

VCU Board of Visitors

V i r g i n i a C o m m o n w e a l t h U n i v e r s i t y

February 11, 2010 Meeting of the Board of Visitors of Virginia Commonwealth University *Minutes*

A regular meeting of the Board of Visitors of Virginia Commonwealth University was held on Thursday, February 11, 2010, at 8 a.m. in the Benjamin J. Lambert III Conference Room located in the Critical Care Hospital at 1213 East Clay Street.

The meeting was called to order. Board members present were Mesdames Rhodes (Rector) and Lambert; Messrs. Hurtado, Jackson, Jones, McCandlish, Morse, Robinson, Rosenthal and Siegel and; Drs. Bersoff, Broaddus and Doswell. Drs. Romano and Shapiro; and Mr. Snead were absent. Also present were Drs. Rao, Corey, Gottfredson, Huff, Moriarty, Retchin and Rhone; Messrs. Bennett, Bunce, Gehring, Jez, Ohlinger, Ream, Ross, Stanix and Wyeth; and Mesdames Balmer, Honsharuk, Lepley, Parmley and Stillman.

The Report of the Rector and the Report of the President were presented for information.

Mr. Jones reported for the Academic and Health Affairs Policy. The following items were presented for information: a report from Faculty and Staff Senate Representatives, a Report on Life Sciences, a Progress Report: Ph.D. in Nanoscience and Nanotechnology, a Report of the Provost and Vice President for Academic Affairs, and the Virginia Commonwealth University Health System Financial Statement Summary Fiscal Year 2009 – Five Months Ending November 30, 2009.

Dr. Broaddus reported for the Audit and Compliance Committee. A Policy on Reporting Suspected University Related Misconduct/Noncompliance and Protection from Retaliation was presented. The Audit and Compliance Committee recommended to the full Board the approval of the Policy on Reporting Suspected University Related Misconduct/Noncompliance and Protection from Retaliation.

Mr. Siegel reported for the Finance, Investment and Property Committee. The Project Plans for the New School of Medicine at 1202 East Marshall Street were presented. The project will establish a new teaching facility for medical students, residents, physicians and other health care providers serving communities across Virginia. The construction budget is \$110,000,000 with a total budget of \$158,615,000. The Finance, Investment and Property Committee recommended to the full Board the approval of the Project Plans for the School of Medicine.

The Demolition of the A.D. Williams Building and Connecting Bridges was presented. The request is to demolish the A.D. Williams Building, located at 1202 East Marshall Street, and the pedestrian bridges that connect to Sanger Hall and Main Hospital. The project will address the need to provide the VCU School of Medicine and Massey Cancer Center with suitable laboratories, skills and simulation space, along with larger classroom space to accommodate the increase in the School of Medicine enrollment. The Finance, Investment and Property Committee recommended to the full Board the approval of the Demolition of the A.D. Williams Building and Connecting Bridges.

An Amendment to the 2010-2016 Six-Year Capital Plan was presented. The request is to amend the University's 2010-2016 Six-Year Capital Plan to include a \$40,988,000 debt-financed student housing and parking complex through the issuance of a combination 9c and 9d revenue bonds as a permanent fund source. The amendment will increase the size and scope of the West Grace Street Housing project. The project will address the need to provide additional facilities to meet the demand for student housing and parking on the Monroe Park Campus. The Finance, Investment and Property Committee recommended to the full Board the approval of the Amendment to the 2010-2016 Six-Year Capital Plan for West Grace Street Housing and Laurel Parking Deck.

An Amendment to the University 2010-2016 Six-Year Capital Plan for Energy Efficiency Projects was presented. The amendment to the University's Six-Year Capital Plan is amended to include a \$3,098,000 federally-funded project to install solar powered improvements on both University campuses. The Finance, Investment and Property Committee recommended to the full Board the approval of the Amendment to the University 2010-2016 Six-Year Capital Plan to include Energy Efficiency Projects.

