Governance Process Tracking:

If new BOV policy, enter date and name of President (or designee) approving development of policy: 02/27/19 President Rao/Lepley

If new Administrative policy, enter date and name of President's Cabinet member approving development of policy: N/A

Integrity & Compliance Office Review: 04/02/2019

University Counsel Review: 03/8/2019

Public Comment Posting: N/A

University Council Academic Affairs and University Policy Committee Review: N/A

University Council Review: N/A

President's Cabinet Approval: 04/18/2019

Board of Visitors Approval (if applicable): 05/10/2019

1. Why is this policy being created <input checked="" type="checkbox"/> <u>or</u> revised <input type="checkbox"/>.	To formalize the process for establishing, creating, renaming and/or removing memorials and commemorations on property owned or managed by Virginia Commonwealth University.
2. <u>New policy</u> <input checked="" type="checkbox"/>: What are the general points or requirements covered in this policy? <u>or</u> <u>Revised policy</u> <input type="checkbox"/>: What are the substantive differences between this draft and the current policy?	<ul style="list-style-type: none"> • The BOV has final authority in the creation, placement and existence of memorials and commemorations on property owned or managed by VCU. • Decisions reflect the values and mission of the university • Establishes a committee appointed by the president to recommend approval of memorials, commemorations and de-commemorations to the president, who in turn makes a recommendation to the Board of Visitors

3. Which stakeholder offices or personnel have provided input into this policy draft?	The President's Committee on Confederate Commemoration helped to draft the policy. The Committee includes representation of VCU and VCUHS senior leadership, faculty, students, Richmond community.
4. Which other universities' policies or resources (e.g., laws, regulations, etc.) did you consider when preparing this draft?	University policies – Development and Alumni Relations Naming and Arts on Campus. City and state laws pertaining to monuments
5. What is your general assessment of this policy's impact on the university community?	The establishment of the policy is one of four recommendations by the President's Committee on Confederate Commemoration to be able to make decisions about current and future memorials and commemorations.



[DRAFT] Memorials and Commemorations

Policy Type: Local – Board of Visitors
Responsible Office: Office of the President
Initial Policy Approved: 05/10/2019
Current Revision Approved: N/A NEW POLICY

Policy Statement and Purpose_____

This policy outlines the university's process for establishing, creating, renaming, and/or removing memorials and commemorations on property owned or managed by Virginia Commonwealth University.

Noncompliance with this policy may result in disciplinary action up to and including termination. VCU supports an environment free from retaliation. Retaliation against any employee who brings forth a good faith concern, asks a clarifying question, or participates in an investigation is prohibited.

Policy Exceptions:

This policy does not apply to arts on campus nor development-related activities (major gifts, naming opportunities, etc.).

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Who Should Know This Policy_____

- University community: faculty, staff, students
- Members of affiliated VCU boards and foundations

Definitions_____

- Memorial: An object or structure that honors and preserves the memory of a person, group, or event.
- Commemoration: An object, artifact or ceremony that serves as lasting recognition of a person, group or event.
- De-commemoration: The act of removing a commemoration or memorial of a person, group or event.

Contacts_____

The Office of the President officially interprets this policy. Please direct policy questions to the Assistant Secretary to the Board of Visitors and Board Liaison, 804-828-1200 or BOV@vcu.edu

Policy Specifics and Procedures_____

- The Board of Visitors of Virginia Commonwealth University has final authority in the creation, placement and existence of memorials and commemorations on property owned or managed by the university. Decisions will reflect the values and mission of the university.
- Commemorations must primarily recognize significant persons, places, or events that relate to the history of the institution or the history of the physical area now encompassing the university and its academic health center. The creation of a memorial does not give any individual the right to, or interest in, the preservation or maintenance of such memorial.
- All memorials and commemorations will meet the style and architectural standards of campus.
- The Board of Visitors, in its sole discretion, has the authority to de-commemorate -- remove -- memorials and commemorations. Any member of the university community may propose removal at any time.
- Considerations for removal may include:
 - The honoree engaged in conduct inconsistent with the mission and/or values of VCU;
 - Information is discovered that negates the accomplishments that were cited as the basis for creating the memorial, or
 - The memorial and/or honoree injures the reputation of the university or the Commonwealth of Virginia.

- All requests for memorials, commemoration and/or de-commemoration will be submitted in writing to the Assistant Secretary to the Board of Visitors and Board Liaison, who will refer the request to The Committee on Commemorations and Memorials.
- The Committee on Commemorations and Memorials shall make a recommendation to approve memorials, commemorations and de-commemorations to the President, who in turn shall make a recommendation to the Board of Visitors.

The Committee on Commemorations and Memorials

The Committee on Commemorations and Memorials (the “Committee”) is comprised of individuals appointed and charged by the President and/or his designee(s) to review requests and make recommendations for the approval or removal of memorials, commemorations.

All members of the Committee are expected to serve in an impartial manner, free of conflicts of interest, or appearances thereof, and consistent with the university expectations. This enables and support a transparent and engaged deliberative process in which all community members may participate.

Committee members shall be appointed by the President and shall be drawn from:

- Division of Administration
- Division of Development and Alumni Relations
- Division of Inclusive Excellence
- Division of University Relations
- Faculty representative (recommended by Faculty Senate)
- Office of Government Relations
- Student representatives from Monroe Park and MCV Campuses (recommended by Student Government Association)
- University and Academic Professionals and Classified staff representatives (recommended by Staff Senate)
- University Archivist
- Other individuals as determined by the President

The President shall appoint the chair(s) and Committee members by July 1, 2019. The President reserves the right to modify the Committee’s membership as necessary, including filling vacancies. Upon appointment, the Chair or Co-Chairs of the Committee shall convene a meeting of the committee by no later than the end of September each year and convene meetings as-needed for the remainder of the academic year.

Forms

There are no forms associated with this policy and procedures.

Related Documents

1. Development and Alumni Relations naming policy

<https://policy.vcu.edu/sites/default/files/Recognition%20of%20Donors%20and%20Friends.pdf>

2. Arts on Campus policy

<https://policy.vcu.edu/sites/default/files/Art%20on%20Campus%20Policy.pdf>

Revision History

This policy supersedes the following archived policies:

Approval/Revision Date	Title
"None – New Policy"	

FAQ

What is the difference between a memorial and a commemoration?

- A. A memorial is an object or structure that preserves the memory of something, usually a deceased person or event. A commemoration, through a ceremony, special object or artifact, acknowledges historical appreciation or acclaim for an achievement of a person, group or event.

Examples of commemorations would be:

- Public events recognizing the elimination of any kind of barriers – race, gender, ageism accessibility, etc., -- that result in equity and access for all members of the VCU community
- Public event with an associated plaque that recognize significant achievements by individuals whose work and/or action has resulted in lasting improvements and the betterment of VCU

Examples of Memorials would be:

- A statue of the founding VCU president installed in a university common area
- A bronze plaque in the Student Commons honoring VCU alumni who died serving the country as members of the U.S. armed forces.

Does this policy apply to events such as groundbreakings, ribbon cuttings celebrations?

- A. No. These are celebrations of short-term achievements or acclaim.

Does this policy apply to namings and naming events?

- A. When the naming is solely honorific and historical, it falls under this policy. In most cases, namings and naming events are the result of donor and gift-related activities.

Does this policy apply to funerals or memorial services celebrating the lives and careers of individuals associated with VCU?

A. No.

Does this policy apply to annual observances related to a chosen topic, such as Black History Month, International Women's Month, etc.?

A. No.

Does this policy apply to contextualization for a memorial or commemoration?

A. No. A committee specifically selected to create contextualization for each new and existing memorial will be appointed by the president's office when it is determined that contextualization is needed.



EXECUTIVE SUMMARY OF PROPOSED POLICY: Research and Development Exception for the Virginia Conflict of Interests Act

New Policy ☐ or Substantive Revision ☒

Policy Type: Board of Visitors

Responsible Office: Office of Research Integrity and Ethics, Office of the Vice President for Research and Innovation

Draft Date: 11/5/2018

Initial Policy Approved: 7/16/1992

Revision History:

05/21/2004	<i>Procedures for Compliance with the Virginia State and Local Government Conflict of Interest Act Prohibited Contracts Exception</i> [Approved by SCHEV on 01/21/2014 for a period of 2 years]
12/12/2014	<i>Procedures for Compliance with the Virginia State and Local Government Conflict of Interest Act Prohibited Contracts</i> [Minor revisions pursuant to General Assembly modifications to the <i>Virginia State and Local Government Conflict of Interests Act</i>]
12/18/2015	<i>Research Exception for the Virginia Conflict of Interest Act Prohibited Contracts</i> [Approved by SCHEV on 12/22/2015]

Governance Process Tracking:

Integrity & Compliance Office Review: 11/14/2018

University Counsel Review: 01/04/2019

Public Comment Posting: 02/15/2019

University Council Academic Affairs and University Policy Committee Review: 02/28/2019