The Architect/Engineer Selection for the James Branch Cabell Library – Second Floor Renovations was presented. The project renovates approximately 16,500 SF of space on the second floor of Cabell Library. The project expands the existing study environment to include more individual and collaborative study areas and meeting spaces. Renovations include demolition, new finishes, and new acoustical ceiling tile, lighting, and furniture solutions with technology integration. The majority of costs for the project are associated with the information technology equipment. The project was made possible by the relocation of 120,000 low demand volumes to the 500 Academic Centre. The construction budget is \$100,000 with a total budget of \$950,000. The Finance, Investment and Property Committee recommended to the full Board the approval of the Architect/Engineer Selection for the James Branch Cabell Library – Second Floor Renovations.

The Architect/Engineer Selection for the Professional Architectural/Engineering Term Contracts for 2010-2015 was presented. Facilities Management routinely retains the services of architectural/engineering (A/E) firms on five-year term contracts to provide professional services for construction and renovation projects, feasibility studies and

planning initiatives. Services are provided to the University's Academic Division, Health Sciences Division, the VCU Foundation, the VCU Real Estate Foundation, and affiliated entities. The term contracts for VCU's Professional Architectural/Engineering Term Contracts for 2010-2015 with the firms selected for a period of one year, with an option for four one-year extensions. Each firm is limited to a fee of \$200,000 per project with an annual total of \$1,000,000 in fees per firm. The Finance, Investment and Property Committee recommended to the full Board the approval of the Professional Architectural/Engineering Term Contracts.

A request for Demolition of 102-106 Linden Street, 1000-1002 Floyd Avenue and 109 North Harrison Street was presented. The project will provide the VCU School of Social Work and the English Department with faculty and staff administrative space, along with two floors of large classrooms for general purpose use. The Finance, Investment and Property Committee recommended to the full Board the approval of the request for Demolition of 102-106 Linden Street, 1000-1002 Floyd Avenue and 109 Harrison Street.

The Design/Build Team Selection for the Laurel and Grace Street Parking Decks was presented. The project will be constructed using the Design/Build process in accordance with the state standards, and will save the University about 6 weeks during the design phase and achieve the best cost efficiency. The Grace Street Parking Deck project will add approximately 320,000 SF in two parking decks that will provide a total of 750 spaces for the Monroe Park Campus. One building will house a 1,000 SF office with a restroom on the first level and will be designed to accommodate occupied space for future build-out. The Design/Build Budget is \$11,466,000 with a total budget of \$15,000,000. The Finance, Investment and Property Committee recommended to the full Board the approval of the Design/Build Team Section for the Laurel and Grace Street Parking Decks.

The Request for Proposals for VCU Office Supplies was presented. VCU's Department of Procurement and Payment is seeking approval to establish a single, University-wide contract(s) for office supplies. The use of the resulting contract(s) will be mandatory for all departments. By consolidating the University's office supplies requirements with one or two vendors, the University can leverage economies of scale to negotiate improved pricing, thereby reducing the University's overall costs for this commodity. The Finance, Investment and Property Committee recommended to the full Board the approval of the Request for Proposals for VCU Office Supplies.

The following items were presented for information:

Capital Projects Status Report

Budget and Resource Analysis Issues

- a. University's Financial Statements for the Year Ended June 30, 2009
- b. University Quarterly Budget Performance Report:

December 31, 2009
Operating Pool Investment Report as of December 31, 2009
Notification of Contract Award:
a. Robert Blackwell Smith Building Renovations
b. Voluntary Health (Medical/Dental) Insurance for Postdoctoral
Fellows
Foundation Annual Reports
a. MCV Foundation
b. VCU Intellectual Property Foundation
c. VCU School of Business Foundation
Virginia Commonwealth University Health System Financial Statement
Summary Fiscal Year 2009 – Five Months Ending November 30, 2009

Dr. Doswell reported for the Student Affairs Committee. The following items were presented for information: the Student Representative's Report, an Admissions Report, a University Safety Committee Report, Provost's Report: Noel Levitz Surveys, and a report on Resources for VCU Students: University College's Learning and Writing Center.

Dr. Broaddus reported for the Board's Nominating Committee for Rector. Members are: Drs. Romano (Chair), Broaddus, and Doswell; and Messrs. Hurtado and Jones. The Committee recommended Mrs. Anne J. G. Rhodes be re-elected as Rector of the Board of Visitors for an additional one-year term, effective July 1, 2010. On motion made and seconded, the Board approved the recommendation of the Board's Nominating Committee for Rector.