University Council Review: 03/14/2019

President's Cabinet Approval: 04/18/2019

Board of Visitors Approval (if applicable): 05/10/2019

<p>1. Why is this policy being created <input type="checkbox"/> <u>or</u> revised <input checked="" type="checkbox"/>?</p>	<p>The existing policy reflects necessary revisions required to secure ongoing SCHEV approval in order to proceed with approving exceptions to a prohibited contract for proposed research and development, as provided for in the <i>Virginia State and Local Government Conflict of Interest Act</i>. This revision aligns with current processes and offers increased clarity.</p>
<p>2. <u>New policy</u> <input type="checkbox"/>: What are the general points or requirements covered in this policy? <u>or</u> <u>Revised policy</u> <input checked="" type="checkbox"/>: What are the substantive differences between this draft and the current policy?</p>	<p>p. 1 – Moved definitions pertinent to this policy and that are defined within the Va COI Act to the Definitions section on p. 2. p. 2 – Limited the persons ‘Who should know this policy’ to those with a personal interest in a business proposing to contract with VCU for research and development, together with their respective supervisors. pp. 3-4 – A Policy Specifics and Procedures section includes: 1) a list of the conditions for an exception in the Virginia COI Act and 2) the steps in the process to satisfy the legal conditions of the Act and requirement of the Conflict of Interest Committee. p. 4 – 2-2 – indicates that the appeal process in the COI in Research policy can be availed if the COI Committee does not recommend an exception. p. 4 – 2-3 – indicates that contract execution cannot occur if the President does not approve the personal interest in the contract.</p>
<p>3. Which stakeholder offices or personnel have provided input into this policy draft?</p>	<p>Process within the Conflict of Interest in Research Committee informs this revision as does the state-required process involved in securing the president’s approval and the president’s reporting of open contracts to the state. Relevant individuals within the OVPRI have reviewed. The University Counsel’s office has reviewed and provided edits which have been incorporated. Dr. Gentius and Ms. Schumacher in the President’s Office have kindly provided feedback regarding this policy and process. SCHEV will review the policy revision after Board of Visitors approval. There were no public comments received from the VCU community. No questions at UCAAUPC, University Council, or President’s Cabinet.</p>
<p>4. Which other universities’ policies or resources (e.g., laws, regulations, etc.) did you consider when preparing this draft?</p>	<p>- Other state universities in Virginia are required to have such a policy. -SCHEV developed a document (with consultation from the ORIE Director) titled, <i>Guidelines and approval process for policies at public institutions regarding exceptions for certain contracts under the conflict of interests act</i>, effective June 1, 2015, which informs this policy.</p>
<p>5. What is your general assessment of this policy’s impact on the university community?</p>	<p>This policy revision affords a better understanding of the state law requirements and the VCU process to attain an exception from the state-prohibited contract for research and development.</p>



Research and Development Exception for the Virginia Conflict of Interests Act

Policy Type: Board of Visitors

Responsible Office: Office of the Vice President for Research and Innovation

Initial Policy Approved: 07/16/1992

Current Revision Approved: 05/10/2019

Policy Statement and Purpose

Under the Code of Virginia *State and Local Government Conflict of Interests Act* (hereafter referred to as 'the Act'), an employee is prohibited from having a personal interest in a contract with VCU other than the employee's own contract of employment (§ 2.2-3106). If a VCU employee, or a member of their immediate family, has a personal interest in a business that proposes to contract with VCU, the contract may represent a state-prohibited contract as defined under the Act.

The Act provides for exceptions to such prohibited contracts involving research and development so long as disclosure and approval requirements of the law are satisfied (§ 2.2-3106 (C)(8) (also known as "C8 exceptions"). Although the state-prohibited contract exception also references contracts involving commercialization of intellectual property, this policy specifically pertains to contracts for research and development. Contracts for commercialization of intellectual property are addressed separately and managed by the VCU Intellectual Property Foundation, which is a separate legal entity from VCU.

The purpose of this policy is to provide a framework under which proposed contracts for research and development in which a VCU employee has a personal interest will be processed and managed.

Noncompliance with this policy may result in disciplinary action up to and including termination. VCU supports an environment free from retaliation. Retaliation against any employee who brings forth a good faith concern, asks a clarifying question, or participates in an investigation is prohibited.

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Who Should Know This Policy

All university employees who, as individuals or through their immediate family, have a personal interest in a business that proposes a research and development contract with VCU, as well as their respective supervisors or unit heads, are responsible for knowing this policy and familiarizing themselves with its contents and provisions.

Definitions

Employee

Employee means any person who holds a full- or part-time paid position with the university including, but not limited to, university and academic professionals, classified, hourly, faculty (teaching, research, adjunct and clinical), and student workers.

Immediate family

Immediate family means (i) the employee's spouse and (ii) any person who resides in the same household and is a dependent of the employee.

Personal interest

Personal interest means a financial benefit accruing to an employee or to a member of their immediate family that entails ownership in a business exceeding three percent of the total equity of the business or salary or other compensation provided by the business that exceeds, or may reasonably be anticipated to exceed, \$5,000 annually.

State-prohibited contract (or C8) exception

Under the Act, a VCU employee is prohibited from having a personal interest in a contract with VCU other than their own employment contract. Exceptions for research and development contracts may be enacted pursuant to meeting the provisions under the Act, in addition to having a finalized management plan.

Additional definitions can be found through the Related Documents.

Contacts

The Office of the Vice President for Research and Innovation officially interprets this policy. The Office of the Vice President for Research and Innovation is responsible for obtaining approval for any revisions as required by the policy *Creating and Maintaining Policies and Procedures* through the appropriate governance structures. Please direct policy questions to the Office of Research Integrity and Ethics within the Office of the Vice President for Research and Innovation.

Policy Specifics and Procedures

1. Conditions for a state-prohibited contract (or C8) exception for research and development

The Board of Visitors, pursuant to the Act, hereby delegates authority to the president of VCU to approve an employee's personal interest in a research and development contract with VCU.

The president will submit an annual report to the Board of Visitors by December 1 of each year, disclosing each open contract entered into subject to the C8 exception within the Act as well as additional details outlined within the law. An annual report of open contracts under the C8 exception, as required under the Act, will be prepared by the Office of Research Integrity and Ethics and forwarded to the Office of the President for filing with 1) the Board of Visitors by December 1 and 2) the Secretary of the Commonwealth by December 31.

C8 exceptions, as permitted under the Act, apply to an employee's personal interest in a contract for research and development between VCU and a business in which the employee or a member of their immediate family has a personal interest only if:

1. The employee's personal interest has been disclosed to VCU prior to the time at which the contract is entered into;
2. The employee promptly files an initial disclosure statement pursuant to § 2.2-3117 and annually thereafter on or before January 15;
3. VCU has a policy such as this one that is approved by the State Council of Higher Education (SCHEV); and
4. VCU files an annual report with the Secretary of the Commonwealth, no later than December 31 of each year, disclosing each open contract entered into subject to this provision as well as additional details outlined within the law.

2. Process for obtaining approval of a personal interest in a research and development contract with VCU

Note: A proposed research and development contract involving an employee's personal interest is referred to the Conflict of Interest Committee (COIC) for consideration. The contract cannot be executed if the personal interest in the contract is not approved by the president.

1. Employees who have a personal interest in a business that proposes a research and

development contract with VCU are responsible for reporting their own interests, as well as those held by any member of their immediate family, in the Activity and Interest Reporting System (AIRS). The disclosure must fully describe the personal interest and its relationship to current or proposed research. The employee is also responsible for disclosing and obtaining permission for the business relationship according to school or departmental requirements.

2. The COIC reviews the disclosure in the context of the proposed research and development contract and C8 requirements and considers whether the statement of work aligns with VCU's research mission and is a manageable conflict of interest (COI). If the latter considerations are met, the COIC develops a COI management plan to support a recommendation to the vice president for research and innovation (VPRI) for approval of a personal interest in a contract with VCU. The management plan is designed to mitigate the COI by ensuring 1) separation of the conflicted employee's VCU position from the business, 2) research integrity, and 3) academic protection of students and trainees. The management plan includes the conditions of the C8 exception that must be addressed by the conflicted employee. The conflicted employee's department chair or dean must review the management plan and acknowledge that research under the contract cannot begin prior to presidential approval of the personal interest in the contract. If approval is not recommended by the COIC, the conflicted individual may file an appeal according to the process outlined in the *Conflicts of Interest in Research* policy.
3. If the VPRI is in agreement with the recommendation for approval of a contract with a personal interest, the Conflict of Interest in Research Program requests that the president reviews the materials and renders approval of the personal interest in the contract. If the president does not approve the personal interest in the contract, the contract cannot be executed.
4. Following the president's approval, the Conflict of Interest in Research Program notifies the conflicted employee, research administrators in the school/department, and the Office of Sponsored Programs that the contract may be executed, funding may be distributed, and the research may begin. The Conflict of Interest in Research Program notifies the Integrity and Compliance Office which contacts the conflicted employee regarding the initial disclosure statement required by the Act. It remains the responsibility of the individual employee to complete the disclosure as required by the Act.

The conflicted employee is responsible for following all elements of the management plan including the state requirements to permit the C8 exception. The Conflict of Interest in Research Program maintains oversight over management plan adherence as it pertains to research integrity.

Forms

There are no forms associated with this policy and procedures.

Related Documents

1. State and Local Government Conflict of Interests Act at § 2.2-3101 (Definitions)
<https://law.lis.virginia.gov/vacode/title2.2/chapter31/section2.2-3101/>
2. State and Local Government Conflict of Interests Act at § 2.2-3106 (Prohibited contracts by officers and employees of state government)
<https://law.lis.virginia.gov/vacode/title2.2/chapter31/section2.2-3106/>
3. SCHEV document: Guidelines and Approval Process for Policies at Public Institutions Regarding Exception for Certain Contracts Under the Conflict of Interest Act
<http://www.schev.edu/docs/default-source/institution-section/GuidancePolicy/policies-and-guidelines/contractexceptionguidance6-1-15.pdf>
4. VCU Policy: [Conflicts of Interest in Research](#)

Revision History

This policy supersedes the following archived policies:

07/16/1992	<i>Conflict of Interest Act Prohibited Contracts Exception</i>
05/21/2004	<i>Procedures for Compliance with the Virginia State and Local Government Conflict of Interest Act Prohibited Contracts Exception</i> [Approved by SCHEV on 01/21/2014 for a period of two years]
12/12/2014	<i>Procedures for Compliance with the Virginia State and Local Government Conflict of Interest Act Prohibited Contracts</i> [Minor revisions pursuant to General Assembly modifications to the Act]
12/18/2015	<i>Research Exception for the Virginia Conflict of Interest Act Prohibited Contracts</i> [Approved by SCHEV on 12/22/2015]

FAQ

1. I am interested in establishing a start-up company in order to apply for federal funding to further develop my intellectual property. How should I proceed?