On motion made and seconded, the following Consent and Priority Agenda Actions were approved:

Board of Visitors

Minutes of a meeting held November 12, 2009

Academic and Health Affairs Policy Committee

Minutes of a meeting held November 11, 2009

Audit and Compliance Committee

Minutes of a meeting held November 11, 2009

Policy on Reporting Suspected University Related Misconduct/Noncompliance
and Protection from Retaliation

Executive Committee

Minutes of a meeting held December 11, 2009

External Relations Committee

Minutes of a meeting held November 11, 2009

Finance, Investment and Property Committee

Minutes of a meeting held November 11, 2009

Project Plans for the School of Medicine

Demolition Approval: A.D. Williams Building and Connecting Bridges

Amendment to Six-Year Capital Plan (2010-16) for West Grace Street

Housing/Laurel Parking Deck and Energy Efficiency Projects
Architect/Engineer Selection for James Branch Cabell Library Second Floor
Renovations
Architect/Engineer Selection for Professional Architectural/Engineering Term
Contracts
Demolition Approval for 102-106 Linden Street, 1000-1002 Floyd Avenue, and
109 North Harrison Street
Design/Build Team Selection for Laurel and Grace Street Parking Decks
Request for Proposals for VCU Office Supplies
Student Affairs Committee
Minutes of a meeting held November 11, 2009

PRIORITY AGENDA - ACTION ITEM

Revisions to Board of Visitors' Bylaws

On motion made and seconded, the Board convened into closed session to discuss certain personnel matters and matters relating to the appointment, promotion, performance and salaries of identifiable employees and faculty of VCU, including Faculty Appointments and Changes in Status and other Personnel Actions; and to discuss the evaluation of performance of departments or schools of VCU where such evaluations necessarily involve discussion of the performance of specific individuals, including Audit Reports of individually identified departments and/or schools; and to consult with legal counsel and receive briefings from staff members regarding certain legal matters and actual or probable litigation, including the Report of the General Counsel, where such consultation or briefings in open session would adversely affect the negotiating or litigating position of VCU; to discuss the acquisition or use of real property for public purpose, or of the disposition of publicly held property, or of plans for the future of a state institution of higher education which could affect the value of property owned or desirable for ownership by such institution, including the acquisition of property on or adjacent to the Monroe Park Campus; and to discuss matters relating to gifts, bequests, and fund-raising activities, including consideration of the Named Funds Report and Facility Naming Recommendations and an update on the development activities, and to discuss matters relating to honorary degrees and special awards, as authorized by Section 2.2-3711 A(1), A(3), A(7), A(8) and A10 of the Virginia Freedom of Information Act.

Following closed session, on motion made and seconded, the following resolution was approved by roll call vote:

Virginia Commonwealth University hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed session meeting were heard, discussed or considered by the Board of Visitors of Virginia Commonwealth University.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>
Mrs. Anne J. G. Rhodes, Rector	X	
Dr. Edward H. Bersoff	Absent	
Dr. J. Alfred Broaddus, Jr.	X	
Dr. John C. Doswell II	X	
Mr. Arthur D. Hurtado	X	
Mr. Brian K. Jackson	X	
Mr. Maurice A. Jones	Left before voting	
Ms. Lillian L. Lambert	X	
Mr. Thomas W. McCandlish	X	
Mr. Gordon C. Morse	X	

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>
Mr. Richard T. Robertson	X	
Dr. Michele A. Romano	Absent	
Mr. Thomas G. Rosenthal	X	
Dr. Carol S. Shapiro	Absent	
Mr. Stuart C. Siegel	Left before voting	
Mr. Thomas G. Snead, Jr.	Absent	

Vote:

Ayes: 10

Nays: 0

Absent during meeting: 4

Absent during voting: 6

On motion made and seconded, the Board accepted the Report of the President; approved the Faculty Appointments and Changes in Status and other Personnel Actions as amended; approved the Named Funds Report and Facility Naming Recommendations; approved the Acquisition of Property on or adjacent to the Monroe Park Campus, as amended; approved the Recommendations of the Student Affairs Committee for the Board of Visitors Award Selection; approved the Recommendation of the Special Awards Committee; accepted the Closed Session Committee Reports; and accepted the Report of the General Counsel.

The meeting was adjourned at 1:15 p.m.