If the development of your intellectual property is the result of your work at VCU, it should be disclosed to VCU Innovation Gateway. Plans to establish a start-up company should be discussed with VCU Ventures and the Conflict of Interest in Research Program (AIRS@vcu.edu). Funding to your start-up company that will be subcontracted or subawarded to VCU will pose a state-prohibited contract if you are a VCU employee and have a personal interest in the business seeking to contract with VCU. As described by this policy, an exception to the state-prohibited contract is permitted pending review and recommendation by the Conflict of Interest Committee and approval by the president.



EXECUTIVE SUMMARY OF POLICY: Delegation of Signatory Authority

New Policy ☐ or Substantive Revision ☒

Policy Type: Board of Visitors

Responsible Office: Office of the President

Draft Date: 1/26/2008

Initial Policy Approved: 09/17/1986

Revision History: 5/10/2019; 12/13/2013; 8/21/2008

Governance Process Tracking:

Integrity & Compliance Office Review: 10/11/2018

University Counsel Review: 10/11/2018; 02/12/2019

Public Comment Posting: 11/19/2018

University Council Review: 04/25/2019

President's Cabinet Approval: 05/07/2019

Board of Visitors Approval: 05/10/2019

<p>1. Why is this policy being created <input type="checkbox"/> <u>or</u> revised <input checked="" type="checkbox"/>.</p>	<p>The revised policy incorporates the many changes in delegations of signatory authority based on responsible individuals and roles. It further clarify the process for administering sub-delegations, creates a repository for presidential delegations and updates roles and responsibilities of senior leaders at the university.</p>
<p>2. <u>New policy</u> <input type="checkbox"/>: What are the general points or requirements covered in this policy? <u>or</u> <u>Revised policy</u> <input checked="" type="checkbox"/>: What are the substantive differences between this draft and the current policy?</p>	<p>Substantive differences include:</p> <ul style="list-style-type: none"> • Simplification of title to focus on delegation of authority (from BOV to president to senior leaders) • Utilizes current policy format • Establishes threshold for BOV and Presidential approval of agreements (BOV approval required for agreements exceeding \$5M; president's approval required for agreements between \$2M and \$5M). • Clarifies that prior written approval not required from BOV or president for sponsored program awards, multi-year research contracts, or sub-recipient awards

	<ul style="list-style-type: none"> • Signatory authority for use of a university mark, logo or brand is addressed • Expanded FAQ • Presidential delegations to senior leaders in table format included as examples in FAQ • Senior leader positions, titles and responsibilities are updated • Sub-delegations outlines requirements and criteria • Process for monitoring and upkeep of delegations of authority outlined • New agreements, affiliation or agreements with an international entity or initiative must be reviewed by University Counsel for legal sufficiency • Template for Delegation (or Sub-Delegation) of Signatory Authority added to policy
3. Which stakeholder offices or personnel have provided input into this policy draft?	University Counsel, Audit & Compliance Policy & Compliance Office, Divisions of Finance and Budget, Academic Affairs, Administration, University Relations, Research and Innovation (Sponsored Programs), Office of the President, Athletics
4. Which other universities' policies or resources (e.g., laws, regulations, etc.) did you consider when preparing this draft?	VCU's current Policy, Authority to Execute Contracts and Other Documents; University of Virginia; Norfolk State University, Christopher Newport University, and Virginia State University
5. What is your general assessment of this policy's impact on the university community?	The revised policy provides clarity and outlines the authority of the BOV and president to delegate authority to senior university employees to execute agreements and bind the university. The revised policy further outlines the thresholds for prior Board and presidential approvals, and clarifies the exceptions for such prior approval. The impact of this policy will be positive and result in less confusion over individuals' scope of authority and employees' authority to execute agreements on behalf of the university. The policy will also create a repository for presidential delegations in the Office of the President.

Delegation of Signatory Authority

Policy Type: Board of Visitors

Responsible Office: Office of the President

Initial Policy Approved: 07/17/1986

Current Revision Approved: 05/10/2019

Policy Statement and Purpose

The Board of Visitors of Virginia Commonwealth University (the Board) has broad legal authority to make regulations and policies concerning Virginia Commonwealth University pursuant to the *Code of Virginia* § 23.1 et seq. The Board also has the authority to approve execution of agreements with outside entities that bind the university, and further to delegate that authority at the Board's discretion.

The purpose of this policy is to identify certain university employees authorized to sign agreements or other documents on behalf of the Board, president, and university, to ensure that individuals and departments with the appropriate expertise review agreements, to ensure the process of reviewing, approving and executing agreements on behalf of the university results in agreements that are consistent with state and federal law, and to ensure that all reviews and approvals required by university policy is obtained prior to execution of an agreement.

Noncompliance with this policy may result in disciplinary action up to and including termination. VCU supports an environment free from retaliation. Retaliation against any employee who brings forth a good faith concern, asks a clarifying question, or participates in an investigation is prohibited.

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Who Should Know This Policy

All university employees must know this policy and familiarize themselves with its contents and provisions.

Definitions

Agreement

Agreement is a term used synonymously with contracts to denote a legally binding, written document that includes an offer, a bargained-for benefit, and acceptance of the offer, along with agreed-upon terms, and includes but is not limited to memoranda of understanding or agreement, letters of agreement, collaboration agreements, affiliation agreements, development agreements, financial agreements, purchase orders, sales agreements, leases, and various other real estate documents.

Organizational Unit

Within the context of this policy, an organizational unit is a college, school, department, or division that reports to a cabinet member or the president.

Signatory Authority

The authority to sign and execute agreements and other documents on behalf of the university.

Contacts

The Office of the President officially interprets this policy and is responsible for obtaining approval for any revisions as required by the policy *Creating and Maintaining Policies and Procedures*. Please direct policy questions to the Office of the President.

Policy Specifics and Procedures

No General Signatory Authority

Only those individuals authorized by the Board, or to whom signatory authority has been delegated in writing pursuant to this policy, are permitted to sign an agreement on behalf of the university. Unless specifically authorized by this policy or a properly written delegation of signatory authority, no VCU employee may enter into an agreement that purports to bind the university. Any agreement executed with terms that exceed the authority of the individual signing or that of the university is void according to Virginia law and shall not bind the university. In such cases, the employee exceeding their authority, whether also signing or not, may be personally liable for the agreement's contents and obligations. Students, visitors, contractors, and affiliated entities of the university have no authority to execute agreements on behalf of the university or to bind the university contractually.

Authority of the President

The Board has delegated to the university president authority to execute any agreement associated with the management and administration of the university. The president may delegate this authority to certain employees of the university possessing the required expertise to appropriately review and execute agreements within their respective areas of responsibility (i.e., presidential delegations) but will retain original signatory authority. The delegation of signatory authority attaches to the individual in a position, or may attach to a position or office itself (See FAQ for additional information concerning presidential delegations). All such delegations shall be in writing and will be maintained and preserved in the Office of the President.

Agreements with a total actual or anticipated expenditure value between \$2 million and \$5 million require prior written approval by the president. Agreements with a total actual or anticipated expenditure value exceeding \$5 million require prior approval by the Board. In either case, prior written approval by the president or the Board is not required for sponsored program awards or contracts, nor is approval required for the issuance of sub-recipient agreements under a sponsored program award or contract.

If the president is unavailable or absent to make a signatory authority decision, a senior vice president may make a temporary signatory authority decision in writing and for a limited period. The president is considered absent when incapacitated or otherwise unable to fulfill the duties of office. Routine vacations or attendance at conferences are not considered absences; however, the president may delegate their authority in writing when absent, not to exceed 21 days without prior Board approval. International travel by the president will require a delegation of authority if such travel exceeds three (3) calendar days.

Sub-Delegations Beyond Presidential Delegations

Presidential delegates have the authority to sub-delegate their authority to another employee of the university using the Delegation of Signatory Authority Memorandum template associated with this policy (see page 10). Every sub-delegation must also:

- i. Include the name and VCU title of the employee;
- ii. Specifically define the authority and/or tasks being delegated and the circumstances in which the sub-delegated authority may be exercised;
- iii. Be limited in duration, with a specific start time and expiration date;
- iv. Be made only to a university employee; and
- v. Be signed or otherwise acknowledged and accepted in writing by both the delegator and the employee.

A copy of the sub-delegation must be maintained by the organizational unit issuing the sub-delegation. If a sub-delegation is canceled or revoked, it is the responsibility of the organizational unit head revoking such delegation to maintain a record of the cancelation or revocation in writing. Sub-delegations must not be made to an individual with a conflict of interest relevant to the signatory authority being delegated.

Agreements or affiliations related to or involving the university with a non-U.S. entity or initiative (excluding sponsored program awards or agreements) must be signed by the vice president(s) or organizational unit head(s) with direct responsibility for international relationships and/or the relevant area in which the agreement or affiliation will occur or in which the individual will work and report.

Board of Visitors Approval Required

All agreements in which the value exceeds or can be reasonably expected to exceed \$5 million require Board approval, with the exception of sponsored program awards or agreements (including sub-recipient agreements under a sponsored program award or agreement). Regardless of amount, any transaction involving the acquisition or disposition of real property requires prior approval by the Board of Visitors, except (a) income and expense leases, (b) all easements, and (c) disposition of property gifted to the university for sale.

Responsibilities of Signatories

In the event that it is unclear whether an employee has the appropriate signatory authority, consultation with the organizational unit head or delegating individual is required. Individuals executing agreements on behalf of the university must ensure that the terms of the agreement do not exceed the employee's written delegated signatory authority and that the university is willing and able to comply with the contractual terms contained therein. If an agreement requires the university to ensure that others (e.g., students, faculty, staff) will comply with certain terms and conditions, or an agreement requires the university to execute individual agreements, the delegated signatory must ensure that the terms affecting others are reasonable and lawful, and that training of affected individuals is in place to enable and support compliance. Signatories shall also ensure that timely legal review is sought from the Office of University Counsel when the signatory is uncertain as to the legal sufficiency of the agreement.

Agreements that must be submitted to university counsel review include but are not limited to:

- agreements or affiliations that require Board of Visitors approval
- agreements with a non-U.S. entity or initiative (excluding sponsored program awards or agreements)
- agreements that are substantially different from a previous university counsel-reviewed agreement or template

Rescission of Previous Delegations

Upon approval of this policy, individuals with a presidential delegation of signatory authority must review and submit any signatory sub-delegation documentation to the Office of the President. Those not submitted within 60 days of approval of this policy will be considered rescinded. The rescission shall in no way affect the validity of any document signed under the authority of a resolution or action prior to the effective date of this policy.

Form ---

A one-page template to facilitate documentation of a delegation of signatory authority is included at the end of this document.

Related Document ---

Virginia Conflict of Interests Act, *Code of Virginia*, § 2.2-3100 et seq.

Revision History ---

This policy supersedes the following archived policies:

December 13, 2013	<i>Authority to Execute Contracts and Other Documents</i>
August 21, 2008	<i>Resolution Authorizing Certain University Officers and Employees to Execute Contracts and Other Documents</i>
September 17, 1986	<i>Resolution Authorizing Certain University Officers and Employees to Execute Contracts and Other Documents</i>

FAQ ---

1. WHAT IS THE PURPOSE OF A DELEGATION OF SIGNATORY AUTHORITY?

A Delegation of Signatory Authority is used to identify certain employees at the university who are authorized to sign agreements or other documents on behalf of the university. Senior leaders may also sub-delegate authority to certain employees in writing.

2. WHO ARE THE TYPICAL PRESIDENTIAL DELEGATES AT VCU?

Typical presidential delegates at the university are senior level employees such as the provost and senior vice president for academic affairs, senior vice president for health sciences and CEO of the health system, senior vice president and chief financial officer, vice president for administration, vice president and director of athletics, vice president for research and innovation, vice president for development and alumni relations, vice president for inclusive excellence, vice president for university relations, and other senior leaders as determined by the president.

3. WHAT ARE THEIR GENERAL RESPONSIBILITIES?

Provost and Senior Vice president for Academic Affairs

The provost and senior vice president for academic affairs is the highest ranking academic officer of the university other than the president, and is responsible for overseeing academic planning for the colleges and schools on the Monroe Park Campus, which include the University College, the Honors College, the Colleges of Engineering and Humanities and Sciences; the Schools of the Arts, Business, Education, Engineering and Social Work, and the Graduate School.

The provost and senior vice president for academic affairs will have signatory authority related to academic matters of the Monroe Park Campus and, in the president's absence or disability, to act in their stead on the execution of documents.

Senior Vice President for Health Sciences

The senior vice president for health sciences also serves as the chief executive officer of the VCU Health System, and is responsible for the coordination and administration of overall academic and health services in the health-related schools and divisions of the university and as such directs the interrelationships of these schools and divisions with the affiliate hospitals in the conduct of clinical or other research, education and patient care.

The senior vice president for health sciences will have signatory authority for agreements on behalf of the university related to health sciences activities, academic or otherwise, and including, but not limited to affiliated hospitals, health sciences units and its participants, and educational affiliations.

Senior Vice President and Chief Financial Officer

The senior vice president and chief financial officer (CFO) of the university is responsible for all fiscal and designated nonacademic administrative operations of the university.

The senior vice president and CFO will have signatory authority for agreement on behalf of the university related to all fiscal and designated non-academic administrative operations of the university, including budget, controller, procurement, business services, and treasury.

Vice President for Administration

The vice president for administration is responsible for all administrative, nonacademic operations of the university, including real estate, facilities, parking and transportation, information technology, human resources, safety and risk management, and police.

The vice president for administration will have signatory authority for agreements on behalf of the university related to all administrative and nonacademic operational matters of the university, as well as all easements, all income and expense leases, and the disposition of real property gifted to the university for sale.

Vice President for Research and Innovation

The vice president for research and innovation is responsible for working with faculty in all schools, colleges and departments as they seek funding, plan studies, establish collaborations, calculate budgets, submit grant applications, negotiate and administer contracts, and secure patents and licensing agreements.

The vice president for research and innovation will have signatory authority for agreements pertaining to: (1) the application for and award of grants, contracts and other agreements to the university for research, development, training and public service; (2) the award of grants and other funds to other institutions for research, development, training and public service; (3) patents, licensing, and royalty agreements associated with intellectual properties; and (4) contracts and other agreements necessary to effectuate the business of the Office of Research and Innovation. The vice president for research and innovation may request the appropriate senior vice president, vice president or the president to cosign any document.

Vice President for Development and Alumni Relations

The vice president for development and alumni relations is responsible for increasing the private support of the university for priority programs by building relationships with community leaders and alumni through university-related foundations and alumni associations. The vice president for development and alumni relations oversees offices including alumni affairs, development, corporate and foundation relations, major projects and advancement services.

The vice president for development and alumni relations will have signatory authority for agreements on behalf of the university in furtherance of development and alumni relations.

Vice President for Inclusive Excellence

The vice president for inclusive excellence is responsible for strengthening VCU's climate of equity, diversity and inclusiveness and is responsible for implementing the university's Strategic Plan on Diversity and Inclusive Excellence and all initiatives sponsored by VCU to foster diversity.

The vice president for inclusive excellence will have signatory authority for agreements on behalf of the university in furtherance of diversity and inclusion.

Vice President for University Relations

The vice president for university relations serves as the university's chief communications officer and is responsible for strategic, integrated communications that build the VCU reputation and support the strategic priorities of the university and its academic health sciences center.

The vice president for university relations will have signatory authority for agreements on behalf of the university in furtherance of university public affairs, university marketing, executive communications, events and special programs, and all trademark and logo uses.

Vice President and Director of Athletics

The vice president and director of athletics is responsible for all athletic programs in support of the mission of the university.

The director of athletics will have signatory authority for agreements on behalf of the university in furtherance of managing and coordinating athletic programs.

4. WHAT ARE EXAMPLES OF PRESIDENTIAL DELEGATIONS OF SIGNATORY AUTHORITY?

The following are examples of presidential delegations of signatory authority to certain employees possessing the required expertise to appropriately review and execute agreements within their respective areas of responsibility. The delegation of signatory authority attaches to the individual in the position, or may attach to a position or office itself. In either case, individual Delegation of Signatory Authority Memoranda will specifically define the scope of the delegated authority and will be maintained in the Office of the President.

Document:	May be Delegated to:
Purchases in general; contracts for purchase of goods and/or services	Senior vice president and chief financial officer (CFO); director of procurement
Agreements for external sales of goods and/or services	Senior vice president and CFO, provost and senior vice president for academic affairs, senior vice president for health sciences
Employment contracts	Vice president or organizational unit head with direct responsibility for the relevant area in which the individual will work and report.
University-level collaboration agreements	Vice president or organizational unit head with direct responsibility for the relevant area in which the collaboration will occur or in which an individual will work and report.
Intercollegiate Athletics	Vice president and director of athletics
Real estate lease agreements; construction agreements; capital outlay contracts; deeds of conveyance; and all other real estate-related agreements	Senior vice president and CFO; vice president for administration
Debt issuance bonds; all agreements relating to investments; expenditures and payroll	Senior vice president and CFO; treasurer
Financial Aid contracts and scholarship agreements	Provost and senior vice president for academic affairs; senior vice president for health sciences; respective directors of financial aid; vice president and director of athletics
Admissions contracts with students	Provost and senior vice president for academic affairs; senior vice president for health sciences; respective directors of admissions
Articulation agreements and other affiliation agreements for the purpose of clinical or educational programs	Provost and senior vice president for academic affairs; senior vice president for health sciences; vice president for research and innovation
Research agreements, sponsored project or program agreements, academic services agreements, grants, ancillary agreements associated with sponsored project agreements; sponsored program awards or contracts; sub recipient sponsored awards or contracts; material transfer agreements, data use	Vice president for research and innovation

Document:	May be Delegated to:
agreements; confidentiality agreements, collaboration agreements, proposal submissions	
Development and other philanthropic agreements	Vice president for development and alumni Relations; vice president and director of Athletics
Patent and copyright licensing and transfer agreements, permissions, and assignments	Vice president for research and innovation
Trademark license agreements; license material releases; sponsorship agreements, commercial filming, media, photography and location agreements	Senior vice president and CFO; vice president for university relations

5. WHO DETERMINES SIGNATORY AUTHORITY DECISIONS ON BEHALF OF THE UNIVERSITY?

In the event that it is unclear whether a university employee has the appropriate signatory authority, the president is authorized to make a determination about such authority.

6. WHAT IF THE PRESIDENT IS UNAVAILABLE OR ABSENT TO MAKE A SIGNATORY AUTHORITY DECISION?

A senior vice president may temporarily make a signatory authority decision, in writing, in the absence of the president

7. HOW DO I REVOKE OR CANCEL A SIGNATORY AUTHORITY?

If a cancelation or revocation of a delegation is necessary, it is the responsibility of the person issuing the revocation to notify the individual whose delegation is being revoked and the Office of the President in writing within 60 days.

TEMPLATE

[Appropriate VCU Letterhead]

Delegation of Signatory Authority Memorandum

To: [Name, Title]
From: [Name, Title]
Date: [Date]
Subject: **Delegation of Signatory Authority for** [enter name or type of agreement or other authority being delegated]

By means of this Memorandum, I [__name__], [__title__] hereby delegate the authority to execute [or approve] [name or type of document(s)] to [person and their title receiving authorization] provided that [note any limitation or conditions of the delegation]. This delegation of signatory authority is in compliance with VCU Board Policy, Delegation of Signatory Authority (amended 2019), and relevant laws.

This delegation shall be effective until the earlier of [date] or the date that [name of person] no longer holds the title of [__].

[Name of Person Delegating Authority]
[Title]

Date

I accept this delegation and the responsibilities that come herewith.

[Name of Person Accepting Delegated Authority]
[Title]

Date